

Directory of Intergovernmental Contacts

Advisory
Commission on
Intergovernmental



Relations

Washington, DC

SR-19

September 1994

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(September 1994)**

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Barbara Sheen Todd, Pinellas County, Florida, Board of Commissioners

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Advisory Commission on Intergovernmental Relations
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Washington, DC 20575
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SECTION I
STATE-LOCAL RELATIONS
ORGANIZATIONS

OVERVIEW

The 23 state organizations presented in this section are classified into three types: (1) the organizations collectively referred to as “state ACIRs” because of their similarity to the U.S. ACIR with respect to purpose and membership; (2) legislative bodies that have an intergovernmental role and related functional activities; and (3) organizations that serve as local government advisory bodies, generally to the governor.

- * There are 17 state ACIRs. Twelve of these were established by statute while the remaining six were established by executive order (4) or a joint resolution of the legislature (2). Michigan intends to reestablish its state ACIR, primarily to address the financial roles and allocation of resources resulting from the recent decision to replace the use of the property tax for financing local education with a dedicated portion of the state sales tax.
- * There are three legislative committees (Illinois, Maryland, and New York) comprised solely of legislators.
- * The three local government advisory panels advise the governors. Two of these were established by Executive Order (Indiana and Maine) while the third (Wisconsin) was created by statute.

Each state organization was asked to update the information presented in the 1993 edition of the Directory. Nineteen states responded. Since the 1993 edition of the Directory, the organizations in South Dakota and Minnesota have been eliminated by statute.

Table 1
Organizational Type, Legal Basis, and Membership

Type and Legal Structure			Membership								
State	Type of Organization	Legal Basis	State Legislator	State Executive	County	Municipal Town Township	Regional Special District	School District	Private Citizen	Other- At Large	TOTAL
Colorado	State-Local	J. Resolution	6	3	2	2	2	2			17
Connecticut	State-Local	Statute	4	5		8	1	2	5		25
Florida	State-Local	Statute	8	2	3	3			1	5	22
Illinois	Legislative	Statute	12								12
Indiana	Loc. Advisory Panel	Ex. Order	4	1	12	11					28
Iowa	State-Local	Statute	4		4	4	1	4		4	21
Louisiana	State-Local	Statute	4	4	3	3		3			17
Maine	Loc. Advisory Panel	Ex. Order				5	1			6	12
Maryland	Legislative	Statute	16	Ex-Officio		Ex-Officio					16
Massachusetts	State-Local	Statute	6	1		29		4			40
Missouri	State-Local	Ex. Order	4	5	3	7	1	1	10		31
Montana	State-Local	J. Resolution	4	3	4	4			2	3	20
New York	Legislative	Statute	10								10
North Carolina	State-Local	Ex. Order	4	4	3	3				7	21
North Dakota	State-Local	Statute	4	1	2	3	1				11
Ohio	State-Local	Statute	4	1	2	4				2	13
Oklahoma	State-Local	Statute	8	3	5	5		1		8	30
South Carolina	State-Local	Statute	8		3	3	2	1	4		21
Tennessee	State-Local	Statute	11	3	5	4	1		5		29
Utah	State-Local	Statute	6	6	4	4			1		21
Virginia	State-Local	Statute	6	3	4	4	1		2		20
Washington	State-Local	Ex. Order	4	5	6	6					21
Wisconsin	Loc. Advisory Panel	Statute		3	3	8					14
Total	24		137	53	68	120	11	18	30	35	472

**Table 2
Organizational Functions**

State	Research	Confer- ence-- Seminars	Services - TA	Liaison - Ombuds- man	Newsletter	Recommend Legislation	Database	Advise Governor	Other
Colorado				X					
Connecticut	X	X		X		X	X		
Florida	X				X	X	X		X
Illinois	X			X			X		
Indiana				X		X		X	
Iowa	X								
Louisiana	X					X			
Maine	X					X		X	
Maryland	X	X	X	X		X			X
Massachusetts	X			X		X		X	X
Missouri	X	X		X		X			
Montana	X	X	X		X	X	X		
New York	X	X			X		X		
North Carolina	X			X		X			
North Dakota	X			X		X			
Ohio	X			X	X		X		
Oklahoma	X	X		X					
South Carolina	X	X		X		X	X		
Tennessee	X	X	X	X	X	X	X	X	
Utah	X	X		X		X		X	
Virginia	X		X	X		X			
Washington	X			X				X	
Wisconsin	X							X	
Total	21	9	4	16	5	15	8	7	3

Table 3
Organizational Staffing and Funding

State	Staffing Structure		Organizational Funding			
	Full-Time	Part-Time	State Appropriation	Other Agency Assist	Non-State Assist	Approx. Funding
Colorado		1		X		
Connecticut		2	X			\$100,000
Florida	9	1	X			\$646,889
Illinois*	18		X			\$1,120,700
Indiana		2	X			\$75,000
Iowa		As needed		X		
Louisiana	3	1		X	X	\$10,000
Maine		As needed		X		
Maryland		2		X		
Massachusetts		As needed		X		
Missouri	2		X			\$84,500
Montana		2			X	\$250,000
New York	8	4	X			\$494,423
North Carolina		2	X	X		\$2,206
North Dakota		As needed		X	X	
Ohio	4	1	X			\$192,961
Oklahoma	3		X			\$150,000
South Carolina	4		X			\$236,000
Tennessee†	8		X		X	\$476,300
Utah		2	X	X		\$9,600
Virginia	1		X	X		\$13,000
Washington		As needed	X	X		\$10,000
Wisconsin		1	X	X		\$2,000
Total	60		15	12	4	

* Five staff are in the Washington, DC, office.

† \$107,000 comes from local government revenues.

ORGANIZATIONAL PROFILES

Many of the state-local advisory organizations profiled in this section are similar in purpose, structure, and function to the U.S. ACIR. Some of the organizations are very active while others have more limited activities.

All of the organizations have a common role for improving intergovernmental decisionmaking and partnerships by providing (in varying capacities) a forum for the discussion of intergovernmental concerns and problem-solving.

Colorado Advisory Committee on Intergovernmental Relations

Department of Local Affairs
 1313 Sherman Street, Room 521, Denver, CO 80203
 (303) 866-4660 Fax: 866-2251
Contact: Geoff Withers

LEGAL BASIS 1987 Informal; 1989 Adopted Voluntary Structure; 1993 Joint Resolution

GOVERNING BODY 17 Members *Term of Office:* Legislators serve while in office; others serve indeterminate terms

9-STATE		8-LOCAL		OTHER
3	<i>Executive</i>	6	<i>Legislative</i>	2
				<i>Municipal</i>
				<i>County</i>
				<i>School</i>
				<i>Special District</i>
				<i>Regional Agency</i>
				<i>Private Citizens</i>
				<i>Ex-Officio</i>
				<i>At Large</i>
				<i>Other</i>

Comment: Legislative members include Senate President; Senate Majority Leader; House Speaker; and one each appointed by the Senate President, House Speaker, and House Minority Leader. Local members must include one elected official from each type of government.

BUDGET None

STAFF 1 Full-Time Part-Time 1 Provided by Colorado Division of Local Government

FUNCTIONS	Research	<input type="checkbox"/>	Conference-Seminars	<input type="checkbox"/>	Technical Services	<input type="checkbox"/>	Liaison-Ombudsman	<input checked="" type="checkbox"/>
	Newsletter	<input type="checkbox"/>	Recommend Legislation	<input type="checkbox"/>	Database-Information	<input type="checkbox"/>	Advise Governor	<input type="checkbox"/>

Current/Recent Activities

Recent Publications

- * Summarize and quantify exemptions from state sales tax statutes.
- * Summarize and quantify federal and state mandates on local governments in social services, education, corrections, and environment.

Connecticut Advisory Commission on Intergovernmental Relations

80 Washington Street
Hartford, CT 06106
(203) 566-1393 Fax: 566-3456
Contact: David W. Russell, Executive Director

LEGAL BASIS: 1985 Statute

GOVERNING BODY 25 Members *Term of Office:* Appointees serve 2-year terms; others serve while in office

9-STATE		11-LOCAL		5-OTHER			
5	<i>Executive</i>	4	<i>Legislative</i>	8	<i>Municipal County</i>	5	<i>Private Citizens Ex-Officio</i>
				2	<i>School Special District</i>		<i>At Large Other</i>
				1	<i>Regional Agency</i>		

Comment: Executive members include Policy and Management, Economic Development, Education, Environmental Protection, Housing. Legislative members include Majority/Minority leaders. Nine local members appointed by Governor, one by Conference of Municipalities, and one by Council of Small Towns: 2 municipalities over 60,000 pop., 2 between 20,000-60,000, 2 less than 20,000; 1 private citizen each appointed by Governor and legislative members.

BUDGET FY 1993 Appropriation
\$100,000

STAFF 2 Full-Time Part-Time 2 Executive director and research associate provided by Office of Policy and Management

FUNCTIONS	Research	<input checked="" type="checkbox"/>	Conference-Seminars	<input checked="" type="checkbox"/>	Technical Services	<input type="checkbox"/>	Liaison-Ombudsman	<input checked="" type="checkbox"/>
	Newsletter	<input type="checkbox"/>	Recommend Legislation	<input checked="" type="checkbox"/>	Database-Information	<input checked="" type="checkbox"/>	Advise Governor	<input type="checkbox"/>

Current/Recent Activities

Recent Publications

- * Studying regionalization of services and resources.
- * Updated report on intergovernmental aid to selected cities. Analyzed trends in federal and state aid to six largest cities between 1987-88 and 1991-92.
- * Surveyed municipalities, in cooperation with the Governor, for their views on the most onerous mandates, and recommended revisions. Recommendations adopted by legislature in 1992 and 1993.
- * Identified existing statutory, constitutional, and regulatory mandates on municipalities and traced their histories and financial impacts. Reviewed 1994 bills adopted by the legislature to identify new mandates to be included in annual report to legislative leadership (legislature required to hold public hearings to determine whether to modify, rescind, or accept the mandate).

