# CATALOGS AND OTHER INFORMATION SOURCES ON FEDERAL AND STATE AID PROGRAMS

 $\Lambda$  Selected Bibliography

ADVISORY COMMISSION ON INTERGOVERNMENTAL RELATIONS
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# CATALOGS AND OTHER INFORMATION SOURCES ON FEDERAL AND STATE AID PROGRAMS

A Selected Bibliography

One of the most significant developments in intergovernmental relations in recent years is the growing number of Federal and State programs of financial and technical assistance. These programs present local officials with a variety of choices in identifying and selecting the programs that are most suitable to their needs.

In order to assist State and local officials in this task, various Federal, State, and private agencies have compiled catalogs and handbooks of Federal and State aid programs. This bibliography, based on the Advisory Commission on Intergovernmental Relations library holdings, identifies and describes many of these publications. It includes catalogs published by Federal agencies, organizations of public officials, and State agencies. The State reports include two categories: catalogs of Federal aids to the State, and catalogs of State aids to local communities.

This bibliography lists handbooks and catalogs which present compilations of program descriptions for broad functional areas, levels of government, types of recipients, etc. It does not include references to the many individual program descriptions, guides, and handbooks published by administering agencies and bureaus. Reference to these will typically be found in the catalogs and handbooks listed herein, as part of the individual program entries.

#### I. Catalogs Published by Federal Agencies

1. U.S. Congress. Joint Economic Committee. Federal Programs
for the Development of Human Resources. Washington, 1966.

Part III of this report on governmental services and activities which have an impact on human resources provides a description of program objectives, history, level of operations, administrative operation, and coordination, and expectations for 1970, as well as economic aspects and impacts of the program.

2. U.S. Congress. Senate. Committee on Government Operations.

Subcommittee on Intergovernmental Relations. Catalog of
Federal Aids to State and Local Governments. Prepared by
the Legislative Reference Service of the Library of Congress.
Washington, 1964. 154pp.

Provides a listing and description of Federal aids available to State and local governments as of the end of 1963. It contains a statement and statutory references for each of 115 programs or groups of closely related programs. It includes Federal aids which may be characterized as grants-in-aid, shared revenues, loans and advances, and technical assistance. The catalog lists aids from 8 of the 10 executive departments and 11 independent agencies of the Federal government. Special features include information on Federal aid authorizations subject to expiration dates, an index by function, and a subject index, with legal citations.

Supplement, January 4, 1965. 65pp.

Supplements and updates the catalog through 1964. An added special feature is a table listing total expenditures for Federal aid to State and local governments under programs described in the <u>Catalog</u> for fiscal years 1961-1964.

Catalog of Federal Aids: Currently the Library of Congress Legislative Reference Service is compiling a single up-dated catalog for the Subcommittee, under the direction of I.M. Labowitz.

3. U.S. Congress. Senate. Select Committee on Small Business.

1966 Federal Handbook for Small Business Programs in the
Federal Government Agencies. Washington, 1966. 149pp.

Describes the programs of 115 Federal agencies which provide assistance to small business.

4. U.S. Department of Agriculture. Federal Extension Service.

Federal-State Programs for Developing Human Resources.

Washington, 1965. Paging varies.

Packet containing 35 fact sheets on individual Federal aid programs dealing with community planning and development, education and training programs, health programs, housing programs, manpower surveys and youth employment services, and programs under the Economic Opportunity Act.

5. U.S. Department of Agriculture. Office of Information.

Federal Programs for Individual and Community Advancement.
Washington, 1966. 149pp.

This volume is designed to help people who live in towns and small cities, create in their locality, the same broad range of job opportunities, public services, and cultural facilities that are available to people in urban centers. It provides a brief description of the type of assistance available from various agencies for 25 programs ranging from agriculture to youth programs.

6. U.S. Department of Commerce. Economic Development Administration. Handbook of Federal Aids to Communities. Washington, 112pp.

Describes all Federal programs providing technical or financial assistance for community economic development.

7. U.S. Department of Health, Education and Welfare. <u>Programs and Services of the...</u> Washington, 1966. 374pp.

The Department of Health, Education and Welfare now operates more than two hundred separate programs to help people. Most are partnerships which depend on the active cooperation and initiative of State and local governments, non-governmental organizations, and individual citizens. This volume is designed to provide basic information on current health, education, and welfare programs to other participants in the Federal-State local partnership. The volume describes the organization and functions of the Public Health Service, the Office of Education, the Food and Drug Administration, the Vocational Rehabilitation Administration, the Social Security Administration, the Welfare Administration, and the Administration on Aging. The table of contents gives a thumbnail sketch of the programs handled by each agency-e.g., under the Welfare Administration is the Work

U.S. Department of Health, Education and Welfare. <u>Programs and Services of the...</u> (Cont'd.)

Experience Program: "Federal grants are made to States to expand opportunities for constructive work experience and training for low-income families. Authorized by the Economic Opportunity Act of 1964, this program is a key front in the War on Poverty." The program description includes information on the background and administration of the program, eligibility requirements, and sources of further information.

8. U.S. Department of Health, Education, and Welfare. To Improve Medical Care... A Guide to Federal Financial Aid for the Development of Medical Care: Services, Facilities, Personnel. Washington, 1966. 96 pp.

