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**DIRECTORY OF
INTERGOVERNMENTAL
CONTACTS**

SEPTEMBER 1993

Advisory
Commission on
Intergovernmental
Relations
Washington, D.C.



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Introduction

This directory lists contacts that we hope you will find helpful in answering intergovernmental questions. These contacts are: (a) in the Advisory Commission on Intergovernmental Relations' (ACIR) counterpart organizations in the states; (b) the federal governments executive and legislative branches, and; (c) some of the national associations of state and local officials.

- **Section I** of this directory describes ACIR's state counterpart organizations, based on our latest information. The descriptions include the type of organization, legal basis, membership size and composition, budget, staff, functions, recent activities, and a contact. Entries may vary in detail, based on the most recent information provided by the organizations. Selected contacts in other states that have had ACIR's or have considered creating such organizations are also listed. The appendix contains suggested state legislation that can be used as a basis for establishing a state ACIR.
- **Section II** lists the federal government's principal intergovernmental offices in executive departments and agencies, congressional committees, and other federal organizations that have an intergovernmental component. A contact is listed for each. Several appointments are still pending.
- **Section III** lists contacts at selected national associations representing state and local interests.

This directory is continually updated by ACIR as new information becomes available. If you encounter additional information, mistakes, or difficulties using this directory, please contact ACIR. The scope, responsibilities, functions, and contacts for the state ACIRs and the executive offices for intergovernmental affairs need to be routinely updated. The same is true for the contacts at the national associations. Accordingly, this directory is continually updated as new information becomes available.

Section I

State-Local Relations Organizations - The ACIR Counterparts In The States

Overview

The ACIR counterpart organizations, collectively called "state ACIRs," are classified into three types based on their source of authority and the composition of their membership: ACIRs, legislative committees, and local advisory panels.

- o The 18 State ACIRs generally follow the model of U.S. ACIR, with members drawn from the executive and legislative branches of state government, from local governments, and from the public. They are legislatively established with six exceptions¹.
- o Three of the four legislative committees² are made up solely of legislators. The other legislative committee has four local government representatives and two others who sit with 11 legislators.³
- o The three local advisory panels are located in the Governor's office. One of these is statutory⁴ and the other two⁵ are created by executive order. These three panels largely consist of local officials who advise the Governor on state-local relations.

The Commission has recommended the creation of state ACIRs since it first studied them in 1974. There are 25 active state ACIRs (as of September, 1993). Since December, 1990, three state-local relations bodies have been added to the network. The Iowa ACIR was re-enacted, the Wisconsin Local Government Advisory panel was newly authorized, and Montana formally recognized a state university based state-local relations council as an appropriate agency to sponsor and conduct applied research. During the same time, however, Michigan, New Jersey, and Pennsylvania went out of business, and Rhode Island became inactive.

The activities of the ACIR counterpart organizations are not necessarily listed in order of importance. The most common functions are research and making recommendations on legislation (either writing legislation or recommending a position). After that, constituent work/providing information, sponsorship of conferences/seminars, and representing local governments on other commissions are the most frequent functions performed. State ACIRs sometimes act as ombudsman (for local governments that have grievances with state actions or proposed actions), and issue a newsletter. Respondents to our survey occasionally reported additional functions as noted.

The largest number of members in the organizations, in total, is state legislators(151). Next come the 128 municipal/town/township officials. There are also 48 state executives, 46 county officials, and smaller numbers of private citizens, and officials of school districts, regional councils, and special districts.

For five other states, current contacts familiar with intergovernmental affairs are listed.

¹ Colorado established by joint resolution, Indiana, Maine, Missouri, North Carolina, and Washington by Executive Order

² Illinois, Maryland, and New York

³ South Dakota

⁴Wisconsin

⁵ Indiana and Maine

Types of State Organizations, September, 1993

State	Type of Organization	Legal Basis	Approximate Budget FY-1993	Governing Body Composition	Size
Colorado	ACIR	Joint Resolution	-	SL,SE,L,A	17
Connecticut	ACIR	Statute	\$100,000 ¹	SL,SE,R,L,A,P	25
Florida	ACIR	Statute	\$626,224 ¹	SL,SE,L,A,P	22
Illinois	Legislative	Statute	\$1,120,700 ¹	SL	12
Indiana	LAP	Executive Order	\$75,000 ¹	SL,L	28
Iowa	ACIR	Statute	-	SL,R,L,A	21
Louisiana	ACIR	Statute	\$10,000 ²	SL,SE,L	17
Maine	LAP	Executive Order	-	R,L,A	12
Maryland	Legislative	Statute	-	SL	16
Massachusetts	ACIR	Statute	-	SL,SE,L	40
Minnesota	ACIR	Statute	\$25,000 ³	SL,SE,L,A	14
Missouri	ACIR	Executive Order	\$84,500 ¹	SL,SE,L,A,P	31
Montana	ACIR	Joint Resolution	-	SL,L,A,P	17
New York	Legislative	Statute	\$494,423 ¹	SL	10
North Carolina	ACIR	Executive Order	\$2,206 ¹	SL,L,A	21
North Dakota	ACIR	Statute	-	SL,L,A	11
Ohio	ACIR	Statute	\$192,961 ¹	SL,SE,L	13
Oklahoma	ACIR	Statute	\$150,000 ¹	SL,L,A,C	29
South Carolina	ACIR	Statute	\$238,000 ¹	SL,L,R,P	21
South Dakota	Legislative	Statute	\$5,000-6,000 ¹	SL,L,A	15
Tennessee	ACIR	Statute	\$441,300 ⁴	SL,SE,L,A,R,P	29
Utah	ACIR	Statute	\$9,600 ¹	SL,SE,L,P	21
Virginia	ACIR	Statute	\$13,000 ¹	SL,SE,L,A	20
Washington	ACIR	Executive Order	\$10,000 ¹	SL,SE,L	22
Wisconsin	LAP	Statute	\$2,000 ¹	SL,SE	14
1-State Appropriation 2-Municipal Association Grant 3-Monies from the Local Government Trust Fund for Members' Expenses 4-\$334,300 State Appropriation, \$107,000 Local Government Revenue			LEGEND A = Association Member P = Private Citizen SL = State Legislator R = Regional Council SE = State Executive C = Congressional Delegation		

Functions Performed by State Organizations, September, 1993

State	Research	Conferences/ Seminars	Constituent Services/ Technical Assistance	Represent Local Governments on Other Commissions	Newsletter	Recommendations on Legislation	Data Base	Other
Colorado		X	X					
Connecticut	X	X	X			X		
Florida	X	X	X		X	X	X	X ¹
Illinois	X						X	X ²
Indiana			X	X		X		
Iowa	X					X		
Louisiana	X	X				X		
Maine	X					X		
Maryland	X	X				X	X	X ³
Massachusetts	X			X		X		X ⁴
Minnesota						X		X ⁵
Missouri	X	X	X	X		X		
Montana	X	X	X					
New York	X	X	X		X	X	X	X ⁶
North Carolina	X		X	X		X		
North Dakota	X		X			X		
Ohio	X		X		X		X	X ⁷
Oklahoma	X	X	X					
South Carolina	X	X	X			X		
South Dakota	X					X		
Tennessee	X		X			X		
Utah	X	X				X		X ⁸
Virginia	X							
Washington	X	X	X	X				
Wisconsin	X					X		
Totals	22	12	14	5	3	18	5	8
1-Calculate salaries for constitutional officers	3-Review all interstate compacts every 4-year term			5-Recommend formula for allocation of LGTF		7-Conduct regional outreach meetings		
2-Maintain Washington, D.C. office	4-Input into the regulatory process			6-Computer modeling for local governments		8-Perform pilot projects		

Membership Characteristics of State Organizations, September, 1993

Commission	State Legislators	State Executives	Counties	Regional Council/ Special District	School District Officials	Municipality Town Township	Private Citizens	Other	Total	
Colorado	6		2	2	6	2				
Connecticut	4	5	1	1	2	7	5		25	
Florida	8		1 ¹	1 ¹	2 ¹	1 ¹		9 ²	22	
Illinois	12								12	
Indiana	4					23			27	
Iowa	4							17 ²	21	
Louisiana	4	4			3	6			17	
Maine				1		4		7 ³	12	
Maryland	16								16	
Massachusetts	6	1			4	29			40	
Minnesota	4	2	3			5			14	
Missouri	4	5	2	1	1	8	10		31	
Montana	4	3	4			4	2	3 ¹	20	
New York	10								10	
North Carolina	4	4	3			3		7 ²	21	
North Dakota	4	1 ⁴	2			4			11	
Ohio	4	1 ⁴	2			4		2	13	
Oklahoma	8	3	4		1	5		8	29	
South Carolina	8		3	1	1	3	4		21	
South Dakota	11		1			1		2	15	
Tennessee	10	4	5	1		4	5		29	
Utah	6	6	4			4	1		21	
Virginia	6	3	4	1		4	2		20	
Washington	4	6	6			6			22	
Wisconsin								14 ⁵	14	
Totals	151	48	46	9	20	128	29	69		
¹ Ex-Officio Members		³ 6 Appointed by Governor, 1 member Association of Assessing Officers						⁵ Appointed by Governor		
² 4 at Large Appointed by Governor		⁴ The Governor is a member								

Characteristics of Active State-Local Relations Organizations

Colorado Advisory Committee on Intergovernmental Relations
Department of Local Affairs
1313 Sherman Street, Room 521, Denver, CO 80203
(303) 866-4660 FAX (303) 866-2251

Legal Basis - Informal (1987)
Adopted voluntary structure (1989)
Legislative Joint Resolution (1993)

Contact- Geoff Withers

Size and Composition of Governing Body

17 members - 9 state, 8 local

- 8 appointed by local government (2 school board, 2 special district, 2 county, 2 municipal- at least one from each group must be an elected official.)
- 6 State Legislators (3 Senate, 3 House)
Senate President, 1 member appointed by the President, and Senate Minority Leader;
Speaker of the House, 1 member appointed by the Speaker, and House Minority Leader
- 3 appointed by Governor

Legislators serve while in office; others serve indeterminate terms.