- 1994 – *1994 State Mandates; A Compendium of Regulatory Mandates on Municipalities in Connecticut; A Compendium of Statutory Mandates on Municipalities in Connecticut; Connecticut Municipalities in Crisis: Can Regional Efforts Help?*
- 1993 – *1993 State Mandates*
- 1992 – *Municipal Budget Adoption Experience in Connecticut 1992-93*
- 1991 – *Municipal Budget Adoption Experience in Connecticut 1991-92*
- 1990 – *Municipal Budget Adoption Experience in Connecticut 1990-91; Local Government Cooperative Ventures in Connecticut; Spending in Special and Other Funds in Connecticut*

Florida Advisory Commission on Intergovernmental Relations

c/o House Office Building, Suite 4
Tallahassee, FL 32399-1300
(904) 488-9627 Fax: 487-6587

Contact: Dr. Mary Kay Falconer, Executive Director

LEGAL BASIS: 1977 Statute

GOVERNING BODY 22 Members *Term of Office:* Gubernatorial appointees serve 4-year terms; legislators serve 2-year terms

10-STATE		6-LOCAL		6-OTHER			
2	<i>Executive</i>	8	<i>Legislative</i>	3	<i>Municipal</i>	1	<i>Private Citizens</i>
				3	<i>County</i>	5	<i>Ex-Officio: non-voting</i>
					<i>School</i>		<i>At Large</i>
					<i>Special District</i>		<i>Other:</i>
					<i>Regional Agency</i>		

Comment: Ex-officio members include League of Cities, County Association, School Administrators Association, School Boards Association, and Special District Association.

BUDGET FY 1994 Appropriation
\$646.889

STAFF 10 Full-Time 9 Part-Time 1 Executive director; 6 legislative analysts; administrative assistant; 1 legislative research assistant; intern

FUNCTIONS	Research <input checked="" type="checkbox"/>	Conference-Seminars <input type="checkbox"/>	Technical Services <input type="checkbox"/>	Liaison-Ombudsman <input type="checkbox"/>
	Newsletter <input checked="" type="checkbox"/>	Recommend Legislation <input checked="" type="checkbox"/>	Database-Information <input checked="" type="checkbox"/>	Advise Governor <input type="checkbox"/>
	<i>Other:</i> Identifies and analyzes federal mandates on local governments; maintains local government facsimile network (Faxnet); prepares references on state shared revenues and local option taxes; calculates salaries for county constitutional officers.			

Current/Recent Activities

Recent Publications

- * Provided oversight for Small County Technical Assistance Program.
- * Compiled information on refugees and related service costs for state and local governments.
- * Reviewed substate regional governance.
- * Reviewed "intergovernmental impacts" on local governments (mandates, preemption, and delegation).
- * Revised recent revisions to local option taxes.
- * Researched community-based and intermediate criminal sanctions.
- * Prepared report addressing ad valorem partial year assessments.
- * Researched fiscal impact of criminal justice procedures on counties.

- 1994 – *Community Corrections and Intermediate Sanctions: Reliance on Court-Appointed Outside Counsel; Minority Business Programs*
- 1993 – *Local Government Information Handbook; Privatization as an Option for Constructing and Operating Local Jails in Florida; Salaries of County Constitutional Officers and Elected School District Officials: A Comprehensive Review and Analysis; A Profile of Local Government Revenues and Expenditures: FY 1990-91*
- 1992 – *Regional Governance in Florida: Recommendations and Select Reports Approved by FACIR; Supplement to the 1991 Report on Mandates and Measures Affecting Local Government Fiscal Capacity; Special Assessments: Current Status in Law and Application, Report in Brief; Ad Valorem Taxes: Public Reaction and Policy Response, Report in Brief*

Illinois Commission on Intergovernmental Cooperation

707 Stratton Building
 Springfield, IL 62706
 (217) 782-6924 Fax: 524-2219
Contact: LeRoy Whiting, Executive Director

LEGAL BASIS: 1937 Statute (Amended 1984, 1985, 1988, 1992)

GOVERNING BODY 12 Members Term of Office: Legislators serve 2-year terms

12-STATE		LOCAL		OTHER
<i>Executive</i>	12	<i>Legislative</i>	<i>Municipal</i>	<i>Private Citizens</i>
			<i>County</i>	<i>Ex Officio</i>
			<i>School</i>	<i>At Large</i>
			<i>Special District</i>	<i>Other</i>
			<i>Regional Agency</i>	

Comment: Leaders of Senate and House appoint their respective members.

BUDGET FY 1993 Appropriation
 \$1,120,700

STAFF 18 Full-Time 18 Part-Time
Illinois: director, associate director, editor, office manager, 5 research associates, federal aid coordinator, 2 research assistants, receptionist/ secretary – *Washington, DC:* director, 3 research associates, administrative assistant

FUNCTIONS	Research	<input checked="" type="checkbox"/>	Conference-Seminars	<input type="checkbox"/>	Technical Services	<input type="checkbox"/>	Liaison-Ombudsman	<input checked="" type="checkbox"/>
	Newsletter	<input type="checkbox"/>	Recommend Legislation	<input type="checkbox"/>	Database-Information	<input checked="" type="checkbox"/>	Advise Governor	<input type="checkbox"/>

Current/Recent Activities

Recent Publications

- * Maintain data base on federal aid programs that includes a federal aid tracking system to monitor the application, award, and receipt of federal aid by state agencies, and annual analyses of the impact of the federal budget on Illinois.
- * Monitor Illinois' participation in the Midwest Higher Education Compact.
- * Prepare *Legislator's Guide to Local Government in Illinois: Counties, Municipalities, and Townships* (Vol. 2).
- * Publish quarterly newsletter, *Intergovernmental Issues*.
- * Analyzed potential impact on state budget of proposed school aid funding formulas.
- * Preparing report entitled, *Federal Funds to State Agencies*, 1993.

- 1993 – *State Assistance to Local Government*
- 1992 – *Legislator's Guide to Local Governments in Illinois: Special Districts* (Vol. 1)
- 1991 – *The Impact of the Federal Cash Management Improvement Act of 1990 on Illinois*

Indiana Governor's Local Government Advisory Council

Office of the Governor
Statehouse, Room 206, Indianapolis, IN 46204
(317) 232-3114 Fax: 232-3443

Contact: William Shrewsberry, Jr., Commissioner, Department of Administration

LEGAL BASIS: 1990 Executive Order

GOVERNING BODY 28 Members *Term of Office:* Members serve one-year terms

5-STATE		23-LOCAL		OTHER		
1	<i>Executive</i>	4	<i>Legislative</i>	11	<i>Municipal</i>	<i>Private Citizens</i>
		2	<i>House</i>	12	<i>County</i>	<i>Ex-Officio</i>
		2	<i>Senate</i>		<i>School</i>	<i>At Large</i>
					<i>Special District</i>	<i>Other</i>
					<i>Regional Agency</i>	

Comment: Membership is unlimited and can vary. Executive member is "contact" listed above. Municipal members represent 7 townships, 1 town, and 3 cities.

BUDGET FY 1993 Appropriation
\$75,000
(approx.)

STAFF 2 Full-Time Part-Time 2 Executive assistant and secretary

FUNCTIONS	Research	<input type="checkbox"/>	Conference-Seminars	<input type="checkbox"/>	Technical Services	<input type="checkbox"/>	Liaison-Ombudsman	<input checked="" type="checkbox"/>
	Newsletter	<input type="checkbox"/>	Recommend Legislation	<input checked="" type="checkbox"/>	Database-Information	<input type="checkbox"/>	Advise Governor	<input checked="" type="checkbox"/>

Current/Recent Activities

Recent Publications

- * Expanding communications network between the Governor and local government officials.
- * Developing a plan to utilize state resources for local training and technical assistance.
- * Building a strategic plan to address state-local concerns about the environment, infrastructure, taxation-finance, public safety, and economic development.

Iowa Advisory Commission on Intergovernmental Relations

Legislative Service Bureau, State Capitol Building

Des Moines, IA 50319

(515) 281-3430 Fax: 281-8027

Contact: Susan Crowley, Legal Counsel

LEGAL BASIS: 1982 Statute (Extended to 1990, Reenacted 1991)

GOVERNING BODY 21 Members *Term of Office:* Members serve two-year terms

4-STATE		13-LOCAL		4-OTHER	
<i>Executive</i>	4	<i>Legislative</i>	4	<i>Municipal</i>	<i>Private Citizens</i>
			4	<i>County</i>	<i>Ex-Officio</i>
			4	<i>School</i>	<i>At Large</i>
				<i>Special District</i>	4
			1	<i>Regional Agency</i>	<i>Other: unspecified</i>

Comment: Governor appoints non-legislative members.

BUDGET Legislative Service Bureau pays printing costs

STAFF Full-Time Part-Time Legislative Service Bureau provides staff as needed

FUNCTIONS	Research	<input checked="" type="checkbox"/>	Conference-Seminars	<input type="checkbox"/>	Technical Services	<input type="checkbox"/>	Liaison-Ombudsman	<input type="checkbox"/>
	Newsletter	<input type="checkbox"/>	Recommend Legislation	<input type="checkbox"/>	Database-Information	<input type="checkbox"/>	Advise Governor	<input type="checkbox"/>

Current/Recent Activities

- * Tax increment financing and tax abatement study.
- * State mandates study.

Recent Publications

Louisiana Advisory Commission on Intergovernmental Relations

Senate Local and Municipal Affairs Committee

P.O. Box 94183

Baton Rouge, LA 70804

(504) 342-9818 Fax: 342-9021

Contact: Tammy Cohn

LEGAL BASIS: 1986 Statute

GOVERNING BODY 17 Members *Term of Office:* Legislative members serve at pleasure of leadership; others serve one-year terms

8-STATE		9-LOCAL		OTHER
4	<i>Executive</i>	4	<i>Legislative</i>	3
				<i>Municipal</i>
				<i>County</i>
				3
				<i>School</i>
				<i>Special District</i>
				<i>Regional Agency</i>
				<i>Private Citizens</i>
				<i>Ex-Officio</i>
				<i>At Large</i>
				<i>Other</i>

Comment: Executive members include Economic Development, Transportation and Development, Revenue and Taxation, and Education. Local members are appointed by respective associations.

BUDGET FY 1993
\$10,000 Grants-Contributions

STAFF 4 Full-Time 3 Part-Time 1 Attorney, researcher, administrative assistant. Senate provides part-time secretary

FUNCTIONS	Research	<input checked="" type="checkbox"/>	Conference-Seminars	<input type="checkbox"/>	Technical Services	<input type="checkbox"/>	Liaison-Ombudsman	<input type="checkbox"/>
	Newsletter	<input type="checkbox"/>	Recommend Legislation	<input checked="" type="checkbox"/>	Database-Information	<input type="checkbox"/>	Advise Governor	<input type="checkbox"/>

Current/Recent Activities

- * Compiling a catalog of state and federal aid to local government.
- * Conducting a study of state mandates involving state district court financing.

Recent Publications

Maine Governor's Municipal Advisory Council

Statehouse Station #16

Augusta, ME 04333

(207) 287-2551 Fax: 287-2896

Contact: Honorable Dana Connors, Commissioner of Transportation

LEGAL BASIS: 1987 Executive Order #14

GOVERNING BODY 12 Members Term of Office: Members serve two-year terms

STATE		6-LOCAL		6-OTHER	
<i>Executive</i>	<i>Legislative</i>	5	<i>Municipal</i>	<i>Private Citizens</i>	
			<i>County</i>	<i>Ex Officio</i>	
			<i>School</i>	6	<i>At Large</i>
			<i>Special District</i>	<i>Other</i>	
		1	<i>Regional Agency</i>		

Comment: Local members are appointed by Conference of Mayors, Association of Assessing Officers, Municipal Association, Town and City Clerks Association, and Association of Regional Councils. At-large members are appointed by the Governor.