Gives summary data on a wide range of Federal financial aid programs for strengthening medical care services, facilities, and personnel. It includes 60 aid programs of the Department of Health, Education, and Welfare and 15 aid programs of other Federal agencies. Information given for each program includes the purpose, the amount of funds available, eligible recipients, and sources of additional information. In addition, the publication gives a brief outline of the Medicare and related provisions of the Social Security Amendments of 1965 and a list of designated State agencies for Medicare.

9. U.S. Department of Health, Education and Welfare. Office of Program Analysis. Grants-in-Aid and Other Financial Assistance Programs Administered by the... Washington, 1966.

527 pp.

Lists and describes the various forms of financial aid administered by the Department. Certain kinds of information are presented uniformly on each type of aid--its purpose; financing; eligible recipients; how application for funds is made; significant developments during the past year; and the legal basis under which funds are made available. The publication contains a table for each major operating agency of the Department presenting in summary form the financial and technical data covered in the publication. Also included is a separate table for each agency showing the year programs were adopted by each State.

Washington, 1966 revision.

10. U.S. Department of Health, Education and Welfare and U.S.

Department of Housing and Urban Development. New Programs
in Health, Education, Welfare, Housing and Urban Development for Persons and Families of Low and Moderate Income.
Washington, 1967. 50pp.

This booklet describes new and expanded programs administered within the Department of Health, Education, and Welfare or the Department of Housing and Urban Development that have special significance for families and individuals of low and moderate income. It has been prepared for ready reference by Staff members working in housing and urban renewal, social security, public welfare, health, education, and related programs. Describes 39 programs and gives detailed information on further sources of information. Appendices list regional offices of HEW, regional offices of HUD, regional housing assistance offices of HUD and State nursing organizations.

11. Department of Housing and Urban Development. Programs of the Department of Housing and Urban Development. Washington, 1965. 22pp.

Describes the various programs of the Department, listing the purpose, specific uses, terms, requirements, eligible applicants, and related programs.

12. Department of the Interior. Bureau of Outdoor Recreation.

Federal Assistance in Outdoor Recreation Available to:

States, Their Subdivisions, Organization, Individuals.

Washington, 1966. 83pp.

Lists various forms of assistance, including credit, costsharing, technical aid, educational services, and research. Gives a brief description of the aids available from the various departments and bureaus, and lists sources of additional information.

13. U.S. Office of Economic Opportunity. Catalog of Federal Programs for Individual and Community Improvements: A Description of Governmental Programs to Help Individuals and Communities Neet Their Own Goals for Economic and Social Development. Washington, 1965. 414pp.

Attempts to answer such basic questions as: what Federal programs are available for individual and community improvement; what are the eligibility requirements; where to apply;

U.S. Office of Economic Opportunity. <u>Catalog of Federal</u>
Programs for Individual and Community... (Cont'd.)

and where to get additional information. A 65-page program index lists programs dealing with a particular problem--e.g., physical health. After checking the index, the user may turn to the particular program description that seems to meet his needs. The description includes the program title, nature and purpose of the program, eligibility, sources of information, authorizing legislation, and administering agency. The catalog also provides regional addresses for Federal agencies, and several special indexes. Revised edition will be available in June 1967. Approximately 700pp.

14. U.S. Office of Emergency Planning. Executive Office of the President. Federal Disaster Assistance. Washington, 1966. 22pp.

Briefly identifies type of assistance available from twentyfour different agencies. Includes an index table arranged by problem encountered or service desired and a bibliography citing sources of additional information about specific programs.

#### II. Catalogs Published by Organizations of Public Officials

- 1. National Association of Counties Federal Aid Service.

  Counties subscribing to the County Information Service are eligible to receive the Federal Aid Service, consisting of three major elements: inquiry service which identifies specific programs available to the county, immediate points of contact, and references to other counties now using the program; publications providing weekly summaries of the key programs, fact sheets, and comprehensive reports on broad subjects such as recreation and planning grants; and Washington representation for arranging meetings between county officials and administrators of Federal programs.
- 2. National Institute of Municipal Law Officers. National Institute of Municipal Law Officers Service on Federal Money for Cities. Washington, 1966. 166pp.

Written especially for lawyers. A legal citation is provided to relevant Federal statutory and regulatory materials; a brief summary of the types of assistance, amount of assistance, and where to go for more information is also outlined. The service will be revised continuously to reflect new laws and amendments by Congress.

3. National League of Cities. Federal Aids to Local Governments. Washington, 1966. 200pp.

Loose-leaf binder that describes more than 100 types of Federal assistance available to communities of all sizes. Program revisions and additions will be made available to subscribers from time to time as changes result from new acts and amendments passed by Congress, including changes in amounts appropriated for various programs, or from administrative rulings, regulations, changes in regional office areas, etc. Organized so that additional materials can be inserted at appropriate places within the manual. Basic program descriptions are grouped by administering Federal agency. An appendix lists State and regional office contacts for each program described in the basic text and there is also a subject index.