Budget

None

Staff

- 1 part-time, supported by the Division of Local Government, Department of Local Affairs.

Functions

Serve as a forum for discussion of state/local issues, ombudsman, conduct research

Current and Recent Activities

- ✓ Summarized and quantified exemptions from the state sales tax statutes.
- ✓ Summarized and quantified federal and state mandates on Colorado local governments in social services, education, corrections, and environment.
- ✓ Defining the role of the Committee with its new structure.

Connecticut Advisory Commission on Intergovernmental Relations

80 Washington Street

Hartford, CT 06106

(203) 566-1393 FAX (203) 566-6295

Legal Basis- Statute (1985)

Size and Composition of Governing Body

25 members-9 state, 11 local, 5 other

4 legislators (Senate President Pro Tem, Senate Minority Leader, Speaker of the House, House Minority Leader)

9 appointed by Governor (2 from municipalities over 60,000 population; 2 from municipalities between 20,000 and 60,000; 2 from municipalities less than 20,000; 1 from Association of Boards of Education, 1 from Superintendent of Schools Association, 1 from Regional Planning Association)

5 state department heads (Policy and Management, Economic Development, Education, Environmental Protection, Housing)

5 private citizens (1 appointed each by the Governor, Speaker of the House, Senate President, House Minority Leader, and Senate Minority Leader)

1 appointed by the Connecticut Conference of Municipalities

1 appointed by the Council of Small Towns

Appointees serve 2-year terms; others serve while in office.

Budget

FY 1993-\$100,000 (state appropriation)

Staff

2-Executive Director and Research Associate provided by the Office of Policy & Management.

Functions

Conduct conferences/seminars, perform constituent work, make recommendations on legislation and policy, conduct research

Current and Recent Activities

✓ Updated report on intergovernmental aid to selected cities. Analyzed trends in federal

and state aid to Connecticut's six largest cities over period 1987-88 to 1991-92.

✓ Surveyed municipalities, in cooperation with the Governor, for their views on the most onerous mandates, and recommended revisions to several highest priorities. Recommendations adopted by the legislature in 1992 and 1993.

✓ Identified existing statutory, constitutional, and executive mandates on municipalities and traced their histories and financial impacts. Reviews bills adopted by the legislature to identify new mandates to be included in annual report to the legislative leadership. Legislature is required to hold public hearing to determine whether to modify, rescind, or accept the mandates.

✓ Studying regionalization of services and resources.

Recent Publications

1993 - Annual survey of municipal and school district budget adoption processes and experiences, including the number of budget referenda (since 1990).

1991 - *State Mandates on Cities and Towns* - (annual survey results).

1990 - *Intermunicipal Cooperative Ventures*: (1) creation mechanisms; (2) creation stimuli; (3) organizational arrangements and service areas; and (4) functions and activities of a sample of types of programs.

Contact - David W. Russell, Executive Director

Florida Advisory Council on Intergovernmental Relations

c/o House Office Building, Suite 4
Tallahassee, FL 32399-1300
(904) 488-9627 FAX (904) 487-6587

Legal Basis - Statute (1977)

Size and Composition of Governing Body

22 members-8 state legislators, 9 not specified by law, 5 ex-officio.

- 8 legislators (4 Senate, 4 House)
- 9 appointed by Governor (elected and appointed state and local officials, and other interested city and county officials, state department heads, and private citizens)
- 5 ex-officio, nonvoting (directors of Florida League of Cities, Association of County Commissioners, Association of School Administrators, School Boards Association of Florida, and Florida Association of Special Districts)

Gubernatorial appointees serve 4-year terms; legislators serve 2-year terms.

Budget

FY 1993 - \$626,224 (state appropriation)

Staff

11 - 9 full time, 2 part time (Executive Director, 6 Legislative Analysts, Administrative Assistant, 2 Legislative Research Assistants, and Intern)

Functions

Serves as forum for discussion of intergovernmental policy research; approves recommendations based on policy research; manages data base containing local government revenues and socio-economic data; identifies and analyzes state and federal mandates on local government; maintains local government facsimile network (Faxnet); prepares references on state shared revenues and local option taxes; calculates salaries for county constitutional officers.

Current and Recent Activities

- ✓ Provided oversight for Small County Techni-

cal Assistance Program.

- ✓ Compiled information on refugees and related service costs for state and local governments.
- ✓ Reviewed substate regional governance.
- ✓ Researched criminal justice reform and the roles of state and local government (court costs, county jails, and community corrections).
- ✓ Reviewed "intergovernmental impacts" on local governments (mandates, preemption, and delegation).
- ✓ Reviewing local government minority business assistance programs.
- ✓ Reviewing local government mandates.

Recent Publications:

1993 - *Local Government Financial Information Handbook; Privatization as an Option for Constructing and Operating Local Jails in Florida; Salaries of County Constitutional Officers and Elected School District Officials: A Comprehensive Review and Analyses; A Profile of Local Government Revenues and Expenditures: FY 1990-91.*

1992 - *Regional Governance in Florida: Recommendations and Select Reports Approved by FACIR; Supplement to the 1991 Report on Mandates and Measures Affecting Local Government Fiscal Capacity; Special Assessments: Current Status in Law and Application, Report in Brief; Ad Valorem Taxes: Public Reaction and Policy Response, Report in Brief.*

1991 - *The Private-Activity Bond Allocation Program in Florida; A Comprehensive Review of Local Government Service Delivery in Florida: Service Scope, Intensity, and Dominance; Substate Regional Governance: Evolution and Manifestations throughout the U.S. and Florida; Current Needs/Status of Pretrial Intervention Procedures in Florida's Criminal Courts.*

Contact - Dr. Mary Kay Falconer
Executive Director

Illinois Commission on Intergovernmental Cooperation

707 Stratton Building

Springfield, IL 62706

(217) 782-6924 FAX (217) 524-2219

Legal Basis - Statute 1937 (amended 1984, 1985, 1988, 1992)

Size and Composition of Governing Body

12 members-12 state

12 legislators; 6 by Senate leadership, 6 by House leadership

Members serve 2-year terms.

Budget

FY 1993 - \$1,120,700 (state appropriation)

Staff

18 Springfield Office (13): Director, Associate Director, Editor, Office Manager, 5 Research Associates, Federal Aid Coordinator, 2 Research Assistants, Receptionist/Secretary;

Washington Office (5): Director, 3 Research Associates, Administrative Assistant

Functions

Illinois Office - compiles and maintains information on federal aid programs; facilitates interchange of policy research and information through research, analysis, reports, and public hearings on a wide range of intergovernmental issues; provides intergovernmental liaison services by serving as a representative of the General Assembly to national organizations.

Washington D.C. Office - interacts with federal agencies and the Illinois delegation; hosts international legislative delegations.

Current and Recent Activities

✓ Maintaining data base on federal aid programs that includes a federal aid tracking

system to monitor the application, award, and receipt of federal aid by state agencies, and annual analyses of the impact of the federal budget on Illinois.

- ✓ Analyzed potential impact on state budget of proposed school aid funding formulas.
- ✓ Monitoring Illinois' participation in the Midwest Higher Education Compact.
- ✓ Preparing report entitled, "Federal Funds to State Agencies, 1993"
- ✓ Preparing Legislator's Guide to Local Government in Illinois: Counties, Municipalities, and Townships (Vol. 2)."
- ✓ Publish quarterly newsletter, "Intergovernmental Issues."

Recent Publications:

1993 - State Assistance to Local Government.

1992 - Legislator's Guide to Local Governments in Illinois: Special Districts (Vol. 1).

1991 - The Impact of the Federal Cash Management Improvement Act of 1990 on Illinois.

Contact - David Griffith

Acting Director

Indiana Governor's Local Government Advisory Council

Office of the Governor

Statehouse Room 206, Indianapolis, IN 46204

(317) 232-1053 FAX (317) 232-3443

Legal Basis - Executive Order (1990)

Size and Composition of Governing Body

Unlimited - Currently *28 members* appointed by Governor, 23 local, 5 state

23 local officials (12 county, 6 township, 3 mayors, 2 town)

5 state (state representatives, 2 state senators, 1 Executive Assistant for Local Government)

Members serve one-year terms.

Budget

FY 1993 - about \$75,000 (state appropriation)

Staff

2 - Executive Assistant, Secretary

Functions

Advise governor, perform constituent work, represents local governments on other commissions, serves as ombudsman, make recommendations on legislation.

Current and Recent Activities

- ✓ Expanding communications network of between the Governor and local government officials.
- ✓ Developing a plan to utilize state resources for local training and technical assistance.
- ✓ Building a strategic plan to address state-local concerns about the environment, infrastructure, taxation-finance, public safety, and economic development.

Contact - William Shrewsberry, Jr.

Executive Assistant
for Local Government

Iowa Advisory Commission on Intergovernmental Relations

Legislative Service Bureau, State Capitol Building

Des Moines, IA 50319

(515) 281-3430 Fax (515) 281-8027

Legal Basis -Statute 1982, sunset provision for 1986 extended to 1990, reenacted July 1991.

Size and Composition of Governing Body

21 members-17 appointed by Governor; 4 state

4 legislators appointed by legislative leadership
(2 Senate, 2 house)

Members serve 2-year terms

Budget

None (Legislative Service Bureau pays printing costs)

Staff

Legislative Service Bureau staffs the Commission as needed.