BUDGET Organizations pay member expenses.

STAFF	Full-Time	Part-Time	Staff services donated as needed		
FUNCTIONS	Research <input checked="" type="checkbox"/>	Conference Seminars <input type="checkbox"/>	Technical Services <input type="checkbox"/>	Liaison-Ombudsman <input type="checkbox"/>	
	Newsletter <input type="checkbox"/>	Recommend Legislation <input checked="" type="checkbox"/>	Database-Information <input type="checkbox"/>	Advise Governor <input checked="" type="checkbox"/>	

Current/Recent Activities

Recent Publications

- * Ensures a partnership between the chief executive and local governments, enhancing prospects for achieving mutual objectives and providing a forum for discussion and resolution of potential conflicts.
- * Advises the Governor on matters that have substantial impact on the future development of municipalities and the quality of life of their residents.

Maryland Joint Committee on Federal Relations

Department of Fiscal Services
 90 State Circle
 Annapolis, MD 21401-1991
 (410) 841-3736 Fax: 841-3778
Contact: Karen D. Morgan, Principal Analyst

LEGAL BASIS: 1937 Statute (Amended 1983, 1987, 1988, 1990)

GOVERNING BODY 16 Members *Term of Office:* Members serve four-year terms

16-STATE	LOCAL	OTHER
<i>Executive</i> 16 <i>Legislative</i>	<i>Municipal</i> <i>County</i> <i>School</i> <i>Special District</i> <i>Regional Agency</i>	<i>Private Citizens</i> ** <i>Ex Officio: unspecified</i> <i>At Large</i> <i>Other</i>

Comment: Nonspecified ex-officio members represent the Executive Branch and local governments.

BUDGET None

STAFF 2 Full-Time 2 Part-Time Provided by Department of Fiscal Services

FUNCTIONS	Research <input checked="" type="checkbox"/>	Conference-Seminars <input checked="" type="checkbox"/>	Technical Services <input checked="" type="checkbox"/>	Liaison-Ombudsman <input checked="" type="checkbox"/>
	Newsletter <input type="checkbox"/>	Recommend Legislation <input checked="" type="checkbox"/>	Database-Information <input type="checkbox"/>	Advise Governor <input type="checkbox"/>

Other: Provides liaison with congressional delegation; reviews interstate compacts

Current/Recent Activities

- * Analyzing state and local relationships in the ten major functional areas of government.
- * Sponsored joint resolution to encourage congressional consideration of federal mandates on state and local governments.
- * Proposed improvements in Medicaid program to congressional delegation.
- * Sponsored legislation to improve local government audits.
- * Issued preliminary analysis on impact of state mandates on local governments.
- * Sponsored forum for state and local governments.
- * Studied impact of clean air mandates on local governments, examined the *Job Training Partnership Act* state program, and reviewed the State Clearinghouse on Intergovernmental Assistance.
- * Conducted investigation of impact of federal mandates on selected state agencies and submitted report on federal mandates to Maryland congressional delegation.

Recent Publications

1993 – *Catalog of State Mandates: Report of State Mandates on Local Government*

Massachusetts Local Government Advisory Committee

Executive Office of Communities and Development

100 Cambridge Street, Room 1803

Boston, MA 02202

(617) 727-3253 Fax: 841-4259

Contact: Marilyn Contreas, Senior Program & Policy Analyst

LEGAL BASIS: 1981 Statute Replacing 1976 Executive Order

GOVERNING BODY 40 Members Term of Office: Members serve one-year terms

7-STATE		33-LOCAL		OTHER
1	<i>Executive</i>	6	<i>Legislative</i>	29
				<i>Municipal</i>
				<i>County</i>
			4	<i>School</i>
				<i>Special District</i>
				<i>Regional Agency</i>
				<i>Private Citizens</i>
				<i>Ex Officio</i>
				<i>At Large</i>
				<i>Other</i>

Comment: Local members include 8 selectmen, 8 mayors, 8 city or town managers, 4 city or town councillors, 1 town finance commissioner, and 4 Association of School Committees.

BUDGET None

STAFF Full-Time Part-Time Staff supplied as necessary by Executive Office of Communities and Development

FUNCTIONS	Research	<input checked="" type="checkbox"/>	Conference-Seminars	<input type="checkbox"/>	Technical Services	<input type="checkbox"/>	Liaison-Ombudsman	<input checked="" type="checkbox"/>
	Newsletter	<input type="checkbox"/>	Recommend Legislation	<input checked="" type="checkbox"/>	Database-Information	<input type="checkbox"/>	Advise Governor	<input checked="" type="checkbox"/>

Other: Provides input into regulatory process; represents local governments on other commissions.

Current/Recent Activities

- * Continue to participate in discussions with state administration on local aid needs and distribution of aid.
- * Reviewing capital needs among local governments.
- * Examining local government environmental compliance costs with federal and state mandates.

Recent Publications

Missouri Commission on Intergovernmental Cooperation

Truman Building, Room 760
P.O. Box 809
Jefferson City, MO 65102
(314) 751-4834 Fax: 751-7819
Contact: Lois Pohl, Director

LEGAL BASIS: 1985 Executive Order

GOVERNING BODY 31 Members *Term of Office:* Members serve open-ended terms

9-STATE		12-LOCAL		10-OTHER			
5	<i>Executive</i>	4	<i>Legislative</i>	7	<i>Municipal</i>	10	<i>Private Citizens</i>
				3	<i>County</i>		<i>Ex-Officio</i>
				1	<i>School</i>		<i>At Large</i>
					<i>Special District</i>		<i>Other</i>
				1	<i>Regional Agency</i>		

Comment: Local members are appointed by local government associations and include 4 elected municipal officials and the director of the Municipal League, 2 elected county officials and the director of the County Association, 2 local administrators, the directors of the Regional Planning Commission/Association of COGs and School Board Association.

BUDGET FY 1993 Appropriation
\$84,500

STAFF 2 Full-Time Part-Time Director, administrative assistant

FUNCTIONS	Research	<input checked="" type="checkbox"/>	Conference-Seminars	<input checked="" type="checkbox"/>	Technical Services	<input type="checkbox"/>	Liaison-Ombudsman	<input checked="" type="checkbox"/>
	Newsletter	<input type="checkbox"/>	Recommend Legislation	<input checked="" type="checkbox"/>	Database-Information	<input type="checkbox"/>	Advise Governor	<input type="checkbox"/>

Current/Recent Activities

- * Conducted symposium on Impact of Reduction of Federal Funds.
- * Staffed Ad Hoc Committee on Solid Waste Management; held conference on solid waste that led to legislation establishing solid waste districts and a solid waste management fund.
- * Formed new committee on substance abuse to design treatment programs for cities and counties.
- * Coordinated state and local agencies in preparation for earthquakes and subsequent mitigation.
- * Participated in the President's Rural Initiative through the Missouri Rural Opportunities Council.
- * Co-hosted state conference on intergovernmental relations with U.S. Army Corps of Engineers.
- * Coordinated local government attendance in Flood Recovery 1993 Summit.

Recent Publications

1993 - *Directory of State Services to Local Governments*

Montana Local Government Policy Council

Local Government Center
 Montana State University
 Bozeman, MT 59717

(406) 994-6694 Fax: 994-1905

Contact: Dr. Kenneth L. Weaver, Director, Local Government Center

LEGAL BASIS: 1991 Joint Resolution

GOVERNING BODY 20 Members Term of Office: Not specified

7-STATE		8-LOCAL		5-OTHER			
3	<i>Executive</i>	4	<i>Legislative</i>	4	<i>Municipal</i>	2	<i>Private Citizens</i>
				4	<i>County</i>	3	<i>Ex-Officio</i>
					<i>School</i>		<i>At Large</i>
					<i>Special District</i>		<i>Other</i>
					<i>Regional Agency</i>		

Comment: Executive members include Commerce, Indian Affairs, and Governor's local government policy advisor. Local members are appointed by the directors of associations. Private members are appointed by the other 15 state-local members. Ex-officio members include the director of the County Association, League of Cities and Towns, and Local Government Center.

BUDGET \$250,000 Foundation

STAFF 2 Full-Time Part-Time 2 Director and assistant director from Local Government Center

FUNCTIONS	Research	<input checked="" type="checkbox"/>	Conference-Seminars	<input checked="" type="checkbox"/>	Technical Services	<input checked="" type="checkbox"/>	Liaison-Ombudsman	<input type="checkbox"/>
	Newsletter	<input checked="" type="checkbox"/>	Recommend Legislation	<input checked="" type="checkbox"/>	Database-Information	<input checked="" type="checkbox"/>	Advise Governor	<input type="checkbox"/>

Current/Recent Activities

- * Reviewing local government consolidation options.
- * Studying funding alternatives for county rest homes.
- * Coordinating small government planning for infrastructure renewal.
- * Studying the impact of the state sales tax on local governments.
- * Studying county-tribal relations.
- * Looking at geographic information system applications in local government.
- * Studying justice court modernization.
- * Studying reservation gambling issues.

Recent Publications

Semi-annual – *Montana Policy Review*

New York Legislative Commission on State-Local Relations

Agency Building 4, 14th Floor
 Empire State Plaza
 Albany, NY 12248
 (518) 455-5035 Fax: 455-5396
Contact: Burt Porter, Director

LEGAL BASIS: 1981 Statute

GOVERNING BODY 10 Members *Term of Office:* Members serve two-year terms

10-STATE	LOCAL	OTHER
<i>Executive</i> 10 <i>Legislative</i>	<i>Municipal</i> <i>County</i> <i>School</i> <i>Special District</i> <i>Regional Agency</i>	<i>Private Citizens</i> <i>Ex-Officio</i> <i>At Large</i> <i>Other</i>

Comment: Appointments by the Majority (3 members each) and the Minority (2 members each) leadership of both legislative chambers.

BUDGET FY 1993 Appropriation
 \$494,423

STAFF 12 Full-Time 8 Part-Time 4 Director, deputy director, 7 research assistants (2 part-time), administrative assistant, librarian (part-time), and secretary (part-time)

FUNCTIONS	Research	<input checked="" type="checkbox"/>	Conference-Seminars	<input checked="" type="checkbox"/>	Technical Services	<input type="checkbox"/>	Liaison-Ombudsman	<input type="checkbox"/>
	Newsletter	<input checked="" type="checkbox"/>	Recommend Legislation	<input type="checkbox"/>	Database-Information	<input checked="" type="checkbox"/>	Advise Governor	<input type="checkbox"/>

Current/Recent Activities

Recent Publications

- * Prepared paper on impact of state budget on local governments.
- * Drafted legislation to relax or repeal certain mandates on local governments.
- * Drafted legislation to provide a statutory process for local government deficit financing.