4. National Recreation and Park Association. Federal Assistance
For Recreation and Parks Available to: States, Local Governments, Non-Profit Agencies and Organizations. Washington,
1967. Paging varies.

Because of the number and complexity of Federal assistance programs, many park and recreation executives and their staffs

# II. Catalogs Published by Organizations of Public Officials (Cont'd.)

National Recreation and Park Association. <u>Federal Assistance</u>
For Recreation and... (Cont'd.)

have recognized the need for developing some method to categorize programs so information for a specific item or service can be pinpointed and easily obtained. To accomplish this objective, six appropriate headings have been used for the purpose of identifying specific types of Federal assistance most commonly available to State and local, public and private nonprofit park and recreation agencies and organizations. The headings are: acquisition of land; development of recreation facilities; equipment (recreation), personal services; technical and advisory services; and training and formal education. Two indices have been prepared. A special Agency Qualification Index, which appears at the front of the book, lists specific items under each of the six major categories which may be eligible for Federal assistance. An alphabetical index appears at the back of the book. A special section on "Suggested Steps for Developing Grant Applications for Federal Assistance" is included. Following each program is a directory of State and/or regional offices of the agency administering the program.

# III. State Catalogs

#### A. Federal Grants to States

1. Colorado. University. Bureau of Governmental Research and Service. Federal Aids Available for County Planning in Colorado. Boulder, 1966. 53pp.

This study is presented in two parts: a discussion of county planning in Colorado and a directory of Federal aid available to county planning. The directory is divided into three parts. The first lists all the Federal agencies offering aid programs with descriptive information. The second lists the types of services offered, with a cross-reference to the page on which the detailed explanation may be found. The third lists aspects of county planning to which the programs apply, again with a cross-reference.

Connecticut. Department of Finance and Control. Budget
 Division. Federal Grants-in-Aid to the State of Connecticut.
 Hartford, 1962. 126pp.

Provides 11 items of information on the grant-in-aid programs handled by the various State agencies: title of program,

#### A. Federal Grants to States

Connecticut. Department of Finance and Control. Budget Division. Federal Grants-in-Aid to the... (Cont'd.)

purpose, Federal agency providing grants, State agency administering program, statutory basis, type of grant, basis for distribution, fiscal procedure, amount received from Federal government, amount allocated to Connecticut by Federal government, and pending legislation.

Florida State University. Institute of Governmental Research.
 <u>Federal Grant-in-Aid Programs in Florida</u>, by Vincent V.
 Thursby and Annie Mary Hartsfield. Tallahassee, 1964. 179pp.

Presents a profile of Florida's participation in Federal aid programs, with emphasis on grants since 1920. In addition to describing the origin, legal basis, and development of particular programs, the authors include tabular data showing both national figures and Florida's share. The report consists of a statistical-descriptive profile of "Florida's Place in the United States", and over-all treatment of "Florida's Share in Federal Aid", brief descriptions and treatment of legal data concerning the "Particular Grant-in-Aid Programs", together with total and per capita grant figures for each program for Florida and for the United States as far back as they are available, a brief survey of "Legislative and Executive Attitudes on Federal Aid Payments to Florida", and the conclusions emerging from or appropriate to the study.

4. Georgia Municipal Association. A Federal-Aids Manual for Municipalities, prepared by Walter L. McVey. Atlanta, Published by Georgia Power Company, 1966. 113pp.

Contains the major programs through which the Federal government offers direct financial assistance to towns and cities, with the exception of those relating to education, social welfare, and Indians. It is intended for practical, every day use by municipal officials, and deals only with the major Federal-aid programs most likely to be of general interest to them. The loose-leaf manual will be kept up-to-date by supplemental sheets prepared by the Georgia Municipal Association. There are three separate indexes: an alphabetical list of programs contained in the Manual with a brief explanation of the purpose of each; an alphabetical index of programs according to the Federal departments or agencies which administer them;

#### A. Federal Grants to States

Georgia Municipal Association. A Federal-Aids Manual for Municipalities, prepared by... (Cont'd.)

and a subject index, which suggests various programs that may be used to accomplish a given project or purpose. The volume covers four types of Federal aids: grants-in-aid, loans and advances, technical assistance, and Federal Housing Association mortgage insurance. The Manual gives the following information for each program: purpose and description of the grant, eligibility and requirements, amount of Federal money available, related programs, and sources of additional information.

5. Gulf South Research Institute. A Study of the Means by Which
Louisiana Can Improve Its Participation in Federal Programs.

Prepared for the Louisiana State Science Foundation. Baton
Rouge, 1966. Paging varies.

Appendix 3 contains a list of Federal programs that Louisiana is now utilizing. This list outlines the nature and scope of each programs, identifies the Federal administering agency, delineates activities for which Federal funds are available, states the criteria for eligibility, and describes the requirements for State participation in terms of matching funds, feasibility studies, or State plans.

6. Illinois. University. College of Fine and Applied Arts, Bureau of Community Planning, College of Agriculture, Department of Agricultural Economics: Cooperative Extension Service. Δ Guide to Federal Programs for Illinois Communities, by Scott Keyes, William T. Gelman, Nichael A. Carroll, and Charles E. Whalen. Urbana, 1966. (Preliminary Draft for Review Only) 121pp.