Functions

Study and report on: structures, powers, and functions of local governments, including fiscal powers; relationships between local governments and the state; allocation of state and local fiscal resources; roles of the state as the creator of local governmental systems; special problems in inter-state regional units, and areawide bodies. Where possible, the studies are to be conducted in conjunction with other states.

Current and Recent Activities

- ✓ Tax increment financing and tax abatement study. Recommendations approved December 10, 1992.
- ✓ State mandates study.

Contact - Susan Crowley
Legal Counsel

Louisiana Advisory Commission on Intergovernmental Relations
Senate Local and Municipal Affairs Committee
P. O. Box 94183, Baton Rouge, LA 70804
(504) 342-9818 or 342-8896 FAX (504) 342-9021

Legal Basis - Statute (1986)

Size and Composition of Governing Body

17 members-8 state, 9 local

- 4 state department heads (Economic Development, Transportation and Development, Revenue and Taxation, Education)
- 4 legislators, appointed by legislative leadership (2 Senate, 2 House)
- 9 appointed by statewide organizations (3 municipal, Louisiana Municipal Association; 3 parish, Police Jury Association; 3 school board, School Boards Association)

Legislative members serve at the pleasure of majority leadership; others serve one-year terms by informal agreement.

Budget

FY 1993 - \$10,000 private sources (municipal association grant)

Staff

3 - (Attorney, Researcher, Administrative Assistant) and a part-time Secretary provided by the Senate.

Functions

Serves as a forum for discussion, make recommendations on legislation and conduct research

Current and Recent Activities

- ✓ Compiling a catalog of state and federal aid to local government.
- ✓ Conducting a study of state mandates involving state district court financing.

Contact - Tammy Cohn

Maine Governor's Municipal Advisory Council

Statehouse Station #16

Augusta, ME 04333

(207) 287-2551 FAX (207) 287-2896

Legal Basis - Executive Order # 14 (1987)

Size and Composition of Governing Body

12 members-at least 6 local

- 6 local (representing Conference of Mayors, Association of Assessing Officers, Municipal Association, Town and City Clerks Association, Town and City Managers Association, and Association of Regional Councils)
- 6 at large members appointed by Governor

(Executive Director of Municipal Association participates in advisory capacity)

Members serve 2-year terms

Budget

None - necessary expenditures incurred by members paid by respective organization or agency.

Staff

None - necessary staff services donated.

Functions

Provide information to the Governor; Make recommendations on legislation; Conduct research on municipal and budget issues.

Current and Recent Activities

- ✓ Advising the Governor on measures to address property tax relief, the funding of education, legislative issues, and state-local funding.

Contact - The Honorable Dana Connors
Commissioner of Transportation.

Maryland Joint Committee on Federal Relations

Department of Fiscal Services, 90 State Circle

Annapolis, MD 21401-1991

(410) 841-3736 FAX (410) 841-3778

Legal Basis - Statute (1937, amended 1983, 1987, 1988, 1990)

Size and Composition of Governing Body

16 members-16 state

16 legislators appointed by the legislative leadership (8 Senate, 8 House)

Members serve 4-year terms. Several nonvoting ex officio members representing the executive branch and local governments serve with state legislators on the Advisory Commission for Federal-State-Local relations.

Budget

None

Staff

2 - provided by legislative Department of Fiscal Services as needed

Functions

Explore issues relating to allocation of governmental functions between state and local governments; provide liaison with congressional delegation and local governments; make recommendations on legislation; conduct research; review interstate compacts each four-year term; provide assistance to legislature; conduct conferences-/seminars.

Current and Recent Activities

- ✓ Sponsored joint resolution to encourage congressional consideration of federal mandates on state and local governments.
- ✓ Proposed improvements in Medicaid program to congressional delegation.
- ✓ Sponsored legislation to improve local government audits.

- ✓ Issued preliminary analysis on impact of state mandates on local governments.
- ✓ Sponsored forum for the state and local governments.
- ✓ Studied impact of clean air mandates on local governments, examined the *Job Training Partnership Act* state program, and reviewed the State Clearinghouse on Intergovernmental Assistance.
- ✓ Reviewing status of migrant labor camps, federal budget impacts, and housing programs.

Recent Publications

1993 - *Catalog of State Mandates; Report of State Mandates on Local Government.*

Contact - Karen D. Morgan

Principal Analyst

Massachusetts Local Government Advisory Committee

**Executive Office of Communities and Development
100 Cambridge Street, Room 1803, Boston, MA 02202
(617) 727-3253 FAX (617) 727-4259**

Legal Basis - Statute (1981), superseded 1976 Executive Order

Size and Composition of Governing Body

40 members-7 state, 33 local

- 6 legislators appointed by legislative leadership (3 Senate, 3 House)
- 34 appointed by Governor (1 state executive, 8 selectmen, 8 mayors, 8 city or town managers, 4 city or town councilors, 1 town finance commissioner, 4 Association of School Committees)

Members serve one year terms.

Budget

None

Staff

None-necessary staff services supplied by the Executive Office of Communities and Development

Functions

Advocate local government interests; provide input into the regulatory process; represent local governments on other commissions; make recommendations on legislation; conduct research

Current and Recent Activities

- ✓ Continue to participate in discussions with state administration on local aid needs and distribution of aid.
- ✓ Reviewing capital needs among local governments.
- ✓ Examining local government environmental compliance costs with federal and state mandates.

Contact - Marilyn Contreas

Senior Program and Policy Analyst

Minnesota Advisory Commission on Intergovernmental Relations

Ramsey County Board of Commissioners, Courthouse Room 316

St. Paul, MN 55102

(612) 266-8012 FAX (612) 266-8039

Legal Basis - Statute 1991 (superseded 1985 Executive Order)

Size and Composition of Governing Body

14 members-6 state, 8 local

- 2 representatives of the executive branch, appointed by the Governor
- 4 legislators appointed by legislative leadership (2 Senate, 2 House).
- 4 city officials, appointed by the Governor from a slate submitted by the League of Minnesota Cities
- 3 county officials, appointed by the Governor from a slate submitted by the Association of Minnesota Counties
- 1 town official, appointed by the Governor from a slate submitted by the Minnesota Association of Township Officers.

Members serve while in office.

Budget

\$25,000 annually from the local government trust fund to pay non-legislative members' per diem expenses and such other expenses as the commission deems appropriate.

Staff

The the commission may request information and assistance from the department of revenue and other state agencies. Staff has been provided by the legislative and executive branches, and various local government organizations.

Functions

Recommend formula or formulas to allocate the receipts of the Local Government Trust Fund [LGTF] to cities, counties, special taxing districts, and towns; study elements of state/local intergovernmental relations, including state

mandates and the development of incentives or mechanisms for increased local government efficiencies through cooperation or combination of local government units.

Current and Recent Activities

- ✓ Updated the status of LGTF
- ✓ Took testimony and conducted roundtable discussions on options for distribution formulas for the LGTF.
- ✓ Convened the Task Force on Coordination of Government Services to study and make recommendations for ways to increase local efficiencies through cooperation or combination of government units.

Contact - Terry Lindeke

Missouri Commission on Intergovernmental Cooperation

Truman Building, Room 760

P.O. Box 809, Jefferson City, MO 65102

(314) 751-4834 FAX (314) 751-7819

Legal Basis - Executive Order (1985)

Size and Composition of Governing Body

31 members-9 state, 12 local, 10 other

- 4 legislators appointed by legislative leadership (2 Senate, 2 House)
- 5 state officials appointed by Governor
- 12 local appointed by statewide organizations (Municipal League, 4 elected municipal officials; Association of Counties, 2 elected county officials; City Management Association, 2 local government administrators; Director of Regional Planning Commission, Director of Association of Councils of Governments; Director, Municipal League; Director, Association of Counties; and a School Board Association member)
- 10 private citizens appointed by Governor

Members serve open-ended terms.

Budget

FY 1993 - \$84,500 (state appropriation)

Staff

2 - Director, administrative assistant

Functions

Conduct conferences/seminars; perform constituent work; represent local governments on other commissions; serve as ombudsman; make recommendations on legislation; conduct research

Current and Recent Activities

- ✓ Conducted symposium on Impact of Reduction of Federal Funds.
- ✓ Staffed Ad Hoc Committee on Solid Waste Management; held a conference on solid waste that led to legislation establishing solid

waste districts and a solid waste management fund.

- ✓ Formed new committee on substance abuse to design treatment programs for cities and counties.
- ✓ Coordinated state and local agencies in preparation for earthquakes and subsequent mitigation.
- ✓ Participated in the President's Rural Initiative by participating in the Missouri Rural Opportunities Council.
- ✓ Co-hosted state conference on intergovernmental relations with U.S. Army Corps of Engineers.
- ✓ Coordinated local government attendance in Flood Recovery '93 Summit.