1993- *Catalog of State and Federal Programs Aiding New York's Local Governments*

North Carolina Local Government Partnership Council

Office of Intergovernmental Relations

116 W. Jones Street, Suite 5106

Raleigh, NC 27603-8003

(919) 733-7232 Fax: 733-9571

Contact: Sara Stuckey, Chief of Local & Regional Affairs

LEGAL BASIS: 1993 Executive Order, Supersedes 1979 Statute

GOVERNING BODY 21 Members* *Term of Office:* Members serve while in office. Two-year terms (max. two terms)

8-STATE		6-LOCAL		7-OTHER			
4	<i>Executive</i>	4	<i>Legislative</i>	3	<i>Municipal</i>		<i>Private Citizens</i>
				3	<i>County</i>	3	<i>Ex-Officio</i>
					<i>School</i>	4	<i>At Large</i>
					<i>Special District</i>		<i>Other</i>
					<i>Regional Agency</i>		

Comment: Lt. Governor (or designee) serves as Chairperson. Executive members include Health, Environment and Natural Resources, Transportation, and Human Resources. Local members are appointed by the Governor from lists provided by local government associations. Ex-officio members include the directors of the County Commissioners Association and the League of Municipalities, and the Governor's Director of Intergovernmental Relations.

BUDGET FY 1993
\$2.206

STAFF 2 Full-Time Part-Time 2 Director and secretary provided by Department of Administration

FUNCTIONS	Research	<input checked="" type="checkbox"/>	Conference-Seminars	<input type="checkbox"/>	Technical Services	<input type="checkbox"/>	Liaison-Ombudsman	<input checked="" type="checkbox"/>
	Newsletter	<input type="checkbox"/>	Recommend Legislation	<input checked="" type="checkbox"/>	Database-Information	<input type="checkbox"/>	Advise Governor	<input type="checkbox"/>

Current/Recent Activities

Recent Publications

- Develop procedure to provide local government input into administrative rules affecting local budgets (fiscal notes).
- * Present local government input for state budget development.

* Membership will increase to 25: 12 state, including 8 executive branch (adding the Secretary of State, State Auditor, State Treasurer, and Revenue Secretary)

North Dakota Advisory Commission on Intergovernmental Relations

Office of Legislative Council
 State Capitol
 Bismarck, ND 58505
 (701) 224-2916 Fax: 224-3615
Contact: John Walstad, Counsel

LEGAL BASIS: 1989 Statute

GOVERNING BODY 11 Members *Term of Office:* Members serve two-year terms

5-STATE		6-LOCAL		OTHER		
1	<i>Executive</i>	4	<i>Legislative</i>	3	<i>Municipal</i>	<i>Private Citizens</i>
				2	<i>County</i> <i>School</i>	<i>Ex-Officio</i> <i>At Large</i>
				1	<i>Special District</i> <i>Regional Agency</i>	<i>Other</i>

Comment: The Governor is the Executive Branch member. Local members include 2 county, 2 cities and 1 township, and the Parks and Recreation Association.

BUDGET None

STAFF Full-Time Part-Time Legislative Council provides necessary staff services

FUNCTIONS	Research	<input checked="" type="checkbox"/>	Conference-Seminars	<input type="checkbox"/>	Technical Services	<input type="checkbox"/>	Liaison-Ombudsman	<input checked="" type="checkbox"/>
	Newsletter	<input type="checkbox"/>	Recommend Legislation	<input checked="" type="checkbox"/>	Database-Information	<input type="checkbox"/>	Advise Governor	<input type="checkbox"/>

Current/Recent Activities

- * Administer local government efficiency planning grant program (\$51,000 appropriation).
- * Gather information on structural innovation in local government.
- * Serve as a clearinghouse for joint powers agreements among political subdivisions.

Recent Publications

Ohio State and Local Government Commission

77 South Street, Room 714
Columbus, OH 43266-0535
(614) 466-2108 Fax: 466-9150

Contact:

LEGAL BASIS: 1978 Statute

GOVERNING BODY 13 Members *Term of Office:* Legislators serve two-year terms; others four-year terms

5-STATE		6-LOCAL		2-OTHER	
1	<i>Executive</i>	4	<i>Legislative</i>	4	<i>Municipal</i>
				2	<i>Private Citizens</i>
				2	<i>Ex-Officio</i>
					<i>At Large</i>
					<i>Other</i>
					<i>Regional Agency</i>

Comment: Lt. Governor serves as chairperson. Local members include 2 city, 2 townships, and 2 county.

BUDGET FY 1993 Appropriation
\$192,961

STAFF 5 Full-Time 4 Part-Time 1 Executive director (vacant), legislative liaison, 3 administrative assistants

FUNCTIONS	Research	<input checked="" type="checkbox"/>	Conference-Seminars	<input type="checkbox"/>	Technical Services	<input type="checkbox"/>	Liaison-Ombudsman	<input checked="" type="checkbox"/>
	Newsletter	<input checked="" type="checkbox"/>	Recommend Legislation	<input type="checkbox"/>	Database-Information	<input checked="" type="checkbox"/>	Advise Governor	<input type="checkbox"/>

Current/Recent Activities

- * Conduct regional outreach meetings statewide (18 meetings over 80 counties).
- * Conduct traveling office hours for meetings with local officials and citizens (over 410 meetings).
- * Created and maintain local officials data base.

Recent Publications

- 1993 – *Tax Base Sharing*
- 1992 – *Directory of State Services to Local Government*
- 1990 – *Status of State and Local Government Relations in Ohio; Tax Base Sharing: An Evolution of its Use and Potential in the State of Ohio*

* At the time of publication, the Commission is without an executive director. No specific contact person was identified for this edition of the Directory.

Oklahoma Advisory Committee on Intergovernmental Relations

State Capitol Building
 Room 307
 Oklahoma City, OK 73105
 (405) 523-3533 Fax: 521-5507
Contact: Peggy Wilhoit, Project Manager

LEGAL BASIS: 1987 Statute

GOVERNING BODY 30 Members *Term of Office:* Members serve at the pleasure of the appointing authority

11-STATE		11-LOCAL		8-OTHER	
3	<i>Executive</i>	8	<i>Legislative</i>	5	<i>Municipal</i>
				5	<i>County</i>
				1	<i>School</i>
					<i>Special District</i>
					<i>Regional Agency</i>
				8	<i>Other</i>
					<i>Private Citizens</i>
					<i>Ex-Officio</i>
					<i>At Large</i>

Comment: Chair and Vice Chair appointed by the Speaker of the House and President Pro Tempore of the Senate from legislative members (and rotated among House and Senate members every two years). Executive agencies include the Governor or designee, Tax Commission Chairman and Director of Transportation. Legislative members are appointed by House Speaker and Senate Pro Tempore. Local members include 1 elected municipal official each from a municipality with population less than 50,000 and with a population greater than 50,000 and 2 county officials appointed by the House Speaker; the same (2) municipal appointments and 1 county official by the Senate Pro Tempore; and the presidents or designee of the County Officers Association, Association of County Commissioners, League of Cities, and State School Board Association; and the Oklahoma Congressional Delegation or staff members.

BUDGET FY 1993 Appropriation
 \$150,000

STAFF 3 Full-Time 3 Part-Time

FUNCTIONS	Research	<input checked="" type="checkbox"/>	Conference-Seminars	<input checked="" type="checkbox"/>	Technical Services	<input type="checkbox"/>	Liaison-Ombudsman	<input checked="" type="checkbox"/>
	Newsletter	<input type="checkbox"/>	Recommendation Legislation	<input type="checkbox"/>	Database-Information	<input type="checkbox"/>	Advise Governor	<input type="checkbox"/>

Current/Recent Activities

Recent Publications

- * Conducted a state and federal mandate survey of state agencies and local governments.
- * Conducting local government needs study for roads and bridges.

South Carolina Advisory Commission on Intergovernmental Relations

P.O. Box 12395
Columbus, SC 29211
(803) 737-1705 Fax: 737-1707
Contact: Dan B. Mackey, Executive Director

LEGAL BASIS: 1984 Statute, Replaced 1979 Executive Order

GOVERNING BODY 21 Members *Term of Office:* Members serve two-year terms. Governor appoints all members

8-STATE		9-LOCAL		4-OTHER	
<i>Executive</i>	8	<i>Legislative</i>	3	<i>Municipal</i>	4
			3	<i>County</i>	<i>Private Citizens</i>
			1	<i>School</i>	<i>Ex-Officio</i>
			1	<i>Special District</i>	<i>At Large</i>
			1	<i>Regional Agency</i>	<i>Other</i>

BUDGET FY 1994 Appropriation
\$236,000

STAFF 4 Full-Time 4 Part-Time Executive director, director of research, manager of finance and administration, research assistant

FUNCTIONS	Research	<input checked="" type="checkbox"/>	Conference-Seminars	<input checked="" type="checkbox"/>	Technical Services	<input type="checkbox"/>	Liaison-Ombudsman	<input checked="" type="checkbox"/>
	Newsletter	<input type="checkbox"/>	Recommend Legislation	<input checked="" type="checkbox"/>	Database-Information	<input checked="" type="checkbox"/>	Advise Governor	<input type="checkbox"/>

Current/Recent Activities

Recent Publications

- * Prepare biennial directory of registered special purpose districts.
- * Updated 1992 Federal Funds Overview of the types of federal expenditures in the state over ten years.
- * Analyzed home rule for local government and its deficiencies for South Carolina.
- * Updated mandates catalog through 1992.
- * Completed four-part study for developing a state growth policy: annexation improvements for cities, charter county structural option for counties, consolidation for local governments, and metropolitan council form for certain services in urban areas.
- * Completed economic analysis of local economies since 1960.
- * Developed legislation that permits a local option sales tax for cities and counties.
- * Studied establishment of a statewide comprehensive planning process on a regional basis.
- * Prepared report on aid to subdivisions and state shared revenues with local government.