Attempts: (1) To pull together the principal Federal programs bearing on the economic, social, or physical development of the State as a whole, and its different urban and rural areas; (2) To present essential information about each program in compact, carefully digested and readily accessible form, with specific reference to Illinois application; and (3) To make this information widely available throughout the State. Includes those Federal activities which are primarily domestic in scope, provide aids or incentives of some kind, and involve working with specific individuals, groups, or governments to achieve some mutually agreed upon purpose--economic, social,

#### A. Federal Grants to States

Illinois. University. College of Fine and Applied Arts,
Bureau of Community Planning, College of Agriculture, Department of Agricultural Economics: Cooperative Extension
Service. A Guide to Federal Programs for Illinois Communities, by... (Cont'd.)

or physical. Lists and describes approximately 150 programs, which may be single activities or component parts of larger activities, which offer aids and incentives to groups, individuals or communities in dealing with economic, social or physical problems, but which cannot go into effect until the non-Federal parties decide to take advantage of them. Programs are listed by Federal agency, with the agencies listed in the order in which they appear in the <u>U.S. Government Manual</u>. Presents up to ten items of information on each program: legal citation, purpose, technical assistance, planning support, development support, requirements, other relevant information, administrative contact, references, and cligibility.

7. Kansas. League of Kansas Municipalities. Federal Aid Guide:

<u>A Summary Outline of Federal Aid Programs Available to Kansas</u>
<u>Local Governments</u>. Topeka, 1966. 71pp.

Includes basic information on 120 Federal aid programs. The information includes the nature and purpose of each program, the kind of aid available, the amount in terms of proportion of cost paid by the Federal government, general requirements to qualify for the aid, eligible local governments, the Federal agency involved in its administration, and the State administrative agency which should be contacted. Part I consists of a synopsis of each program, listed alphabetically by title, to serve as an aid to local officials attempting to find programs of interest to them. Parts II, III, and IV give more detailed information on each program. Comments are included as to where local governments can get the money to pay the non-Federal share.

3. Kansas. University. Governmental Research Center. A Guide to Federal Grants and Other Types of Assistance, by William H. Cape. Lawrence, 1965. 249pp.

Provides a listing of individual programs and includes brief descriptive information on various types of Federal assistance available as of May 20, 1965 to those political units that meet

#### A. Federal Grants to States

Kansas. University. Governmental Research Center. A Guide to Federal Grants and Other Types of Assistance, by... (Cont'd.)

the eligibility requirements. Includes specific references to the Federal statutory citations, matching requirements, Federal and State agencies responsible for administration. No attempt is made to distinguish the strictly Federal grant-in-aid provided for the State and local governments from the other types of assistance available to these units. The "other assistance" may include: grants without reimbursements by the recipients to the Federal agencies; loans which require repayments with or without interest; sharing of Federally-collected revenue; transfer of land and improvements; distribution of specified commodities; assistance in the construction of particular facilities; training grants; consultation and technical assistance. Indexed by title and by Federal distributing agency.

9. Kentucky. Department of Finance. Division of the Budget.

<u>Federal Aid in Kentucky</u>. Frankfort, 1962. 100pp.

A description, by function, of grant-in-aid programs in effect in Kentucky. Lists program, State agency, Federal agency, statutory basis, purpose, financial basis, conditions for participation, and recent allocations for Kentucky.

10. Maryland. State Planning Department. <u>Hanual of Federal Aid Programs</u>. Annapolis, 1965. 332pp. 1966 Supplement, 176p.

The first edition of this Manual contains 223 individual grant and loan programs; the supplement offers 83 more. The coverage is limited to grant and loan programs available through State agencies and political sub-divisions. It does not include programs administered directly to individuals. The programs have been divided into nine major groupings: natural resources, agriculture, commerce and labor, transportation, housing and community development, disaster relief and national defense, health, education, and welfare. Each program description includes the purpose, legal basis, Federal administering agency, financial basis, method of distribution, matching provisions, eligible recipients, and sources of further information.

- A. Federal Grants to States
- 11. Massachusetts. Executive Office for Administration and Finance.

  A Catalogue of Federal Aid Programs Administered Through

  Agencies of the Massachusetts State Government. Boston,
  revised as of November 1966.

Information includes title of program, program purpose, date program initiated, length of program, Federal program requirements, Federal legal authority, State legal authority, Federal agency and contact, State agency and contact, basis for fund distribution, type of program (matching provisions, etc.), fiscal procedure, and recent history in Massachusetts.

12. Mississippi Economic Council. Analysis of Federal Programs
Giving Assistance to Communities, Municipalities, Counties,
and the State for the Development of Human and Material Resources. Jackson, 1966, 50 pp.

Lists Federal programs available to Mississippi communities. Each program description includes the purpose, major provisions, administering agency, and office serving Mississippi.

13. Missouri. Municipal League. Federal Aids--A Summary of Programs of Interest to Missouri Municipal Officials. Jefferson City, 1965. 7pp.

The purpose of this publication is to give Missouri municipal officials a quick and ready reference of inter-governmental aids available to them. Much of the information has been summarized from the "Catalog of Federal Aids to State and Local Governments." Information includes a brief description of the program, eligibility, and details and applications.