Recent Publications

1993 - *Directory of State Services to Local Governments*

Contact - Lois Pohl

Director

Montana Local Government Policy Council
Local Government Center, Montana State University
Bozeman, MT 59717
(406) 994-6694 FAX (406) 994-1905

Legal Basis - Joint Resolution (1991)

Size and Composition of Governing Body

20 members - 4 state, 4 municipal, 4 county, 2 private, 3 ex-officio

- 4 legislators appointed by legislative leadership (2 Senate, 2 House)
- 3 state department heads (Commerce, Indian Affairs, and Governor's local government policy advisor)
- 8 local (4 municipal appointed by the Director of League of Cities and Towns, 4 county appointed by Board of the Association of Counties)
- 2 private citizens appointed by the 15 state and local officials
- 3 ex-officio (directors of Association of Counties, League of Cities and Towns, and the Local Government Center)

Budget

FY 1993 - The Policy Council is established by the Local Government Center at Montana State University. The Center is funded by a grant (\$131,000 year) from the Northwest Area Foundation

Staff

2 - Director, Assistant Director

Functions

Perform research; sponsor seminars; provide technical assistance

Current and Recent Activities

(of the Center, the Council will meet soon to consider policy from the list below)

- ✓ Reviewing local government consolidation

options

- ✓ Studying funding alternatives for county rest homes
- ✓ Coordinating small government planning for infrastructure renewal
- ✓ Studying the impact of the state sales tax on local governments
- ✓ Studying county - tribal relations

Contact - Dr. Kenneth L. Weaver
Director, Local Government Center

New York Legislative Commission on State-Local Relations

Agency Building 4, 14th Floor, Empire State Plaza

Albany, NY 12248

(518) 455-5035 FAX (518) 455-5396

Legal Basis - Statute (1981, reauthorized 1993)

Size and Composition of Governing Body

10 members-10 state legislators

appointed by legislative leadership (3 senators by the Majority Leader, 3 members of the Assembly by the Speaker; 2 senators and 2 members of the Assembly by the Minority Leaders)

Members serve 2-year terms.

Budget

FY 1993 - \$494,423 (state appropriation)

Staff

12 - Director, Deputy Director, 7 Research Analysts (2 part time), Administrative Assistant, Librarian (part time), Secretary (part time).

Functions

Develop computer models and data bases; conduct conferences/seminars; perform constituent work; ombudsman services; publish newsletter; conduct research

Current and Recent Activities

- ✓ Prepared paper on impact of state budget on local governments.
- ✓ Drafted legislation to relax or repeal certain mandates on local governments.
- ✓ Drafted legislation to provide a statutory process for local government deficit financing

Recent Publications

1993 - *Catalog of State and Federal Programs Aiding New York's Local Governments.*

Contact - Burt Porter
Director

North Carolina Local Government Partnership Council

Office of Intergovernmental Relations

116 W. Jones Street, Suite 5106, Raleigh, NC 27603-8003

(919) 733-7232 FAX (919) 733-9571

Legal Basis - Executive Order 1993 supersedes statute of 1979 that created the NC Local Government Advocacy Council until the next session of the General Assembly replaces it or allows it to remain unchanged. The 1979 statute replaced a 1978 Executive Order

Size and Composition of Governing Body

21 members-8 state, 6 local, 7 other

- 1 Lieutenant Governor (serves as Chair) or designee
- 3 state department heads or designees (Environment, Health, and Natural Resources; Transportation; Department of Human Resources)
- 4 legislators appointed by legislative leadership (2 Senate, 2 House)
- 3 county (selected by Governor from list submitted by the NC Association of County Commissioners)
- 3 municipal (selected by Governor from list submitted by the NC League of Municipalities)
- 4 at large appointed by Governor
- 3 ex-officio (Executive Directors of the NC Association of County Commissioners and the NC League of Municipalities and the Governor's Director of Intergovernmental Relations)

Members designated by their office shall serve terms for the duration of that office.

Budget

FY 1993 - \$2,206 (state appropriation)

Staff

- 2 part time - Staff Director and Secretary supplied by state Department of Administration.

Functions

Identify opportunities for state-local cooperation; reviews proposed programs and policies; offers recommendations; advocate on behalf of local government; assist the Governor's Office of Intergovernmental Relations; undertake studies or actions requested by the Governor; recommend to the Governor actions affecting state-local relations; meet with the Advisory Budget Commission; advise the Advisory Budget Commission of local government concerns.

Current and Recent Activities (of the Advocacy Council):

- ✓ Developed state policy on regionalism (regional councils/COGs).
- ✓ Requested and received administrative and legislative action to deal with short-term and long-term problems of solid waste management.
- ✓ Surveyed local governments on cooperative/coordinated activities dealing with drug abuse prevention.

Contact - Sara Stuckey

Chief of Local and Regional Affairs

North Dakota Advisory Commission on Intergovernmental Relations

Office of the Legislative Council, State Capitol

Bismarck, ND 58505

(701) 224-2916 FAX (701) 224-3615

Legal Basis - Statute (1989)

Size and Composition of Governing Body

11 members-5 state, 6 local

- 1 Governor
- 4 legislators appointed by legislative leadership (2 Senate, 2 House)
- 6 nominated by statewide organizations (2 by Association of Counties; 2 by League of Cities; 1 by Township Officers Association; 1 by Parks and Recreation Association)

Members serve 2-year terms.

Budget

Uncertain (contained with Legislative Council budget); \$51,000 appropriation for grants to cities and counties for planning governmental structure changes to improve efficiency

Staff

None - Legislative Council provides staff services.

Functions

Perform constituent work; serve as ombudsman; make recommendations on legislation; Conduct research

Current and Recent Activities

- ✓ Administer local government efficiency planning grant program.
- ✓ Gather information on structural innovation in local government.
- ✓ Serve as a clearinghouse for joint powers agreements among political subdivisions.

Contact - John Walstad
Counsel

Ohio State and Local Government Commission

77 South High Street, Room 714

Columbus, OH 43266-0535

(614) 466-2108 FAX (614) 466-9150

Legal Basis - Statute (1978)

Size and Composition of Governing Body

13 members-5 state, 6 local, 2 other

- 1 Lieutenant Governor (Chair)
- 4 legislators appointed by legislative leadership (2 Senate, 2 House)
- 2 public representatives appointed by the Lieutenant Governor
- 6 nominated by statewide organizations and appointed by the Governor (2 by County Commissioners Association; 2 by Municipal League; 2 by Township Association)

Legislators serve 2-year terms, others serve 4-year terms.

Budget

FY 1993 - \$192,961 (state appropriation)

Staff

4 - Executive Director, Legislative Liaison, 2 Administrative Assistants.

Functions

Perform constituent work; serve as ombudsman; perform outreach and problem solving; maintain data base of local officials; publish newsletter; conduct research

Current and Recent Activities

- ✓ Conduct regional outreach meetings statewide (18 meetings involving 80 of 88 Ohio counties have been held since 1991).
- ✓ Conduct traveling office hours for meetings with local officials and citizens (over 250 meetings have been held since 1991).
- ✓ Created and maintain local officials' data base.

- ✓ Organizing for increased ombudsman and problem solving services for local governments, with focus on cutting through red tape with referral and agency coordination.
- ✓ Work with other state agencies to identify federal grant needs of Ohio local governments.
- ✓ Hosting receptions for local government officials and state government cabinet prior to regional cabinet meetings of the Governor and Lieutenant Governor.
- ✓ Participate on steering and finance committees of associations of state, federal, and local agencies which provide financial and technical assistance to small communities on environmental matters (Small Communities Environmental Infrastructure Group).

Recent Publications

1993 - *Tax Base Sharing*

1992 - *Directory of State Services to Local Government*

1990 - *Status of State and Local Government Relations in Ohio; Tax Base Sharing: An Evolution of its Use and Potential in the State of Ohio.*

Contact - Richard J. Platt
Executive Director

Oklahoma Advisory Committee on Intergovernmental Relations

State Capitol Building Room 307

Oklahoma City, OK 73105

(405) 523-3533 FAX (405) 521-5507

Legal Basis - Statute (1987)

Size and Composition of Governing Body

29 members-8 federal, 11 state, 10 local

- 8 Congressional Delegation (or designees)
- 11 state (Governor, Chairman, Tax Commission, Director, Department of Transportation or designees; 8 legislators appointed by the legislative leadership (4 Senate, 4 House))
- 10 local (4 municipal and 2 county elected officials appointed by the Senate and House leadership; presidents or designees of School Board Association, County Officers Association, Association of County Commissioners Oklahoma Municipal League)

Members serve while in office

Budget

FY 1993 - \$150,000

Staff

3 - Project Manager, 2 vacancies.

Functions

Hold conferences; perform constituent work; conduct research; Provide a forum for discussion and resolution of problems affecting local units of government.

Current and Recent Activities

- ✓ Conducted a state and federal mandate survey of state agencies, counties, cities and towns.
- ✓ Conducting local government needs study for roads and bridges.

Contact - Ms. Peggy Wilhoit
Project Manager

South Carolina Advisory Commission on Intergovernmental Relations

P.O. Box 12395

Columbia, SC 29211

(803) 737-1705 FAX (803) 737-1707

Legal Basis - Statute (1984, replaced 1979 Executive Order)

Size and Composition of Governing Body

21 members-8 state, 9 local, 4 private citizens

- 8 state legislators (4 Senate, 4 House)
- 9 local members (3 municipal, 3 county, regional council, school board, special purpose district)
- 4 private citizens

Members serve 2 year-terms; all appointments made by Governor.

Budget

FY 1993 - Approximately \$238,000 (state appropriation)

Staff

4 - Executive Director, Director of Research, Manager of Finance and Administration, Research Assistant.

Functions

Develop and advocate policy recommendations; conduct programs for leadership development and continuing education for public officials; serve as liaison among governments; make recommendations on legislation; conduct research.

Current and Recent Activities

- ✓ Prepared biennial directory of registered special purpose districts.
- ✓ Updated 1990 Federal Funds Overview that outlined types of federal expenditures in the state over the previous ten years.
- ✓ Analyzed Home Rule for local government and its deficiencies in South Carolina.
- ✓ Developed a policy to meet the requirements

of the Safe Water Drinking Act.