- 1994 - *Elements of a State Growth Policy: A Study of Home Rule in South Carolina Cities, Counties, and School Districts*
- 1993 - *Catalogue of State Mandates to South Carolina Local Government: Metropolitan Council of Government: An Option for South Carolina Urban Areas: Charter Form of Government for South Carolina's Counties*
- 1992 - *South Carolina Communities: A Profile of Change*
- 1991 - *State Revenue Estimating in South Carolina; Fines and Assessments in South Carolina; The Future of Municipal Annexation in South Carolina; Financing Government in the Palmetto State; South Carolina Local Government Capital Project and Infrastructure Needs Survey*

Tennessee Advisory Commission on Intergovernmental Relations

226 Capitol Boulevard Building, Suite 508

Nashville, TN 37219

(615) 741-3012 Fax: 532-2443

Contact: Dr. Harry A. Green, Executive Director

LEGAL BASIS: 1978 Statute, (Amended 1981)

GOVERNING BODY 29 Members Term of Office: Not specified

14-STATE		10-LOCAL		5-OTHER	
3	Executive	11	Legislative	4	Municipal
			5 House	5	County
			5 Senate		School
			1 Comptroller of Treasury	1	Special District
					Regional Agency
				5	Private Citizens
					Ex-Officio
					At Large
					Other

Comment: Legislative members include the Chairmen of the House Finance, Ways and Means, and Senate Finance and Ways and Means committees. The Governor appoints 2 executive branch members. Ex-officio members are the Commissioner of Finance and Administration and Comptroller of the Treasury. County and municipal members are appointed by the Governor from lists provided by the respective associations. Regional members are appointed by the Governor from the Development District Association.

BUDGET FY 1995 \$476,300 Appropriation Grants-Contributions \$107,000 from local government revenues

STAFF 8 Full-Time 8 Part-Time Executive director, 3 research associates, research analyst, publications assistant, office manager, secretary/receptionist

FUNCTIONS	Research <input checked="" type="checkbox"/>	Conference-Seminars <input checked="" type="checkbox"/>	Technical Services <input checked="" type="checkbox"/>	Liaison-Ombudsman <input checked="" type="checkbox"/>
	Newsletter <input checked="" type="checkbox"/>	Recommend Legislation <input checked="" type="checkbox"/>	Database-Information <input checked="" type="checkbox"/>	Advise Governor <input checked="" type="checkbox"/>

Current/Recent Activities

Recent Publications

- * Initiated comprehensive study on state and local government modernization.
- * Developed Comprehensive Integrated Database Project.
- * Studied impact of state and federal mandates on local government.
- * Refined TACIR Education Fiscal Capacity Model adopted by the General Assembly to determine the local share of the Better Education Program.
- * Updating findings of previously published policy publications.
- * Responded to requests by the General Assembly and other client groups.
- * Reviewed annexation policy.
- * Conducted 911 Emergency Communication District Study.

- 1994 - *Tourism, Travel and Taxes in Tennessee; Fiscal Equalization of the Basic Education Program; Accountability for Funding Education in Tennessee: A Report to the 98th General Assembly; Local Fiscal Capacity for Funding Education in Tennessee*
- 1993 - *Family Tax Burdens in Tennessee: A Comprehensive Analysis*
- 1992 - *Property Tax Equivalency to One-Half Cent Increase in State Sales Tax for Education Funding; Money Magazine Compares State and Local Burdens on "Typical" Family: Tennessee and the Southern States; Utility Personalty Taxation: Parity or Privilege*

Utah Advisory Council on Intergovernmental Relations

Governor's Office of Planning & Budget
 State Capitol Building, Room 116
 Salt Lake City, UT 84114
 (801) 538-1556 Fax: 538-1547
Contact: Wayne Parker, Executive Director

LEGAL BASIS: 1987 Statute (Amended 1993)

GOVERNING BODY 21 Members *Term of Office:* Legislators serve 2-year terms; others serve 4-year terms
 4 Other

12-STATE		8-LOCAL		5-OTHER			
6	<i>Executive</i>	6	<i>Legislative</i>	4	<i>Municipal</i>	1	<i>Private Citizens</i>
		4	<i>House</i>	4	<i>County</i>	4	<i>Ex-Officio</i>
		2	<i>Senate</i>		<i>School</i>		<i>At Large</i>
					<i>Special District</i>		<i>Other</i>
					<i>Regional Agency</i>		

Comment: Executive members include Natural Resources, Human Services, Community and Economic Development, Transportation, Environmental Quality, and Health. The ex-officio members are not counted in the membership base.

BUDGET FY 1993 Appropriation
 \$9,600

STAFF 2 Full-Time Part-Time 2 Governor's office provides part-time executive director and secretary

FUNCTIONS	Research	<input checked="" type="checkbox"/>	Conference-Seminars	<input checked="" type="checkbox"/>	Technical Services	<input type="checkbox"/>	Liaison-Ombudsman	<input checked="" type="checkbox"/>
	Newsletter	<input type="checkbox"/>	Recommend Legislation	<input checked="" type="checkbox"/>	Database-Information	<input type="checkbox"/>	Advise Governor	<input checked="" type="checkbox"/>

Current/Recent Activities

Recent Publications

- * Drafted state mandates legislation.
- * Studied recommendations for fiscal regulatory reform.
- * Prioritized local government budget increases for Governor's consideration.
- * Facilitated local government comprehensive planning, and state/local planning coordination.
- * Improved availability of state information to local government and business community.

- 1994 - *Performance Measures in the Public Sector*
- 1993 - *Blueprint for Strengthening Planning Relationships: Federal Regulatory Survey of State Agencies and Local Government: Association of Governments Study*
- 1991 - *State Mandates Study*

Virginia Advisory Commission on Intergovernmental Relations

Eighth Street Office Building, Room 702

Richmond, VA 23219

(804) 786-6508 Fax: 371-7999

Contact: Robert Kirby, Secretary

LEGAL BASIS: 1978 Executive Order; 1989 Statute (Amended 1991)

GOVERNING BODY 20 Members *Term of Office:* Members serve 4-year terms with a maximum of 8 consecutive years

9-STATE		9-LOCAL		2-OTHER	
3	<i>Executive</i>	6	<i>Legislative</i>	4	<i>Municipal</i>
				4	<i>County</i>
					<i>School</i>
					<i>Special District</i>
				1	<i>Regional Agency</i>
					2
					<i>Private Citizens</i>
					<i>Ex-Officio</i>
					<i>At Large</i>
					<i>Other</i>

Comment: _____

BUDGET FY 1994 Appropriation
\$13,000

STAFF 1 Full-Time 1 Part-Time Secretary provided by Commission on Local Government

FUNCTIONS	Research	<input checked="" type="checkbox"/>	Conference-Seminars	<input type="checkbox"/>	Technical Services	<input checked="" type="checkbox"/>	Liaison-Ombudsman	<input checked="" type="checkbox"/>
	Newsletter	<input type="checkbox"/>	Recommend Legislation	<input checked="" type="checkbox"/>	Database-Information	<input type="checkbox"/>	Advise Governor	<input type="checkbox"/>
	Other: Issues reports.							

Current/Recent Activities

- * Continuing study on taxation of town residents by both county and town governments (double taxation).
- * Tracking studies approved by the 1994 General Assembly that affect local governments.
- * Prepared and approved plan for the state cabinet secretaries to have regional meetings with local officials in various areas of the state.
- * Reexamined state reports dealing with local government structure and authority and made recommendations.
- * Recommended that the local government title of the Virginia Code be recodified; approved by 1994 General Assembly.

Recent Publications

- 1994 - *Plan for Regional Meetings between the Cabinet Secretaries and Local Government Officials*
- 1993 - *Town/County Fiscal Relations: The Issue of Double Taxation*

Washington Advisory Commission on Intergovernmental Relations

906 Columbus Street, SW
P.O. Box 48300
Olympia, WA 98504-8300
(206) 753-7426 Fax: 586-3582

Contact: Andrew Lofton, Deputy Director, Community Development

LEGAL BASIS: 1982 Executive Order (Amended 1984)

GOVERNING BODY 21 Members Term of Office: Members serve at the pleasure of the Governor

9-STATE		12-LOCAL		OTHER
5	<i>Executive</i>	4	<i>Legislative</i>	<i>Private Citizens</i>
		6	<i>Municipal</i>	<i>Ex-Officio</i>
		6	<i>County</i>	<i>At Large</i>
			<i>School</i>	<i>Other</i>
			<i>Special District</i>	
			<i>Regional Agency</i>	

Comment: Executive members include Office of Financial Management, Community Development, Revenue, Social and Health Services, and Office of Indian Affairs. This commission is undergoing change due to state reorganization and is therefore temporarily inactive.

BUDGET FY 1993
\$10,000

STAFF Full-Time Part-Time Department of Community Development provides necessary staff support, or support by other agencies as needed

FUNCTIONS	Research <input checked="" type="checkbox"/>	Conference-Seminars <input type="checkbox"/>	Technical Services <input type="checkbox"/>	Liaison-Ombudsman <input checked="" type="checkbox"/>
	Newsletter <input type="checkbox"/>	Recommend Legislation <input type="checkbox"/>	Database-Information <input type="checkbox"/>	Advise Governor <input checked="" type="checkbox"/>

Current/Recent Activities

Recent Publications

- * Considered state mandates.
- * Discussed funding options for criminal justice facilities.
- * Recommended local government health care cost reimbursement for indigent jail inmates.
- Discussing intergovernmental issues related to growth management.
- * Discussing state and local taxation policies.

Wisconsin Governor's Advisory Council on State-Local Relations

Department of Administration
 101 East Wilson, 6th Floor
 Madison, WI 53707
 (608) 266-2125 Fax: 267-6931

Contact: Martha Kerner, Section Chief, Bureau of Intergovernmental Relations

LEGAL BASIS: 1991 Statute

GOVERNING BODY 14 Members *Term of Office:* Members serve two-year terms

3-STATE	11-LOCAL	OTHER
3 <i>Executive</i> <i>Legislative</i> House Senate	8 <i>Municipal</i> 3 <i>County</i> <i>School</i> <i>Special District</i> <i>Regional Agency</i>	<i>Private Citizens</i> <i>Ex-Officio</i> <i>At Large</i> <i>Other</i>

Comment: _____

BUDGET FY 1994
 \$2,000

STAFF 1 Full-Time Part-Time 1 Executive secretary provided by Department of Administration

FUNCTIONS	Research <input checked="" type="checkbox"/>	Conference-Seminars <input type="checkbox"/>	Technical Services <input type="checkbox"/>	Liaison-Ombudsman <input type="checkbox"/>
	Newsletter <input type="checkbox"/>	Recommend Legislation <input type="checkbox"/>	Database-Information <input type="checkbox"/>	Advise Governor <input checked="" type="checkbox"/>
Other: Reviews pending legislation and provides recommendations to the Governor				

Current/Recent Activities

Recent Publications

- * Reviewed the Governor's 1993-94 Biennial Budget with particular emphasis on proposed reforms in mediation-arbitration law and a proposed property tax rate freeze.