14. New Jersey. Department of Conservation and Economic Development. Selected Grants-in-Aid for Community Development. Trenton, 1966. 96pp.

The purpose of this publication is to identify and consolidate under one cover a great many of the Federal programs which are of concern to community officials and planners. The programs included are those which provide for planning, construction, research and technical assistance, etc. Programs are also included which pertain to development on the State and local level. Information for each program includes work authorized, eligible applicants, type of aid, Federal fiscal obligation,

#### A. Federal Grants to States

New Jersey. Department of Conservation and Economic Development. Selected Grants-in-Aid for Community Development. (Cont'd.)

eligibility requirements, Federal and State administering agencies, special restrictions, and statute reference.

15. New York. Department of Audit and Control. Division of Municipal Affairs. Selected Federal Aid Programs Available to Cities and Villages. Albany, 1966. 41pp.

Lists and describes 39 Federal aid programs. Information includes nature and purpose of program eligibility for Federal aid, and sources of information.

16. New York. Division of the Budget. Federal-State Aid Clearing House Service. <u>Index of Federal Aid Programs</u>. Albany, 1967. (Preliminary Tentative Draft)

With the premise that information is readily available on all grant programs from various sources and that the problem is in locating the pertinent program for a given purpose and then determining where the information can be found, the Clearing House Service has compiled this Annotated Index of Federal Programs. A brief description of each program is included together with a key to eligibility so that the user can determine quickly if the grant program is applicable to a particular activity and agency. Legal citations have also been included. A selected bibliography of sources of detailed information on programs is appended.

17. North Carolina. University. Institute of Government. Federal

Assistance for Local Governments, Ly Robert E. Phay.

Chapel Hill, 1966. 64pp.

This publication, prepared for the North Carolina State Planning Task Force, deals only with Federal aid programs that provide assistance to local governments. It also eliminates programs in which a State agency, rather than a city or county, was the direct recipient, those of limited interest, and those that have no application to North Carolina. Programs which overlap or provide a similar type of assistance (e.g., water and sewer grants) are grouped under one heading. Using these criteria, the author limited coverage to 42 Federal

### A. Federal Grants to States

North Carolina. University. Institute of Government. Federal Assistance for Local Governments, by... (Cont'd.)

programs. Information includes the intent of the program, the type (whether grant, loan, advance, or technical aid) and amount of assistance available, the requirements of the program, the Federal administering agency and the authorizing legislation. State and Federal sources of information and advice are also listed.

18. Pennsylvania. Governor's Office of Administration. Budget Office. <u>Digest of Federal Aid Programs in Pennsylvania</u>. Harrisburg, 1965. 110pp.

The digest is a compilation of the Federal grant-in-aid programs in the Commonwealth of Pennsylvania. It presents the following information: a brief program description, statutory basis, type of grant, basis for distribution, State fiscal procedures for handling the Federal monies, average number of personnel in the department working on the program, Federal requirements with which Pennsylvania must comply to receive the aid, and the amounts received annually.

19. South Carolina. University. Bureau of Governmental Research.

Conducting a study (financed by a \$2,000 appropriation from a special legislative committee on municipal affairs) of Federal and State funds available to South Carolina municipalities and counties. Supplements will be available for the book (publication due this Fall) as more Federal programs become available.

20. Texas A & M. University. Agricultural Extension Service.

<u>Guide to Federal-State Programs for Developing Resources of Texas Communities</u>. College Station, October 1966. Revised edition. 56pp.

First lists Federal assistance programs in various functional areas (e.g., community development) then lists all of the major State agencies, committees, councils, and boards that might possibly assist in the development of the communities of the State. Information includes the title of the program, purpose, eligibility, requirements, and contacts. The guide to State agencies includes a description of the composition,

#### A. Federal Grants to States

Texas A & M University. Agricultural Extension Service.

Guide to Federal-State Programs for... (cont'd.)

selection, and/or administrative control for each agency, followed by a summary of its major activities.

21. Vermont. Department of Administration. Guide to Federal Aid

Programs in Vermont: A Reference Source Containing Basic

Data on State Activities Financially Assisted Through the
Federal Grant-in-Aid System. Montpelier, 1962. 103pp.

Provides a brief history of the grant-in-aid program in general and summarizes in particular the grant-in-aid programs in effect in the State of Vermont. For each program, the following information is given: title of program, administration, State administration, Federal agency, purpose, legal authority, financial basis, grant conditions, and recent funds allocated to Vermont.

22. Washington. University. Bureau of Governmental Research and Services, in cooperation with Association of Washington Cities. Federal Aids to Washington State and Local Governments. Scattle, University of Washington Press, 1966.
Paging varies.