- ✓ Updated mandates catalog through 1992.
- ✓ Completed a four-part study that deals with development of a state growth policy: annexation improvements for cities, charter county structural option for counties, consolidation for local governments, and a metropolitan council form for certain services in urban areas.
- ✓ Completed economic analysis of local economies since 1960.
- ✓ Developed the state legislation that permits a local option sales tax for cities and counties.
- ✓ Issued a study that calls for the establishment of a statewide comprehensive planning process conducted on a regional basis.
- ✓ Prepared a report on aid to subdivisions and state shared revenues with local government.

Recent Publications

1993 - *Catalogue of State Mandates to South Carolina Local Government; Metropolitan Council Form of Government: An Option for South Carolina Urban Areas; Charter Form of Government for South Carolina's Counties*

1992 - *South Carolina Communities: A Profile of Change*

1991 - *State Revenue Estimating in South Carolina; Fines and Assessments in South Carolina; The Future of Municipal Annexation in South Carolina; Financing Government in the Palmetto State; South Carolina Local Government Capital Project & Infrastructure Needs Survey.*

Contact - Dan B. Mackey
Executive Director

South Dakota Local Government Study Commission

Legislative Research Council

500 East Capitol, Pierre, SD 57501-5070

(605) 773-3251 FAX (605) 773-4576

Legal Basis - Statute (1968)

Size and Composition of Governing Body

15 members-11 state, 4 local

- 11 legislators appointed by legislative leadership (7 House Standing Committee on Local Government, 4 Senate Standing Committee on Local Government)
- 4 appointed by executive board of Legislative Research Council (local elected officials, including municipal and county)

Legislators appointed for 2-year terms; others serve 4-year terms.

Budget

FY 1993 - \$5-6,000 (state appropriation)

Staff

2 - part time, Analyst and Secretary

Functions

Make recommendations on legislation; conduct research

Current and Recent Activities

- ✓ Studied urban growth issues
- ✓ Studied the creation of a special tax court
- ✓ Studied disaster preparedness

Contact - Scott Peterson

Principal Research Analyst

Tennessee Advisory Commission on Intergovernmental Relations

226 Capitol Boulevard Building, Suite 508

Nashville, TN 37219

(615) 741-3012 Fax (615) 532-2443

Legal Basis - Statute (1978), Amended 1981

Size and Composition of Governing Body

29 members-14 state, 10 local, 5 private citizens

- 10 legislators appointed by the legislative leadership (4 Senate, 4 House); Chairman of the House and Senate Finance Ways and Means Committees
- 2 executive branch appointed by the Governor
- 2 state department heads (Commissioner of Finance and Administration and Comptroller of the Treasury)
- 5 elected county officials appointed by the Governor (from a list of nominees submitted by the County Officials Association)
- 4 elected municipal officials appointed by the Governor (from a list of nominees submitted by the Tennessee Municipal League)
- 1 member of the Development District Association appointed by the Governor
- 5 private citizens appointed by the Governor

Budget

FY 93 - \$334,300 (state appropriation); \$107,000 local government revenue (total \$441,300)

Staff

8 - Executive Director, 3 Research Associates, Research Analyst, Publications Assistant, Office Manager, Secretary/Research Assistant.

Functions

Serve as forum for discussion and resolution of intergovernmental problems; consider ways and means of fostering better relations among local governments and between local governments and the state; draft and disseminate legislative bills, constitutional amendments, and model local ordinances; encourage and coordinate studies

relating to intergovernmental relations conducted by universities, state, local, and federal agencies, and research and consulting organizations; review the recommendations of national commissions studying federal, state, and local government relationships and problems and assess their possible application to Tennessee; study tax equivalent payments by municipally owned electric operations to taxing jurisdictions; and study the laws relating to assessment and taxation.

Current and Recent Activities

- ✓ Initiated comprehensive study on state and local government modernization.
- ✓ Developed Comprehensive Integrated Database Project.
- ✓ Studied impact of state and federal mandates on local government.
- ✓ Refined the TACIR Education Fiscal Capacity Model adopted by the General Assembly to determine the local share of the Better Education Program.
- ✓ Updated findings of previously published major policy publications.
- ✓ Responded to requests by the General Assembly and other client groups.

Recent Publications

1993 - *Family Tax Burdens in Tennessee: A Comprehensive Analysis.*

1992 - *Property Tax Equivalency to One-Half Cent Increase in State Sales Tax for Education Funding; Money Magazine Compares State and Local Burdens on "Typical" Family: Tennessee and the Southeastern States; Utility Personalty Taxation: Parity or Privilege.*

Contact - Dr. Harry A. Green
Executive Director

Utah Advisory Council on Intergovernmental Relations

Planning and Budget Office

State Capitol Building Room 116, Salt Lake City, UT 84114

(801) 538-1558 FAX (801) 538-1547

Legal Basis - Statute (1987), Amended 1993

Size and Composition of Governing Body

21 members-12 state, 8 local, 1 private citizen

- 6 legislators appointed by legislative leadership (2 Senate, 4 House)
- 6 state department heads (Natural Resources, Human Services, Community and Economic Development, Transportation, Environmental Quality, Health)
- 4 municipal officials appointed by the Governor
- 4 county officials appointed by the Governor
- 1 private citizen appointed by the Governor

Legislators serve 2-year terms; others serve 4-year terms.

Budget

FY 1993 - \$9,600 (state appropriation)

Staff

2 - Governor's office provides part-time Executive Director and part-time Secretary.

Functions

Conduct conferences/seminars; make recommendations on legislation; conduct research; perform pilot projects

Current and Recent Activities

- ✓ Drafted state mandates legislation.
- ✓ Studied recommendations for federal regulatory reform.
- ✓ Prioritized local government budget increases for Governor's consideration.
- ✓ Facilitated local government comprehensive planning, and state/local planning coordination.

- ✓ Improved availability of state information to local government and business community.
- ✓ Streamlined state financing of local drinking and wastewater projects.

Recent Publications:

1993 - *Blueprint for Strengthening Planning Relationships; Federal Regulatory Survey of State Agencies and Local Government*

1991 - *State Mandates Study*

Contact - Wayne Parker

Executive Director

Virginia Advisory Commission on Intergovernmental Relations

Eighth Street Office Building Room 702

Richmond, VA 23219

(804) 786-6508 FAX (804) 371-7999

Legal Basis - Statute (1977), restructured and reorganized, 1989, 1991

Size and Composition of Governing Body

20 members-9 state, 9 local, 2 private citizens

- 6 legislators appointed by legislative leadership (3 Senate, 3 House)
- 14 appointed by Governor (4 county, 4 municipal, Association of Planning District Commissions, 3 state executive, 2 private citizens)

Members serve 4-year terms.

Budget

FY 1993 - \$13,000 (state appropriation)

Staff

- 1 full time - provided by the Commission on Local Government

Functions

Serve as forum for discussion between state and local officials; conduct research.

Current and Recent Activities

- ✓ Continuing study on taxation of town residents by both counties and towns.
- ✓ Continuing ACIR double taxation oversight committee and local government advisory committee.
- ✓ Preparing plan for the state cabinet secretaries to have meetings with local officials in various parts of the state.
- ✓ Reexamining state reports dealing with local government structure and authority.

Recent Publications

1993 - *Town/County Fiscal Relations: The Issue*

of Double Taxation

1991 - *Intergovernmental Mandates and Financial Aid to Local Governments.*

Contact - Robert Kirby
Secretary

Washington Advisory Commission on Intergovernmental Relations

906 Columbia Street, SW, P.O. Box 48300

Olympia, WA 98504-8300

(206) 586-1238 FAX (206) 586-3582

Legal Basis - Executive Order 1982 (amended 1984)

✓ Discussing state and local taxation policies.

Size and Composition of Governing Body

22 members-10 state, 12 local

Contact - Don Krupp

Deputy Director

Community Development

Governor

5 state department heads (Office of Financial Management, Community Development, Revenue, Social and Health Services, Office of Indian Affairs)

16 appointed by Governor (6 elected city, 6 elected county, 4 state legislators)

Members serve at the pleasure of the Governor.

Budget

FY 1993 - \$10,000

Staff

Department of Community Development provides administrative support to the Commission and coordinates staff support with the Office of Financial Management and other state agencies.

Functions

Perform constituent work; serve as forum for discussion of common problems between the Governor and other state and local officials; serve as ombudsman; conduct research

Current and Recent Activities

- ✓ Considered state mandates.
- ✓ Discussed funding options for criminal justice facilities.
- ✓ Recommended local government health care cost reimbursement for indigent jail inmates.
- ✓ Discussing intergovernmental issues related to growth management.

Wisconsin Governor's Advisory Council on State-Local Relations

Department of Administration

101 East Wilson, 6th Floor, Madison, WI 53707

(608) 267-2712 FAX (608) 267-6931

Legal Basis - 1991 (Statute)

Size and Composition of Governing Body

14 members-all appointed by the Governor including six permanent members and eight members appointed for two year terms.

Budget

FY 1993 - Approximately \$2,000.

Staff

1 - Executive Secretary provided by the Department of Administration

Functions

advises Governor on matters that impact local governments and citizens; reviews pending legislation; at the request of the Governor, conduct studies and prepare recommendations on public policy issues.

Current and Recent Activities

- ✓ Reviewed the Governor's 1993-95 Biennial Budget with particular emphasis on proposed reforms in mediation-arbitration law and a proposed property tax rate freeze.

Contact - Bill McCoshen, Chairman of the Governor's Council 608-266-1212

Additional State-Local Relations Contacts

KANSAS

The Honorable Nancy Brown
Representative, 27th District
15429 Overbrook Lane
Stanley, KN 66624-9744

A bill establishing an ACIR, sponsored by Representative Brown, passed both Houses of the Kansas Legislature in 1992 but was vetoed by the Governor. Representative Brown plans to reintroduce the legislation in 1994.