SECTION II
ASSOCIATIONS REPRESENTING STATE
AND LOCAL GOVERNMENTS

(selected)

ASLG**Academy for State and Local Government**

Enid Beaumont, Director
444 North Capitol Street, NW, Suite 345
Washington, DC 20001
(202) 434-4850 — Fax 434-4851

AASHTO**American Association of State Highway & Transportation Officials**

Francis B. Francois, Executive Director
444 North Capitol Street, NW, Suite 249
Washington, DC 20001
(202) 624-5800 — Fax 624-5806

APHA**American Public Health Association**

Fernando Trevino, Executive Director
1015 15th Street, NW, 3rd Floor
Washington, DC 20005
(202) 789-5600 — Fax 789-5661

APPA**American Public Power Association**

Larry Hobart, Executive Director
2301 M Street, NW, 3rd Floor
Washington, DC 20037
(202) 467-2900 — Fax 467-2910

APTA**American Public Transit Association**

Jack R. Gilstrap, Executive Vice President
1201 New York Avenue, NW
Washington, DC 20005
(202) 898-4040 — Fax 898-4070

APWA**American Welfare Association**

A. Sidney Johnson, III, Executive Director
810 First Street, NE, Suite 500
Washington, DC 20002
(202) 682-0100 — Fax 289-6555

APWoA**American Public Works Association**

William J. Bertera, Executive Director
106 W. 11th Street, Suite 1800
Kansas City, MO 64105-1806
(816) 472-6100 — Fax 472-1610

AWWA**American Water Works Association**

John B. Mannion, Executive Director
6666 West Quincy Avenue
Denver, CO 80235
(303) 794-7711 — Fax 795-1440

AGLF**Association for Governmental Leasing and Finance**

David Hobson, Executive Director
1101 Connecticut Avenue, NW, Suite 700
Washington, DC 20036
(202) 429-5135 — Fax 429-5113

ALHFA**Association of Local Housing Finance Agencies**

John C. Murphy, Executive Director
1101 Connecticut Avenue, NW, Suite 700
Washington, DC 20036
(202) 857-1197 — Fax 857-1111

ASIWPCA**Association of State & Interstate Water Pollution Control Administrators**

Roberta Savage, Executive Director
750 1st Street, NE, Suite 910
Washington, DC 20002
(202) 898-0905 — Fax 898-0929

ASTHO**Association of State & Territorial Health Officials**

George K. Degnon, CAE, Executive Vice President
415 2nd Street, NE, Suite 200
Washington, DC 20002
(202) 546-5400 — Fax 544-9349

ASTSWMO**Association of State & Territorial Solid Waste Management Officials**

Thomas Kennedy, Executive Director
444 North Capitol Street, NW, Suite 388
Washington, DC 20001
(202) 624-5828 — Fax 624-7875

BOCAI**Building Officials & Code Administrators, International**

Paul K. Heilstedt, Chief Executive Officer
4051 West Flossmoor Road
Country Club Hills, IL 60478
(708) 799-2300 — Fax 799-4981

CONEG**Coalition of Northeastern Governors Policy Research Center, Inc.**

Anne Stubbs, Executive Director
400 North Capitol Street, NW, Suite 382
Washington, DC 20001
(202) 624-8450 — Fax 624-8463

CCSSO

Council of Chief State School Officers

Gordon Ambach, Executive Director
1 Massachusetts Avenue, NW, Suite 700
Washington, DC 20001
(202) 408-5505 – Fax 408-8072

CGPA

Council of Governors' Policy Advisors

Alice Tetelman, Executive Director
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Washington, DC 20001
(202) 624-5386 – Fax 624-7846

COSCDA

**Council of State Community
Development Agencies**

John Sidor, Executive Director
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Washington, DC 20001
(202) 393-6435 – Fax 393-3107

CSG

Council of State Governments

Daniel M. Sprague, Executive Director
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Lexington, KY 40578-1910
(606) 244-8000 – Fax 244-8001

Washington, DC Office

Abe F. Frank, Director
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Washington, DC 20001
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ECS

Education Commission of the States

Frank Newman, President
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Denver, CO 80202-3427
(303) 299-3600 – Fax 296-8332

FFIS

Federal Funds Information for States

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Washington, DC 20001
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FTA

Federation of Tax Administrators

Harley T. Duncan, Executive Director
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GFOA

Government Finance Officers Association

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**GFOA Government Finance Research
Center**

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Catherine L. Spain, Director, Federal
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IAAO

**International Association of Assessing
Officers**

John Eckenroad, Executive Director
130 E. Randolph Street, Suite 850
Chicago, IL 60601
(312) 819-6100 – Fax 819-6149

IACP

**International Association of Chiefs of
Police**

Dan Rosenblatt, Executive Director
515 N. Washington Street
Alexandria, VA 22314-2357
(703) 836-6767 – Fax 836-4543

IAFC

International Association of Fire Chiefs

Garry Briese, Executive Director
4025 Fair Ridge Drive
Fairfax, VA 22033-2868
(703) 273-0911 – Fax 273-9363

IAFWA

**International Association of Fish &
Wildlife Agencies**

R. Max Peterson, Executive Vice President
444 North Capitol Street, NW, Suite 544
Washington, DC 20001
(202) 624-7890 – Fax 624-7891

IBTTA**International Bridge, Tunnel & Turnpike Association**

Neil D. Schuster, Executive Director
2120 L Street, NW, Suite 305
Washington, DC 20037
(202) 659-4620 – Fax 659-0500

ICMA**International City/County Management Association**

William H. Hansell, Jr., Executive Director
777 North Capitol Street, NE, 5th Floor
Washington, DC 20002
(202) 289-4262 – Fax 962-4601

IIMC**International Institute of Municipal Clerks**

John Devine, Executive Director
1206 N. San Dimas Canyon Road
San Dimas, CA 91773
(909) 592-4462 – Fax 592-1555

IPMA**International Personnel Management Association**

Donald K. Tichenor, Executive Director
1617 Duke Street
Alexandria, VA 22314
(703) 549-7100 – Fax 684-0948

IPWF**International Public Works Federation**

Wylie Williams, Secretary General
1301 Pennsylvania Avenue, NW, Suite 501
Washington, DC 20004
(202) 393-2792 – Fax 737-9153

ICESA**Interstate Conference of Employment Security Agencies**

Emily S. DeRocco, Executive Vice President
444 North Capitol Street, NW, Suite 142
Washington, DC 20001
(202) 628-5588 – Fax 783-5023

MGC – CSG**Midwestern Governor's Conference**

Michael H. McCabe, Assistant Director
641 E. Butterfield Road, Suite 401
Lombard, IL 60148
(708) 810-0210 – Fax 810-0145

MTC**Multistate Tax Commission**

Dan Bucks, Executive Director
444 North Capitol Street, NW, Suite 425
Washington, DC 20001
(202) 624-8699 – Fax 624-8819

NAPA**National Academy of Public Administration**

R. Scott Fosler, President
1120 G Street, NW, Suite 850
Washington, DC 20005
(202) 347-3190 – Fax 393-0993

NASCSP**National Association for State Community Service Programs**

Marjorie Witherspoon, Executive Director
444 North Capitol Street, NW, Suite 548
Washington, DC 20001
(202) 624-5866 – Fax 624-8472

NAAG**National Association of Attorneys General**

Christine T. Milliken, Executive Director
444 North Capitol Street, NW, Suite 339
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(202) 434-8000 – Fax 434-8008

NACO**National Association of Counties**

Larry E. Naake, Executive Director
440 1st Street, NW, 8th Floor
Washington, DC 20001
(202) 393-6226 – Fax 393-2630

NADO**National Association of Development Organizations**

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444 North Capitol Street, NW, Suite 630
Washington, DC 20001
(202) 624-7806 – Fax 624-8813

NAHRO**National Association of Housing & Redevelopment Officials**

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1320 18th Street, NW
Washington, DC 20036
(202) 429-2960 – Fax 429-9684

NARC

National Association of Regional Councils

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1700 K Street, NW, Suite 1300
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(202) 547-0710 – Fax 296-9352

NASS

National Association of Secretaries of State

Guy P. Land, Executive Director
1225 I Street, NW, Suite 300
Washington, DC 20005
(202) 682-2137 – Fax 842-0621

NASADAD

National Association of State Alcohol & Drug Abuse Administrators

William Butynski, Executive Director
444 North Capitol Street, NW, Suite 642
Washington, DC 20001
(202) 783-6868 – Fax 783-2704

NASACT

National Association of State Auditors, Comptrollers & Treasurers

Reimond P. Van Daniker, Executive Director
2401 Regency Road, Suite 302
Lexington, KY 40503
(606) 276-1147 – Fax 278-0507

Washington, DC Office

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NASAO

National Association of State Aviation Officials

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Silver Spring, MD 20910
(301) 588-0587 – Fax 588-1288

NASBE

National Association of State Boards of Education

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1012 Cameron Street
Alexandria, VA 22314
(703) 684-4000 – Fax 836-2313

NASBO

National Association of State Budget Officers

Brian M. Roherty, Executive Director
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NASDA

National Association of State Departments of Agriculture

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1156 15th Street, NW, Suite 1020
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NASDA

National Association of State Development Agencies

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(202) 898-1302 – Fax 898-1312

NAST

National Association of State Treasurers

Milton Wells, Director
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(202) 624-8595 – Fax 624-8677

NATaT

National Association of Towns & Townships

Jeffrey Schiff, Executive Director
1522 K Street, NW, Suite 600
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(202) 737-5200 – Fax 289-7996

NBCSL

National Black Caucus of State Legislators

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444 North Capitol Street, NW, Suite 622
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(202) 624-5457 – Fax 508-3826

- NCMD**
National Center for Municipal Development
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 Washington, DC 20006
 (202) 429-0160 – Fax 293-3109
- NCSC**
National Center for State Courts
Larry Sipes, President
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 Williamsburg, VA 23187-8798
 (804) 253-2000 – Fax 220-0449
- NCL**
National Civic League
John Parr, President
 1445 Market Street, Suite 300
 Denver, CO 80202-1728
 (303) 571-4343 – Fax 571-4404
- NCDA**
National Community Development Association
Dianne E. Taylor, Director
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- NCLG**
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 Lexington, KY 40578-1910
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National Conference of State Historic Preservation Officers
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 (202) 624-5400 – Fax 737-1069
- NCUED**
National Council for Urban Economic Development
Jeffrey A. Finkle, Executive Director
 1730 K Street, NW, Suite 915
 Washington, DC 20006
 (202) 223-4735 – Fax 223-4745
- NCSHA**
National Council of State Housing Agencies
John T. McEvoy, Executive Director
 444 North Capitol Street, NW, Suite 438
 Washington, DC 20001
 (202) 624-7710 – Fax 624-7719
- NDAА**
National District Attorneys Association
Newman Flanagan, Executive Director
 99 Canal Center Plaza, Suite 510
 Alexandria, VA 22314
 (703) 549-9222 – Fax 836-3195
- NGA**
National Governors' Association
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 444 North Capitol Street, NW, Suite 267
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- NIMLO**
National Institute of Municipal Law Officers
Benjamin I. Brown
 General Counsel/Executive Director
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 Washington, DC 20036
 (202) 466-5424 – Fax 785-0152
- NLC**
National League of Cities
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 1301 Pennsylvania Avenue, NW, 6th Floor
 Washington, DC 20004
 (202) 626-3010 – Fax 626-3043

WGA

NPELRA

National Public Employer Labor Relations Association

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Washington, DC 20006
(202) 296-2230 – Fax 293-2352

NSBA

National School Boards Association

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Alexandria, VA 22314
(703) 838-6722 – Fax 683-7590

NEGC

New England Governors' Conference

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76 Summer Street
Boston, MA 02110
(617) 423-6900 – Fax 423-7327

PTI

Public Technology, Inc.