This report was prepared in order to provide a comprehensive survey of Federal programs that are available to State and local governments in Washington. Revenue sharing programs and some of those available directly to individuals have been omitted. The contents are arranged alphabetically by function, from agriculture to welfare, with the exception of miscellaneous programs which follow welfare programs. Within each chapter, programs are grouped by their general relevance, or their specific relevance to education, facilities and property, or research and services. A list of cross-references is provided at the end of each chapter. Immediately following the program summaries is a list of Federal agencies in or near the State of Washington which are either formally responsible for administering Federal aid programs or which may be consulted regarding program content. The list of Federal agencies is followed by an index of programs arranged alphabetically by Federal departments responsible for administering the programs. An alphabetical index of programs cross-referenced by key words appears at the end of the report. For each program, the following information, or the applicable portion thereof, is supplied: who may

#### A. Federal Grants to States

Washington. University. Bureau of Governmental Research and Services, in cooperation with Association of Washington Cities. Federal Aids to Washington State and... (Cont'd.)

apply, a description of the program, non-financial conditions, matching requirements, authorization expiration, where to apply, legal authority, and State receiving agency.

23. West Virginia. Office of the Governor. Help for You Under New Federal-State Programs in West Virginia. Charleston, 1965. Unpaged brochure.

Briefly describes 21 program areas for which Federal assistance is available, and lists sources of further information.

24. Wisconsin. Department of Administration. Bureau of Management. Federal Aid in Wisconsin. Madison, 1965. 144p p.

A compilation of the Federal grant-in-aid programs supporting Wisconsin State government services, intended to serve as a source of factual information for the governor, legislators, and interested citizens. Each program is described with such information as: the purpose of the program, the Federal and State agencies involved, the legal basis for participation, conditions for participation, and other similar data. The report is arranged according to major State service functional groups.

25. Wisconsin. Department of Resource Development. State and Federal Aids Available to Wisconsin Localities. Madison, 1965. 26 pp.

Provides information only on aids about which inquiries are most often received by the department. Intended primarily for use by elected officials of local governments. Material is arranged under headings which first name and identify the programs under which the aids are made available. A capsule description of the program is then provided, followed by a listing of the aids and sources of more detailed information concerning them.

#### III. State Catalogs

- B. State Grants to Localities
- 1. California. Intergovernmental Council on Urban Growth. State
  Services for Local Government. Sacramento, 1967. 424pp.

This loose-leaf guide lists technical services, financial services, information services, and administrative services provided by the State for local governments. Information includes a description of the service, eligibility, citation of authority, person to contact, and references to written material. Subject and address indices are included.

2. First National Bank of Boston. State Aid to Local Governments in Massachusetts. Boston, 1964. 65pp.

Lists 13 governmental functions for which State aid is available. Includes information on purpose, apportionment, procedures, legal citations, and the State agency responsible for handling the programs.

3. Illinois. Department of Business and Economic Development.

Catalog of State Programs for Individual and Community

Development. Springfield, 1967. 442pp.

Describes services offered by the various departments and agencies of the State of Illinois to its local communities and its citizens. Information given for each program includes program title, nature and purpose of program, eligibility, sources of information, authorizing legislation, and administering agency. Includes a program index, which is an alphabetical listing of all programs within the department or agency administering them and an alphabetical index to the programs through general categories.

4. Kansas. University. Governmental Research Center. State Aid in Kansas, by James W. Drury. Lawrence, 1963. 50pp.

Discusses the purposes, objectives, conditions, and formulas of State aid in Kansas. Describes and analyzes the problems encountered in an equitable distribution of State aid to local governments, the functions and services that are supported by State aid and the possible need for additional State financial assistance to the several political units. Tables list the State payments to local unites for the fiscal year 1962, State grants classified according to principles used in distribution, and the effect of assessment levels on State aid.

- B. State Grants to Localities
- 5. New York. State Comptroller. State Aid to Local Government;

  Programs of Financial Assistance to Local Governments
  Including: Purposes, Criteria of Eligibility, Distribution
  Formulas, Legal Bases, Trends in Amounts Distributed,
  Sources of Additional Information. Albany, 1967. 123pp.

Includes information on recent developments in Federal and State aid, and trends in total aid payments to localities by the State of New York from 1925 to 1966. Program descriptions are given for payments made by the State to the localities in support of specific local activities which, in the main part, have been mandated by the State, or in which the State encourages participation, or requires a certain standard of performance. Also included are payments made by the State in support of local government generally and payments made to compensate the localities for losses in real property tax revenues caused by State action.

6. Pennsylvania. Department of Internal Affairs. Bureau of Municipal Affairs. Catalog of State Aids to Local Government. Harrisburg, 1966. 294pp.

The purpose of this catalog is to identify and describe all programs of financial assistance and technical services which the Commonwealth of Pennsylvania makes available to local governments. These include: (1) Programs of direct financial grantin-aid assistance to county and municipal governments. (2) Grants to county and municipal governments made in connection with Federal grant-in-aid programs. (3) Technical assistance programs whereby the State provides to county and municipal governments various services, either in the field through regional offices or through the central offices in Harrisburg. The basic organization of the catalog is a grouping of programs by department with financial aid programs listed first, followed by technical assistance programs. Information given for each program includes legal authority, administrative agency, description, specific aspects (which explains exactly what funds can be used for, what personnel are involved, and bookkeeping procedures) related technical services, eligibility, financial data (State participation and local participation), technical resources in Harrisburg and in the field, application process, agency address and field offices.

7. Texas. Office of the Governor. Planning Agency Council for Texas. Catalog of State Services to Local Governments. Austin, 1966. 196pp.