MICHIGAN

Mr. John M. Amberger
Southeast Michigan Council of Government
660 Plaza Drive
Suite 1900
Detroit, MI 48226

313/961-4266 Fax 313/961-4869

The Michigan ACIR became inactive in 1992. SEMCOG performs many functions associated with a state ACIR.

RHODE ISLAND

Mr. Gary S. Sasse, Executive Director
Rhode Island Public Expenditure Council
300 Richmond Street
Providence, RI 02903

(401) 521-6320 FAX (401) 278-4491

Rhode Island's State-Local Relations Commission became inactive in 1993. Please use this contact if you are interested in reviving the Rhode Island ACIR.

VERMONT

Mr. Greg Brown
Director of Management and Planning
Pavilion Office Building
Montpelier, VT 05602

(802) 828-3217 FAX: (802) 828-3339

Vermont's ACIR became inactive in 1990. Vermont's planning process has strong intergovernmental component, and performs some functions of an ACIR.

WYOMING

Mr. Rich Lindsay
Planning Coordinator
State Capitol
Governor's Office

Cheyenne, WY 82002

(307) 777-7869 FAX: (307) 777-6869

Wyoming has recently requested information on establishing an ACIR. Please use this contact if you are interested in pursuing an ACIR in Wyoming.

Section II
National Associations Representing State and Local Governments (selected)

ASLG
Academy for State and Local Government
Enid Beaumont, Director
444 North Capitol Street, NW, Suite 345
Washington, DC 20001
202/434-4850 FAX: 434-4851

AASHTO
American Association of State Highway & Transportation Officials
Francis B. Francois, Executive Director
444 North Capitol Street, NW, Suite 249
Washington, DC 20001
202/624-5800 FAX: 624-5806

ACIPA
American Consortium for International Public Administration
Harry H. Flickinger, Executive Director
1120 G Street, NW, Suite 730
Washington, DC 20005
202/628-8965 FAX: 626-4978

APA/AICP
American Planning Association/American Institute of Certified Planners
Israel Stollman, Executive Director
1776 Massachusetts Avenue, NW,
Suite 704
Washington, DC 20036
202/872-0611 FAX: 872-0643

APHA
American Public Health Association
William H. McBeath, Executive Director
1015 15th Street, NW, 3rd Floor
Washington, DC 20005
202/789-5600 FAX: 789-5661

APTA
American Public Transit Association

Jack R. Gilstrap, Executive Vice President
1201 New York Avenue, NW
Washington, DC 20005
202/898-4040 FAX: 898-4070

APWeA
American Public Welfare Association
A. Sidney Johnson III, Executive Director
810 First Street, NE, Suite 500
Washington, DC 20002
202/682-0100 FAX: 289-6555

APW_oA
American Public Works Association
Richard H. Sullivan, Executive Director
106 West 11th Street
Suite 1800
Kansas City, Mo. 64105-1806
816-472-6100 Fax: 472-1610

Washington, D.C. Office:
1301 Pennsylvania Ave. N.W.
Suite 501
Washington 20004
202-393-2792 Fax: 737-9153

ASPA
American Society for Public Administration
John P. Thomas, Executive Director
1120 G Street, NW, Suite 700
Washington, DC 20005
202/393-7878 FAX: 638-4952

AWWA
American Water Works Association
John B. Mannion, Executive Director
6666 West Quincy Avenue
Denver, CO 80235
303/794-7711 FAX: 795-1440

AWWA Washington Office:
John H. Sullivan, Deputy Executive Director
1401 New York Avenue, NW, Suite 640

Washington, DC 20005
202/628-8303 FAX: 628-2846

AGLF
Association for Governmental Leasing and Finance

David Hobson, Executive Director
1101 Connecticut Avenue, NW, Suite 700
Washington, DC 20036
202/429-5135 FAX: 429-5113

ALHFA
Association of Local Housing Finance Agencies

John C. Murphy, Executive Director
1101 Connecticut Avenue, NW, Suite 700
Washington, DC 20036
202/857-1197 FAX: 223-4579

ASIWPCA
Association of State & Interstate Water Pollution Control Administrators

Roberta Savage, Executive Director
750 First Street, NE, Suite 910
Washington, DC 20002
202/898-0905 FAX: 898-0929

ASTSWMO
Association of State & Territorial Solid Waste Management Officials

Thomas Kennedy, Executive Director
444 N. Capitol Street, NW, Suite 388
Washington, DC 20001
202/624-5828 FAX: 624-7875

BOCAI
Building Officials and Code Administration, International

Clarence R. Bechtel, Chief Executive Officer
4051 West Flossmoor Road
Country Club Hills, IL 60478
708/799-2300 FAX: 799-4981

CGPA
Council of Governors' Policy Advisors

Alice Tetelman, Executive Director
400 North Capitol Street, NW, Suite 390
Washington, DC 20001
202/624-5386 FAX: 624-7846

COSCONDA
Council of State Community Development Agencies

John Sidor, Executive Director
444 North Capitol Street, NW, Suite 224
Washington, DC 20001
202/393-6435 FAX: 393-3107

CSG
Council of State Governments
Daniel M. Sprague, Executive Director
Iron Works Pike, P.O. Box 11910
Lexington, KY 40578
606/231-1939 FAX: 231-1858

Washington, D.C. Office:
444 North Capitol Street, N.W.
Suite 401
Washington 20001
202-624-5460

ECS
Education Commission of the States
Frank Newman, President
707 17th Street, Suite 2700
Denver, CO 80202-3427
303/299-3600 FAX: 296-8332

FFIS
Federal Funds Information for States
Christopher Nolan, Director
444 North Capitol Street, NW, Suite 299
Washington, DC 20001
202/624-5382 FAX: 624-7745

FTA

Federation of Tax Administrators
Harley T. Duncan, Executive Director
444 North Capitol Street, NW, Suite 348
Washington, DC 20001
202/624-5890 FAX: 624-7888

GFOA
Government Finance Officers Association
Jeffrey L. Esser, Executive Director
180 North Michigan Avenue, Suite 800
Chicago, IL 60601
312/977-9700 FAX: 977-4806

Washington Office:
Cathy Spain, Director, Fedl. Liaison Center
1750 K Street, NW, Suite 200
Washington, DC 20006
202/429-2750 FAX: 429-2755

Government Finance Research Center/GFOA
Barbara Weiss, Assistant Director
1750 K Street, NW, Suite 200
Washington, DC 20006
202/429-2750 FAX: 429-2755

IAAO
International Association of Assessing Officers
John Eckenroad, Executive Director
1313 East 60th Street
Chicago, IL 60637-2892
312/947-2035 FAX: 363-2246

IACP
International Association of Chiefs of Police
Dan Rosenblatt, Executive Director
1110 North Glebe Road, Suite 200
Arlington, VA 22201
703/243-6500 FAX: 243-0684

IBTTA
International Bridge, Tunnel & Turnpike Association
Neil D. Schuster, Executive Director

2120 L Street, NW, Suite 305
Washington, DC 20037
202/659-4620 FAX: 659-0500

ICMA
International City/County Management Association
William H. Hansell, Jr., Executive Director
777 North Capitol Street, NE, 5th Floor
Washington, DC 20002
202/289-4262 FAX: 962-3500

IDA
International Downtown Association
Richard H. Bradley, President
915 15th Street, NW, Suite 900
Washington, DC 20005
202/783-4963 FAX: 347-2161

IIMC
International Institute of Municipal Clerks
John Devine, Executive Director
160 North Altadena Drive
Pasadena, CA 91107
818/795-6153 FAX: 795-3615

IPMA
International Personnel Management Association
Donald K. Tichenor, Executive Director
1617 Duke Street
Alexandria, VA 22314
703/549-7100 FAX: 684-0948

IPWF
International Public Works Federation
Wylie Williams, Secretary General
1301 Pennsylvania Avenue, NW, Suite 501
Washington, DC 20004
202/393-2792 FAX: 737-9153

MTC

Multistate Tax Commission

Dan Bucks, Executive Director
444 North Capitol Street, NW,
Suite 425
Washington, DC 20001
202/624-8699 FAX: 624-8819

NAPA

National Academy of Public Administration

Scott Fosler, President
1120 G Street, NW, Suite 850
Washington, DC 20005
202/347-3190 FAX: 393-0993

NAAG

National Association of Attorneys General

Christine T. Milliken, Executive Director
444 North Capitol Street, NW, Suite 339
Washington, DC 20001
202/434-8000 FAX: 347-4882

NACo

National Association of Counties

Larry E. Naake, Executive Director
440 1st Street, NW, 8th Floor
Washington, DC 20001
202/393-6226 FAX: 393-2630

NADO

National Association of Development Organizations

Aliceann Wohlbruck, Executive Director
444 North Capitol Street, NW, Suite 630 Wash-
ington, DC 20001
202/624-7806 FAX: 624-8813

NAHRO

National Association of Housing & Redevelopment Officials

Richard Y. Nelson, Jr., Executive Director
1320 18th Street, NW
Washington, DC 20036

202/429-2960 FAX: 429-9684

NARC

National Association of Regional Councils

John Epling, Executive Director
1700 K Street, NW, Suite 1300
Washington, DC 20006
202/457-0710 FAX: 296-9352

NASADAD

National Association of State Alcohol & Drug Abuse Administrators

William Butynski, Executive Director
444 North Capitol Street, NW, Suite 642
Washington, DC 20001
202/783-6868 FAX: 783-2704

NASACT

**National Association of State Auditors, Comp-
trollers & Treasurers**

Relmond P. Van Daniker, Executive Director
2401 Regency Road, Suite 302
Lexington, KY 40503
606/276-1147 FAX: 278-0507
Washington, D.C. Office:
444 North Capitol Street, N.W.
Suite 234
Washington 20001
202-624-5451