Costis Toregas, President
1301 Pennsylvania Avenue, NW, Suite 800
Washington, DC 20004
(202) 626-2400 – Fax 626-2498

SGA

Southern Governors' Association

Candy Penn, Executive Director
444 North Capitol Street, NW, Suite 200
Washington, DC 20001
(202) 624-5897 – Fax 624-7797

STAPPA

State and Territorial Air Pollution Program Administrators

Bill Becker, Executive Director
444 North Capitol Street, NW, Suite 307
Washington, DC 20001
(202) 624-7864 – Fax 624-7863

USCM

U.S. Conference of Mayors

J. Thomas Cochran, Executive Director
1620 Eye Street, NW, 4th Floor
Washington, DC 20006
(202) 293-7330 – Fax 293-2352

Western Governors' Association

James M. Souby, Executive Director
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Denver, CO 80202
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Washington, DC Office

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SECTION III
FEDERAL INTERGOVERNMENTAL
CONTACTS

(Selected)

U.S. Advisory Commission on Intergovernmental Relations

800 K Street, NW
Suite 450 South
Washington, DC 20575
(202) 653-5540 FAX 653-5429

Contact: William E. Davis III, Executive Director

LEGAL BASIS: 1959 Statute

GOVERNING BODY: 26 members

Term of Office: Members serve two-year terms as long as they hold office, and may be reappointed.

9 – Federal

3 Executive Branch (appointed by President)
6 Congressional (appointed by legislative leadership)

7 – State (appointed from nominees

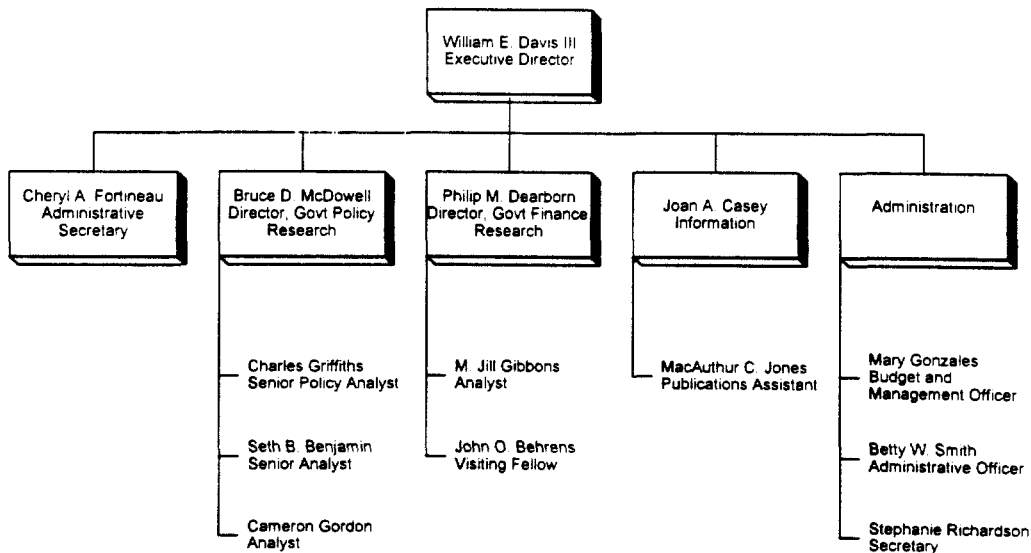
provided by national associations)
4 Governors
3 State Legislators

7 – Local (appointed from

nominees provided by national associations)
4 Municipal
3 County
3 – Private (appointed by President)

FUNCTIONS: Forum for intergovernmental discussion; research; conferences/seminars; policy recommendations; information and technical assistance.

ORGANIZATION:



Executive Branch

AGRICULTURE

Director, Intergovernmental Affairs
Department of Agriculture
Room 112-A
14th Street & Independence Avenue, SW
Washington, DC 20520
(202) 720-6643

COMMERCE

Director, Intergovernmental Affairs
Department of Commerce
14 Street & Constitution Avenue, NW
Room 5414
Washington, DC 20230
(202) 482-3281

BUREAU OF CENSUS
Governments Division
Washington Plaza 2, Room 407
Washington, DC 20233
(202) 763-7366

DEFENSE

Assistant to the Secretary of Defense
Department of Defense
The Pentagon
Room 3D - 964
Washington, DC 20301-1000
(703) 697-7968

EDUCATION

Assistant Secretary for Intergovernmental
and Interagency Affairs
Department of Education
400 Maryland Avenue, SW
Room 3073
Washington, DC 20202-0401
(202) 401-0404

ENERGY

Deputy Assistant Secretary for
Intergovernmental Affairs
Department of Energy
Forrestal Building, Room 7B-164
1000 Independence Avenue, SW
Washington, DC 20585
(202) 586-7944

ENVIRONMENT

Associate Administrator
Regional Operations and State/Local
Relations
Environmental Protection Agency
Room 329, West Tower
401 M Street, SW
Washington, DC 20460
(202) 260-4719

HEALTH and HUMAN SERVICES

Director of Intergovernmental Affairs
Department of Health and Human Services
370 L' Enfant Promenade, SW, 7th Floor
Washington, DC 20447
(202) 401-5134

HOUSING and URBAN DEVELOPMENT

Deputy Assistant Secretary for
Intergovernmental Relations
Department of Housing and Urban
Development
451 7th Street, SW, Room 10140
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(202) 708-0030

INTERIOR

Assistant to the Secretary and Director of
Congressional and Intergovernmental
Affairs
Department of Interior
18th & C Streets, NW, Room 6254
Washington, DC 20240
(202) 208-7693

JUSTICE

Director, Office of Public Liaison and
Intergovernmental Affairs
Department of Justice
10th Street & Constitution Avenue, NW
Room 4256
Washington, DC 20530
(202) 514-3465

LABOR

Assistant Secretary for Congressional and
Intergovernmental Affairs
Department of Labor
200 Constitution Avenue, NW
Room S1325
Washington, DC 20210
(202) 219-6141

OFFICE OF MANAGEMENT & BUDGET

Administrator
Office of Information and Regulatory
Affairs
Old Executive Office Building
Washington, DC 20503
(202) 395-4852

STATE

Intergovernmental Affairs
Bureau of Public Affairs
Room 6808, PA-IGA
2201 C Street, NW
Washington, DC 20520
(202) 647-7416

TRANSPORTATION

Director, Intergovernmental and Consumer
Affairs
Department of Transportation
400 7th Street, SW
Washington, DC 20590
(202) 366-1524

TREASURY

Intergovernmental Affairs Officer
Public Affairs and Public Liaison
Department of Treasury
400 7th Street, SW, Room 4412
Washington, DC 20220
(202) 622-1670

VETERANS AFFAIRS

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Intergovernmental Affairs
Department of Veterans Affairs
810 Vermont Avenue, NW, Room 1019
Washington, DC 20420
(202) 535-8159

WHITE HOUSE

Assistant to the President and Director of
the Office of Intergovernmental Affairs
The White House
Washington, DC 20500
(202) 456-7060

Legislative Branch

Senate Governmental Affairs Committee

Subcommittee on General Services,
Federalism and the District of Columbia
Senate Hart Office Building
Washington, DC 20510
(202) 224-4718 — Majority
(202) 224-4508 — Minority

House Government Operations Committee

Subcommittee on Human Resources and
Intergovernmental Relations
B-372 Rayburn House Office Building
Washington, DC 20515
(202) 225-2548 — Majority
(202) 225-2738 — Minority

Congressional Budget Office

Office of Intergovernmental Relations
Ford House Office Building
4th Floor
Washington, DC 20515
(202) 226-2600

General Accounting Office

Office of Public Affairs
441 G Street, NW
Washington, DC 20548
(202) 512-4800

Library of Congress

Congressional Research Service
Washington, DC 20540
(202) 707-5700

Office of Technology Assessment

Office of Congressional & Public Affairs
600 Pennsylvania Avenue, SE
Washington, DC 20003
(202) 224-9241

APPENDIX
SUGGESTED STATE LEGISLATION TO
CREATE AN ACIR

The U.S. ACIR first developed suggested legislation for creation of a state-local intergovernmental advisory commission in the early 1970s. This early legislation has been modified over the years based on the experience and evolution of such bodies across the country.

While the focus of this suggested legislation is state-local general governments, experience has shown that intergovernmental relations in some states covers a wider dimension. For example, some states include federal representation (voting or not) because of the important role played by federal financial assistance, regulatory activities, and statutory mandates. In some states, regional planning or other coordination activities have resulted in including representation of these agencies on state-local advisory bodies. The increasing interaction between general governments and school districts with respect to competing demands on the local property tax base have caused some states to include educational representation on advisory bodies. Where these additional situations affect or are of interest to a state, the suggested legislation here may be modified to address the purposes and membership appropriate to the circumstances.

Intergovernmental advisory commissions are important because public service needs generated by urbanization, technological change, and economic uncertainty many times surpass the geographic base, administrative structure, and fiscal capacity of individual local governments. Pollution, crime, congestion, unemployment, inferior education, substandard housing, and inadequate health care, among others, are problems of national and statewide as well as local significance.

The states in particular have a major role in meeting these challenges, either directly or in concert with their political subdivisions. While many states have begun remedial action or have provided local governments with the fiscal, functional, structural, and personnel authority to do so, much more needs to be done to ensure that coordination rather than conflict will characterize state-local relationships. One way in which this objective can be achieved is through the creation of a state advisory commission on intergovernmental relations.

The following suggested legislation provides for the establishment of a permanent state advisory commission on intergovernmental relations to study governmental structure, finances, functional performance, and relationships at the local, regional, state, and interstate levels. It establishes a framework for the formulation of recommended solutions to interlevel problems.

Through a broad-based, bipartisan membership structure, diverse viewpoints can be applied to the difficult challenges facing state and local governments, and workable approaches to resolving them can be developed. Such commission representation is achieved through a balanced mix of members coming from the general public, the executive and legislative branches of state government, and all of the basic local units within the state—counties, cities, and other political subdivisions. Depending on the nature of state and local elections, members might be appointed without regard to political affiliation, or in such a way as to achieve an even or nearly even partisan balance.