This catalog has been patterned after the Catalog of Federal Programs for Individuals and Community Improvement published by the Office of Economic Opportunity. It is intended as a companion to that volume in that it provides a guide to State programs for local communities. It does not, however, attempt to list State services to individuals other than those available through their community agencies. A program index guides the user to the relevant program descriptions, where he will find information on the nature and purpose of the program, eligibility, sources of further information, authorizing legislation, sources of funds and supporting agencies, and the administering agency.

C. Virginia. Advisory Legislative Council. <u>Grants-in-Aid</u>:

<u>Report of the... to the Governor and the General Assembly of Virginia</u>. Richmond, 1966. 104pp.

"A study of the data compiled by the Commission to study State and Local Revenues and Expenditures and Related Matters insofar as these data involve State grants-in-aid to the localities, the need for revenue of the localities, the ability of the respective localities to meet such needs from their resources, and the relationship between such grants-in-aid and the needs and resources of the several localities." Includes information on the outlook for economic growth and general fund revenues in Virginia, general fund revenues, expenditures and estimates through 1972, State and local sales taxes, estimating the Federal fund requirements for educational needs, State grants-in-aid to education, and comparative State grant-in-aid plans.

- 9. Wisconsin. See item 25 in Section III-A
- 10. U.S. Department of Commerce. Bureau of the Census. Census of Governments: 1962. State Payments to Local Governments.

  Vol VI (Topical Studies) No. 2. Washington, U.S. Government Printing Office, 1963. 109pp.

Provides a classified listing and description of individual programs of State payments to local governments as of 1962. Includes graphic summaries, tables showing a national summary of State intergovernmental expenditure, 1902 to 1962; State

#### B. State Grants to Localities

U.S. Department of Commerce. Bureau of the Census. Census of Governments: 1962. State Paymenst to Local Governments.. (Cont'd.)

intergovernmental expenditure by States: 1942 to 1962; relation of State intergovernmental expenditure to all State general expenditure, by States: 1942 to 1962; per capita State intergovernmental expenditure, by function, by States: 1962; percent distribution of State intergovernmental expenditure, by function, by States: 1962; and State intergovernmental expenditure, by function and by type of receiving government, by States: 1962.

#### IV. Catalogs Published by Local Agencies

1. Citizens Budget Commission, Inc. Plain Talk on Economic Renewal in New York City. New York, 1966. 42pp.

As the fiscal problems of the city of New York have mounted in recent years, it has become increasingly important to maintain and enlarge the economic base upon which the city's citizens and its governmental finances depend. Increasing attention is being given to the role of all levels of government--Federal, State, and city--in encouraging economic development. Various programs of financial aid-grants, loans, and guarantees -- have been authorized, particularly in the last few years, which can aid economic growth. Because these programs are included in a variety of laws at different government levels, businessmen who might be able to use them as part of their plans for economic development have been handicapped by not having in a single document a convenient compilation of the most significant aids. To remedy this defect, the Citizens Budget Commission undertook to compile a list of governmental fiscal aids available for economic development and renewal. Economic renewal is the concern of three Federal agencies, one New York State agency and three existing or planned quasipublic corporations. The catalog lists the agencies and describes the benefits and requirements of their programs.

# IV. Catalogs Published Ly Local Agencies (Cont'd.)

2. Northern Virginia Regional Planning and Development Commission.

Federal Aid Programs for Urban Areas. Arlington, 1966. 37pp.

This handbook has been prepared by the Northern Virginia Regional Planning and Economic Development Commission to provide a simple summary of the Federal programs available that offer loans, grants, and technical assistance to help achieve sound community growth. The handbook is divided into three sections: the first briefly describes 57 programs most involved in physical planning, the second lists 65 programs keyed to social development, and the third itemises 14 agricultural programs relative to community development.

3. Oakland, Colifornia. Redevelopment Agency. A Digest of Current Federal Programs in the City of Oakland. Oakland, 1966.

This comprehensive document contains a compilation of ongoing programs and projects which are funded, in full or in part, by the Federal Government. Also included is an analysis of applicable legislation, administering local agency or department, amount of assistance and, when possible, the project time schedule with accompanying plans for continuation.

#### V. Other Catalogs and Services

1. Appleton - Century - Crofts. The Guide to Federal Assistance for Education. New York, n.d.

This guide was designed to meet the need for "compiling all the information on the Federal programs relating to education, putting it into plain English, assembling it in easy-to-use form, and keeping it up-to-the-minute." The guide contains user profiles for State agencies, public school districts, private school systems, institutions of higher education, non-profit organizations and institutions, junior and community colleges, health service organizations, and those engaged in scientific research and development; these user profiles were designed to provide only the information on Federal programs that would be useful to a specific type of organization or institution. The guide also contains program folders and State folders. The 160 program folders give specific information on the Federal programs administered by nearly fifty Federal agencies. The program folder pinpoints the form of information

#### V. Other Catalogs and Services (Cont'd.)

Appleton - Century - Crofts. The Guide to Federal Assistance for Education. (Cont'd.)