NASBO

National Association of State Budget Officers

Brian M. Roherty, Executive Director
400 North Capitol Street, NW < Suite 299
Washington, DC 20001
202/624-5382 FAX: 624-7745

NASDA

National Association of State Development Agencies

Miles Frideman, Executive Director
444 N. Capitol Street, NW, Suite 611
Washington, DC 20001
202/624-5411 FAX: 624-5417

NATaT

National Association of Towns and Townships

Jeffrey Schiff, Executive Director
1522 K Street, NW, Suite 600
Washington, DC 20005
202/737-5200 FAX: 289-7996

NCL

National Civic League

John Parr, President
1445 Market Street, Suite 300
Denver, CO 80202-1728
303/571-4343 FAX: 571-4404

NCSHPO

National Conference of State Historic Preservation Officers

Eric Hertfelder, Executive Director
444 North Capitol Street, NW, Suite 342
Washington, DC 20001
202/624-5464 FAX: 624-5419

NCSL

National Conference of State Legislatures

William T. Pound, Executive Director
1560 Broadway, Suite 700
Denver, CO 80202
303/830-2200 FAX: 863-8003

Washington Office:

Carl Tubbesing, Director
444 North Capitol Street, NW, Suite 515
Washington, DC 20001
202/624-5400 FAX: 737-1069

NCUED

National Council for Urban Economic Development

Jeffrey A. Finkle, Executive Director
1730 K Street, NW, Suite 915
Washington, DC 20006
202/223-4735 FAX: 223-4745

NCSHA

National Council of State Housing Agencies

John T. McEvoy, Executive Director
444 North Capitol Street, NW, Suite 438
Washington, DC 20001
202/624-7710 FAX: 624-7719

NGA

National Governors' Association

Raymond C. Scheppach, Executive Director
444 North Capitol Street, NW, Suite 267
Washington, DC 20001
202/624-5300 FAX: 624-5313

NIMLO

National Institute of Municipal Law Officers

Benjamin L. Brown, Gen. Counsel/
Executive Director
1000 Connecticut Avenue, NW, Suite 902
Washington, DC 20036
202/466-5424 FAX: 785-0152

NLC

National League of Cities

Don J. Borut, Executive Director
1301 Pennsylvania Avenue, NW, 6th Floor
Washington, DC 20004
202/626-3000 FAX: 626-3043

NRPA

National Recreation & Park Association

R. Dean Tice, Executive Director
2775 South Quincy St., Suite 300
Arlington, VA 22206-2204
703/820-4940 FAX: 671-6772

PTI

Public Technology, Inc.

Costis Toregas, President
1301 Pennsylvania Avenue, NW, Suite 800
Washington, DC 20004
202/626-2400 FAX: 626-2498

SCI

Sister Cities International

Thomas W. Gittins, Executive Vice President

120 South Payne Street

Alexandria, VA 22314

703/836-3535 FAX: 836-4815

STAPPA

State and Territorial Air Pollution Program

Administrators

Bill Becker, Executive Director

444 North Capitol Street, NW, Suite 307

Washington, DC 20001

202/624-7864 FAX: 624-7863

USCM

U.S. Conference of Mayors

J. Thomas Cochran, Executive Director

1620 Eye Street, NW, 4th Floor

Washington, DC 20006

202/293-7330 FAX: 293-2352

Section III
Federal Intergovernmental Relations Contacts (Selected)

U.S. Advisory Commission on Intergovernmental Relations

800 K Street, NW, Suite 450 South

Washington, D.C. 20575

202/653-5540 Fax 653-5429

Legal Basis - Statute (1959)

Size and Composition of Governing Body:

26 members- 9 federal, 7 state, 7 local, 3 private citizens.

6 appointed directly by the President (3 executive branch and 3 private citizens);

6 congressional appointed by the legislative leadership (3 Senate, 3 House)

4 governors appointed by the President from a list submitted by the National Governors' Association

3 state legislators appointed by the President from a list submitted by the National Conference of State Legislatures

4 municipal appointed by the President from a list submitted jointly by the National League of Cities and the United States Conference of Mayors;

3 county appointed by the President from a list submitted by the National Association of Counties.

Members serve 2-year terms, as long as they continue to hold the office they represent, or until replaced

Budget

FY 1993 - \$985,000 (congressional appropriation)

\$130,000 (State contributions estimate) Other ?

Staff

12 permanent: Executive Director, Director of Government Finance Research, Director of Government Policy Research, 3 Analysts, Information Officer, Budget Accounting Officer, Management and Personnel Officer, Marketing Assistant and Receptionist, Administrative Secre-

tary, Publication Assistant and Mail Room Supervisor

Functions

Forum for discussion; Research; Conferences/seminars; Policy recommendations; Monitoring the federal system

Current and Recent Activities

- ✓ Reviewed state taxation of telecommunications;
- ✓ Advanced a federal infrastructure strategy;
- ✓ Reviewed environmental regulation;
- ✓ Recommended approaches to water management in the federal system;
- ✓ Studied local revenue diversification;
- ✓ Calculated data on tourist taxation revenue;
- ✓ Reviewed the status of local autonomy;
- ✓ Reviewing intergovernmental option relating to immigration;
- ✓ Studied intergovernmental approaches to child care;

Monitoring Publications

Significant Features of Fiscal Federalism; State Fiscal Capacity and Effort; Changing Public Attitudes on Government and Taxes; Annual Report; Intergovernmental Perspective (quarterly)

Recent Publications

1993- *Federal Regulation of State and Local Government: The Mixed Record of the 1980s; The Role of General Government Elected Officials in Criminal Justice; Guide to the Criminal Justice System for General Government Elected Officials; The National Guard: Defending the Nation and the States;*

1992 - *State Solvency Regulation of Property-Casualty and Life Insurance Companies; Intergovernmental Decisionmaking for Environment and Public Works; Federal Statutory Preemption of State and Local Authority: History, Inventory, and Issues; Toward A Federal Infrastructure Strategy: Issues and Options; Medicaid: Intergovernmental Trends and Options; Local Boundary Commissions: Status and Roles in Forming, Adjusting, and Dissolving Local Government Boundaries; Characteristics of Federal Grant-in-Aid Programs to State and Local Government: Grants Funded FY 1991; Metropolitan Organization: The Allegheny County Case; State Taxation of Interstate Mail Order Sales*

1991 - *The Changing Public Sector: Shifts in Governmental Spending and Employment; Coordinating Water Resources in the Federal System: The Groundwater-Surface Connection; Interjurisdictional Tax and Policy Competition: Good or Bad for the Federal System?; State-Local Relations: The ACIR Counterparts*

STAFF:

John Kincaid, Executive Director

Government Policy Research

Bruce McDowell, Director Research
Seth B. Benjamin, Senior Analyst
State & local government
State Legislative Program
Public Opinion Poll

Charles Griffiths, Senior Policy Analyst
State ACIR's
Infrastructure
Geographic Information Systems
Mandates
Grant Reform

Government Finance Research

Philip M. Dearborn, Director
Victoria Sweeney, Analyst

Significant Features of Fiscal Federalism
State & Local Data Diskettes
Other Data Sources
John O. Behrens, Visiting Fellow
Property Tax

Publications & Marketing

Joan A. Casey, Information Officer
MacArthur Jones, Publications Assistant

Administration

Thomas D. Hahn, Financial Officer
Budget
Accounting

Pamela L. Reynolds, Management & Personnel Officer

Personnel
Co-Editor, Intergovernmental Perspective
Desktop Publishing

Cheryl Cabral, Administrative Secretary
Director's Office
Finance Section
Policy Section

Betty Smith, Marketing Assistant
Marketing
Publications Sales
Receptionist

Executive Branch

AGRICULTURE

Vacant
Director, Intergovernmental Affairs
Department of Agriculture
Room 112-A
14th & Independence Avenue SW
Washington, DC 20520
(202) 720-6643

COMMERCE

Mr. David Cruise
Director, Intergovernmental Affairs
Department of Commerce
14th & Constitution Avenue, NW
Room 5414
Washington, DC 20230
(202) 482-3281

Bureau of the Census

Mr. Gordon W. Green
Governments Division
Washington Plaza 2 Room 407
Bureau of the Census
Washington, D.C. 20233
(202) 763-7366

DEFENSE

W. Clark Wurzberger
Assistant to the Secretary of Defense
Department of Defense
The Pentagon
Room 3D-964
Washington, DC 20301-1000
(703) 697-7968

EDUCATION

Mr. Ramon Cortines
Assistant Secretary Designate for Intergovern-
mental and Interagency Affairs
Department of Education
400 Maryland Avenue, SW

Room 3073
Washington, DC 20202-0404
(202) 401-0404 Fax 202/401-1971

ENERGY

Vacant
Deputy Assistant Secretary
for Intergovernmental Affairs
Department of Energy
Forrestal Building Room 7B-164
1000 Independence Avenue, SW
Washington, DC 20585
(202) 586-7944

ENVIRONMENT

Ms. Shelly Metzenbaum
Associate Administrator
Regional Operations and State/Local Relations
U.S. Environmental Protection Agency
Room 329 West Tower
401 M Street, SW
Washington, DC 20460
(202) 260-4719 Fax 260-2159

HEALTH AND HUMAN SERVICES

John Monahan
Director of Intergovernmental Affairs
Department of Health and Human Services
7th Floor
370 L' Enfant Promenade, SW
Washington, DC 20447
(202) 401-5134

HOUSING AND URBAN DEVELOPMENT

Ms. Choco Gonzalez Meza
Deputy Assistant Secretary for
Intergovernmental Relations
Department of Housing and Urban Development
451 7th Street, SW
Room 10140