The permanence of the state advisory commission on intergovernmental relations is underscored by the assignment of an ongoing mandate to the commission, the procedures for readily filling vacancies, and avoidance of a termination date. Professionalism is ensured by authorizations for an executive director and staff. Finally, conducting hearings, submitting reports, and drafting and disseminating statutes, constitutional amendments, and model local ordinances, are a means for calling the recommendations of the commission to the attention of decisionmakers and enhancing implementation prospects.

Several states have units that perform some of the functions that a state advisory commission on intergovernmental relations would assume. Over 80 percent have a federal-state coordinating body. Thirty-one states have active commissions on interstate cooperation, and 42 have departments, offices, or other agencies that give exclusive attention to community affairs. Other states have set up councils of local affairs, usually by executive order, as advisory and coordinating units attached to the office of the governor or to specific state agencies.

These organizations are indicative of growing state and local awareness of the need to deal with problems on an interlevel basis. Yet the absence of local representation in many cases, along with their predominately operational thrust and relatively narrow jurisdictional focus, makes most of these instrumentalities unsuitable for the broad-gauge research, analysis, problem solving, and advisory activities that will be needed in the years ahead and that are anticipated by this suggested bill.

Another approach that has been taken by many states has been the appointment of temporary study commissions to address certain state-local governmental problems. While the reports that they have produced are generally impressive, the effectiveness of these bodies has been limited by their temporary nature. Once the studies are completed, their recommendations are left to others for explanation and attempting implementation.

The following legislation is geared to overcoming the shortcomings of these more limited approaches to state-local relations.

Section 1 sets out the need and purpose for a state advisory commission on intergovernmental relations.

Section 2 creates the commission.

Section 3 establishes the membership.

Section 4 outlines the commission's functions and duties.

Section 5 makes provisions for the commission to hold meetings, conduct hearings, and establish committees.

Section 6 authorizes the employment of appropriate support staff.

Section 7 deals with finances.

Section 8 requires that the commission issue reports on its findings, recommendations, and performance.

Sections 9 and 10, respectively, provide for separability and effective date clauses.

An Act to Establish a State Advisory Commission on Intergovernmental Relations*

SECTION 1. Findings and Purpose

(a) The [legislature] finds and declares that there is a need for a permanent intergovernmental body to study and report on:

- (1) the current pattern of local governmental structure and its viability;
- (2) the powers and functions of local governments, including their fiscal powers;
- (3) the existing, necessary, and desirable relationships between and among local governments and the state;
- (4) the existing, necessary, and desirable allocation of state and local fiscal resources;
- (5) the existing, necessary, and desirable roles of the state as the creator of the local governmental systems;
- (6) the special problems in interstate areas facing their general local governments, intrastate regional units, and areawide bodies, such studies where possible to be conducted in conjunction with those of a pertinent sister state commission(s); and
- (7) any constitutional amendments and statutory enactments required to implement appropriate commission recommendations.

SECTION 2. Commission Created. There is hereby created a [insert state] [Advisory Commission on Intergovernmental Relations].

SECTION 3. Membership.

(a) The commission shall be composed of 20 members, as follows:

- (1) [four] elected county officials, [four] elected city officials, [two] state executive branch officials, and [four] private citizens, all of whom shall be appointed by the governor, except that the county and city members shall be appointed from the lists of at least eight nominees submitted by their respective state associations;
- (2) [three] state senators appointed by the [president pro tem of the senate];[†]
- (3) [three] state representatives appointed by the [speaker of the house of representatives];

(b) The chairperson and vice chairperson of the commission shall be [elected by the members] [designated by the governor from among the members] and shall serve in these respective capacities at the pleasure of the [electing] [appointing] authority.[‡] In the event of the absence or

* Suggested short title: State Advisory Commission on Intergovernmental Relations.

† Proper designations of the upper and lower houses of the legislature and of their presiding officers should be substituted where appropriate for the term and titles used here.

‡ Other, more restrictive methods of choosing the chairperson and vice chairperson might be considered, but may prove to have disadvantages. It could be specified that the chairperson and vice chairperson be from different membership categories and that they be confirmed by the legislature. In practice, the chairman of the U.S. ACIR generally has been a private citizen member (to preserve governmental neutrality); the vice chairman has generally been an elected official (to highlight the need to be practical). In some states, the chairperson is the person filling a particular membership role (such as lieutenant governor). Some negative reactions to this perceived "capturing" of leadership by a particular type of

disability of both the chairperson and vice chairperson, the members of the commission shall elect a temporary chairperson by a majority vote of those present and voting.

(c) Of the first members appointed by the governor after the effective date of this act, two of the elected county officials, two of the elected city officials, two of the private citizens, and three of the state legislators shall hold office for a term of two years. The remaining members, and members subsequently appointed, shall be appointed for a period of four years; provided that a member appointed to succeed another member whose term has not expired shall be appointed for the period of the unexpired term, and may be subsequently appointed for a four-year term.* Should any member cease to be an officer or employee of the unit or agency he or she is appointed to represent, membership on the commission shall terminate immediately and a new member shall be appointed in the same manner as the predecessor to fill the unexpired term.

[Alternative 1.]

[(d) The members appointed from private life under subsection (a) shall be appointed without regard to political affiliation. Of each class of local government members appointed by the governor, not more than half shall be from any one political party. Of each class of state members appointed by the [president pro tem of the senate and the speaker of the house of representatives], two shall be from the majority party of their respective houses.]

[OR]

[Alternative 2.]

[(d) Members of the commission shall be appointed without regard to political affiliation.]

(e) Twelve members of the commission shall constitute a quorum.

SECTION 4. Functions and Duties.

(a) The commission shall carry out the following functions and duties:

- (1) serve as a forum for the discussion and resolution of intergovernmental problems;
- (2) engage in such activities and make such studies and investigations as are necessary or desirable in the accomplishment of the purposes set forth in Section 1 of this act;
- (3) consider, on its own initiative, ways and means of fostering better relations among local governments and between local governments and the state government;
- (4) draft and disseminate legislative bills, constitutional amendments, and model local ordinances necessary to implement recommendations of the commission;
- (5) encourage, and where appropriate coordinate, studies relating to intergovernmental relations conducted by universities, state, local, and federal agencies, and research and consulting organizations; and
- (6) review the recommendations of national commissions studying federal, state, and local government relationships and problems and assess their possible application to [insert state].

official suggest the possibility of rotating the chair among membership categories. However, rotation may arbitrarily unseat a successful chairperson who should be continued.

*States having two-year terms for either house or senate members may wish to adjust the terms for members of the commission.

SECTION 5. Meetings, Hearings, Committees.

(a) The commission shall hold meetings quarterly and at such other times as it deems necessary. The commission may hold public hearings from time to time on matters within its purview. [By its subpoena, the commission may compel the attendance of witnesses and the production of books, papers, and records of any agency of the state or any of its political subdivisions.]

(b) Each officer, board, commission, council, department, or agency of state government, and each political subdivision of the state, shall make available all facts, records, information, and data requested by the commission and in all ways cooperate with the commission in carrying out the functions and duties imposed by this act.

(c) The commission may establish committees as it deems advisable and feasible, whose membership shall include at least one member of the commission, but only the commission itself may set policy or take other official action.

(d) The commission shall promulgate rules of procedure governing its operations, provided they are in accordance with the provisions of [insert state administrative procedures act].

(e) All meetings of the commission, or any committee thereof, at which public business is discussed or formal action is taken shall conform to [insert state open meetings act].

SECTION 6. Staff.

(a) The commission shall employ and set the compensation of an [executive director], who shall serve at its pleasure. The [executive director] may employ professional, technical, legal, clerical or other staff, as necessary and authorized, and may remove such staff.

(b) The staff of the commission shall be within the unclassified service of the [insert state civil service act], and their compensation shall be determined by the commission within the limitations of appropriations for commission staff purposes.

SECTION 7. Finances.

(a) A member of the commission is not entitled to a salary for duties performed as a member of the commission. Members who are not full-time salaried government officers shall receive per diem at a rate equal to the amount available to [members of the legislature] [civil service employees]. *

(b) The commission is authorized to apply for, contract for, receive, and expend for its purposes any appropriations or grants from the state, its political subdivisions, the federal government, or any other source, public or private.

(c) Political subdivisions of the state are authorized to appropriate funds to the commission to share in the cost of its operations.

(d) To assist financially with the exercise of the functions and duties provided in Section 4, state appropriations are hereby authorized in such amounts as may be necessary.

SECTION 8. Reports. The commission shall issue reports of its findings and recommendations from time to time, and shall issue annually a public report of its work. Copies of the annual report shall be submitted to the governor, presiding officer[s] of the [legislature], each county, city,

* A specific dollar amount could be inserted here, but might quickly become outdated and be left unamended. The alternatives offered here are intended to raise the issue of equitable treatment of ACIR members compared to other officials in the state having comparable political stature.

regional unit and other political subdivisions of the state, and appropriate state departments and agencies. Reports of the commission shall be available to the public.

SECTION 9. Separability. [Insert separability clause.]

SECTION 10. Effective Date. [Insert effective date.]

What is ACIR?

The U.S. Advisory Commission on Intergovernmental Relations (ACIR) was created by the Congress in 1959 to monitor the operation of the American federal system and to recommend improvements. ACIR is an independent, bipartisan commission composed of 26 members—nine representing the federal government, 14 representing state and local government, and three representing the general public.

The President appoints 20 members—three private citizens and three federal executive officials directly, and four governors, three state legislators, four majors, and three elected county officials from slates nominated by the National Governors' Association, the National Conference of State Legislatures, the National League of Cities, U.S. Conference of Mayors, and the National Association of Counties. The three Senators are chosen by the President of the Senate and the three Representatives by the Speaker of the House of Representatives.

Each Commission member serves a two-year term and may be reappointed.

As a continuing body, the Commission addresses specific issues and problems the resolution of which would produce improved cooperation among federal, state, and local governments and more effective functioning of the federal system. In addition to examining important functional and policy relationships among the various governments, the Commission extensively studies critical governmental finance issues. One of the long-range efforts of the Commission has been to seek ways to improve federal, state, and local government practices and policies to achieve equitable allocation of resources, increased efficiency and equity, and better coordination and cooperation.

In selecting items for research, the Commission considers the relative importance and urgency of the problem, its manageability from the point of view of finances and staff available to ACIR, and the extent to which the Commission can make a fruitful contribution toward the solution of the problem.

After selecting intergovernmental issues for investigation, ACIR follows a multistep procedure that assures review and comment by representatives of all points of view, all affected governments, technical experts, and interested groups. The Commission then debates each issue and formulates its policy position. Commission findings and recommendations are published and draft bills and executive orders developed to assist in implementing ACIR policy recommendations.