or assistance in which you are interested by objective, source, total funds available, how funds may be spent, what agencies are involved, what steps you must take, what kinds of information are available and where it may be obtained. Each program folder also points out any other program folders that relate to the subject in question. The State folders list the specific person to contact for each program, giving the name, address, and telephone number. They also list State deadlines and available State publications. The <u>Guide</u>, plus 12 monthly up-datings, costs \$175.00

2. Commerce Clearing House. <u>College and University Reports</u>. Chicago, continuing service. 2 vol.

Subscribers to this service receive frequent issues of College and University Reports, with explanations of new developments concerning Federal education rules, legislation and grants; a separate summary that accompanies the report to give a review of the developments and the news, with a recap of the information contained in the report; special reports, to give subscribers the texts of major education bills introduced in Congress, followed by Committee reports and new laws promptly upon enactment; and two loose-leaf compilation volumes that contain background information and explanations arranged by topic and indexed for continuing reference.

3. Loyola University. Center for Urban Studies. A Compendium of Federal Aid Programs for Planning and Effectuating Urban Physical Development. Chicago, 1966. 244pp.

According to the authors, this publication was prepared because "While a number of catalogs of Federal aid exist, as yet none is tailored to the urban physical environment; none is organized around problem areas; none has more than an extremely sketchy description of individual Federal programs; none suggest possible ways in which programs can be used in concert or the types of communities and groups within communities that might best benefit by particular Federal programs; and no existing catalog suggests a framework that can be applied to Federal programming in general. Thus, heretofore, it has not been possible for busy civic and community leaders and most other non-technicians to have a grasp of Federal guidelines on programming. The compendium attempts to fill these

# V. Other Catalogs and Scrvices (Cont'd.)

Loyola University. Center for Urban Studies. A Compendium of Federal Aid Programs for... (Cont'd.)

gaps by providing a bridge between the technical jargon used in outlining Federal programs guidelines and the lay reader who is interested in finding out how he can help his community meet its needs."

"Because of a tightly woven, yet not completely understood, inter-relationship between physical environment and 'way of life', virtually all Federal programs affect the urban physical environment in one way or another. While cognizant of the difficulties involved in trying to separate physical environment from the factors which form, preserve, and transform that environment, this compendium is limited to those Federal aid programs which support: (1) public planning for physical development, (2) the construction, rehabilitation, or improvement of physical structures, (3) the acquisition and/or improvement of park, recreation, or open-space land, or (4) activities to conserve or enhance the basic natural resources of air, land, and water."

The compendium is divided into eight parts, comprehensive urban planning, urban renewal, housing, community facilities, economic development and public works, transportation, natural resources, and demonstration, research and training. In each section, description for individual programs include legal citations, purpose, eligibility, Federal provisions, and administering agency.

4. Ruth Anne Roney. The Doubleday Guide to Federal Aid Programs:

1966 - 1967, Elementary and Secondary Schools and School
Libraries. Garden City, New York. Doubleday and Co., Inc.,
1966. 222pp.

Intended for local school officials and staff. Describes assistance available for schools and libraries under more than thirty programs. Includes cross-reference tables and charts and program descriptions including an indication of funds available, eligible recipients, eligible program activities and sources of additional information.

# VI. Related Advisory Commission on Intergovernmental Relations Publications

1. Periodic Congressional Reassessment of Federal Grants-in-Aid to
State and Local Governments. June 1961. (Report A-8; 67pp.,
offset)

Describes the evolution and current status of Federal grants-in-aid and recommends the establishment of Congressional machinery for their review. OUT OF PRINT (Report was made a part of the record of hearings on H.R. 7802 and identical bills before the House Subcommittee on Intergovernmental Relations of the Committee on Government Operations, 37th Congress, 1st Session.)

2. The Role of Equalization in Federal Grants. January 1964.

(Report A-19; 25Cpp., offset)

Examines the basis of distribution of Federal grants among State and local governments, identifies the categories of grants, the distribution of which should recognize differences in the recipient States' comparative financial capabilities and needs, and makes recommendations for legislative and administrative action. Provides also basic information on each of the Federal grants, including each State's share of the available funds and the amount of matching funds required of the States.

3. Grants-in-Aid Programs Enacted by the 2nd Session of the 88th

Congress--A Supplement of Report A-19. March 1965. (22pp.,
offset)

Describes the Federal grants to State and local governments in effect of January 1, 1964. This supplement to the earlier report describes all the grant-in-aid programs enacted by the 2nd Session of the 88th Congress which adjourned on October 3, 1964.

4. Impact of Federal Urban Development Programs on Local Government Organization and Planning. January 1964. (Report A-20; 198pp., U.S. Senate, Committee on Government Operations, Committee Print, 88th Congress, 2nd Session.)

Provides a systematic survey and analysis of local government organization and planning requirements in 43 Federal aid programs affecting physical development in urban areas; assesses the degree of Federal interagency coordination of urban development programs; and recommends legislative and

# VI. Related Advisory Commission on Intergovernmental Relations Publications (Concl<sup>†</sup>d.)

Impact of Federal Urban Development Programs on... (Cont'd.)

administrative changes for improving local organization, local planning, and Federal interagency coordination. An appendix to the report describes and evaluates each program in detail and identifies pertinent regulations and official documents.