Washington, DC 20410
(202) 708-0030

INTERIOR

Stephanie Solien
Assistant to the Secretary and
Director of Congressional & Intergovernmental Affairs

Department of the Interior Room 6254
18th and C Streets, NW
Washington, DC 20240
(202) 208-7693

JUSTICE

Ms. Gail Hoffman
Director, Office of Public Liaison
and Intergovernmental Affairs
Department of Justice
10th & Constitution Avenue, NW
Room
Washington, DC 20530
(202) 514-3465

LABOR

Ms. Geri D. Palast
Assistant Secretary
Congressional and Intergovernmental Affairs
Department of Labor Room S1325
200 Constitution Avenue, NW
Washington, DC 20210
(202) 219-6141 Fax 202/219-5736

OFFICE OF MANAGEMENT AND BUDGET

Ms. Sally Katzen
Administrator
Office of Information and Regulatory Affairs
Old Executive Office Building
Washington, D.C. 20503
(202) 395-4852 Fax (202)395-7285
* This is not an office for liaison service, it reviews regulations promulgated by the agencies

STATE

Ms. Joan H. Colbert

Intergovernmental Affairs
Bureau of Public Affairs
Room 6808, PA-IGA
Department of State
2201 C Street, NW
Washington, DC 20520
(202) 647-7416

TRANSPORTATION

Vacant
Director, Intergovernmental and Consumer Affairs
Department of Transportation Room 10405
400 7th Street, SW
Washington, DC 20590
(202) 366-1524 Fax 202/333-7346

TREASURY

Vacant
Intergovernmental Affairs Officer
Public Affairs & Public Liaison
Department of Treasury Room 4412
400 7th Street, SW
Washington, DC 20590
(202) 622-1670 Fax 202/622-2808

VETERANS AFFAIRS

Ms. Yvonne Santa Anna
Assistant Secretary for Public and Intergovernmental Affairs
Department of Veterans Affairs Room 1019
810 Vermont Avenue, NW
Washington, DC 20420
(202) 535-8159

WHITE HOUSE

Ms. Marcia Hale
Assistant to the President and Director
of the Office of Intergovernmental Affairs
1600 Pennsylvania Avenue, W Wing
Washington, D.C. 20500
(202) 456-7060

Legislative Branch

Senate Government Affairs Committee Subcommittee on General Services Administration, Federalism, and the District of Columbia

SH-432 Hart Senate Office Building
Washington, D.C. 20510

Key Staff Aides

Majority

Staff Director, John Wagster
202/224-4718

Minority

Staff Director, Mark Buse
SH-613A
202/224-4508

House Government Operation Committee Subcommittee on Human Resources, and Intergovernmental Relations

B372 Rayburn House Office Building
Washington, D.C. 20515

Key Staff Aides

Majority

Ronald Stroman, Staff Director
Mitchell Zeller, Professional Staff Member
202/225-2548

Minority

Vacant
Room 2158 Rayburn House Office Building
202/225-2738

Congressional Budget Office

Office of Intergovernmental Relations

Stanley L. Greigg, Director
202/226-2600

Budget Analysis Division (Fiscal Notes)

C.G. Nuckols, Jr.
Assistant Director
202/226-2800

General Accounting Office

Budget Issues

Paul Posner, Director
202/512-9573

Human Resources

Mr. Jerry Fastrup, Director
Human Resources Policy Group
202/512-7224

Library of Congress

Congressional Research Service

Ms. Sandra Osborn
Specialist, Government Division
202/707-8918

Appendix A

Suggested State Legislation to Create an ACIR

1.303 STATE ADVISORY COMMISSION ON INTERGOVERNMENTAL RELATIONS¹

The public service needs generated by urbanization, technological change, and economic uncertainty many times surpass the geographic base, administrative structure, and fiscal capacity of individual local governments. Pollution, crime, congestion, unemployment, inferior education, substandard housing, and inadequate health care, among others, are problems of national and statewide as well as local significance.

The states in particular have a major role in meeting these challenges, either directly or in concert with their political subdivisions. While many states have begun to take remedial action or have provided local governments with the fiscal, functional, structural, and personnel authority to do so, much more needs to be done to ensure that coordination rather than conflict will characterize state-local relationships. One way in which this objective can be achieved is through the creation of a state advisory commission on intergovernmental relations.

The attached suggested legislation provides for the establishment of a permanent state advisory commission on intergovernmental relations to study governmental structure, finances, functional performance, and relationships at the local, regional, state, and interstate levels. It establishes a framework for the formulation of recommended solutions to interlevel problems.

Through a broad based, bipartisan membership structure, diverse viewpoints can be applied to the difficult challenges facing state and local governments, and workable approaches to resolving them can be developed. Such commission representation is achieved through a balanced mix of members coming from the general public, the executive and legislative branches of state government, and all of the basic local units within the state--counties, cities, and other political subdivisions. While the latter could include school districts or special districts, the basic thrust of the commission's work should be oriented to general purpose government units. In addition, even though the state advisory commission on intergovernmental relations is essentially a state-local body, the significant impact of Federal assistance and policy decisions on state and local operations requires consideration of an option for representation for Federal agencies doing business in the state. Depending on the nature of state and local elections, members might be appointed without regard to political affiliation, or in such a way as to achieve an even or nearly even partisan balance.

The permanence of the state advisory commission on intergovernmental relations is underscored by the assignment of an ongoing mandate to the commission, the procedures for readily filling vacancies, and avoidance of a termination date. professionalism is ensured by authorizations for an executive director and staff. Finally, conducting hearings, submitting reports, and drafting and disseminating statutes, constitutional amendments, and model local ordinances, are means for calling the recommendations of the commission to the attention of decisionmakers and enhancing implementation prospects.

Several states already have units that perform some of the functions that a state advisory commission on intergovernmental relations would assume. Over four-fifths have a Federal-state coordinating body. Thirty-one states have active commissions on interstate cooperation, and 42 have departments, offices, or other agencies that give exclusive attention to community affairs. A number of other states have set up councils of local affairs, usually by executive order, as advisory and coordinating units attached to the governor or to specific state agencies.

These organizations are indicative of growing state and local awareness of the need to deal with problems on an interlevel basis. Their informational, technical assistance, and tension reducing functions are undoubtedly useful. Yet the absence of local representation in many cases, along with their predominantly operational thrust and relatively narrow jurisdictional focus, makes most of these instrumentalities unsuitable for the broad gauge research, analysis, problem solving, and advisory activities that will be needed in the years ahead and that are anticipated by this bill.

Another approach that has been taken by 17 states since 1968 has been the appointment of temporary study commissions to address certain pressing state-local governmental problems. While the reports that they have produced are generally impressive, the effectiveness of these bodies has been limited by their temporary nature. Once the studies were completed, their recommendations were left to others for explanation and attempted implementation.

This suggested legislation is geared to overcoming the shortcomings of these more limited approaches to state-local cooperation. The recommendation on which it is based is contained in Volume III of the Commission's report on Substate Regionalism and the Federal System. The bill is based upon experience with state ACIR's in Arizona, California, Kansas, Maine, and Texas.

Section 1 sets out the need and purpose for a state advisory commission on intergovernmental relations.

Section 2 creates the commission; Section 3 establishes its membership; and Section 4 outlines the commission's functions and duties.

Section 5 makes provisions for the commission to hold meetings, conduct hearings, and establish committees. Section 6 authorizes the employment of appropriate support staff; Section 7 deals with finances; and Section 8 requires that the commission issue reports on its findings, recommendations, and performance.

Section 9 and 10, respectively, provide for separability and effective date clauses.

[AN ACT TO ESTABLISH A STATE ADVISORY COMMISSION ON
INTERGOVERNMENTAL RELATIONS]²

SECTION 1. Findings and Purpose.

(a) The [legislature] finds and declares that there is a need for a permanent intergovernmental body to study and report on:

- (1) the current pattern of local governmental structure and its viability;
- (2) the powers and functions of local governments, including their fiscal powers;
- (3) the existing, necessary, and desirable relationships between and among local governments and the state;
- (4) the existing, necessary, and desirable allocation of state and local fiscal resources;
- (5) the existing, necessary, and desirable roles of the state as the creator of the local governmental systems;
- (6) the special problems in interstate areas facing their general local governments, intrastate regional units, and areawide bodies, such studies where possible to be conducted in conjunction with those of a pertinent sister state commission(s); and
- (7) any constitutional amendments and statutory enactments required to implement appropriate commission recommendations.

SECTION 2. Commission Created. There is hereby created a [insert state] [Advisory Commission on Intergovernmental Relations].

SECTION 3. Membership.

(a) The commission shall be composed of 20 members, as follows:

(1) four elected county officials, four elected city officials, two state executive branch officials, and four private citizens, all of whom shall be appointed by the governor, except that the county and city members shall be appointed from lists of at least eight nominees submitted by their respective state associations;

[(2) three state senators appointed by the president pro tem of the senate;¹ [and]

(3) three state representatives appointed by the speaker of the house of representatives].²

(b) The chairman and vice chairman of the commission shall be designated by the governor from among the members and shall serve in these respective capacities at his pleasure. In the event of the of the absence or disability of both the chairman and vice chairman, the members of the commission shall elect a temporary chairman by a majority vote of those present and voting.

(c) Of the first members appointed by the governor after the effective date of this act, two of the elected county officials, two of the elected city officials, one of the officials of other political subdivisions, one of the state executive branch officials, two of the private citizens, and three of the state legislators, shall hold office for a term of two years. The remaining members, and members subsequently appointed, shall be appointed for a period of four years; provided that a member appointed to succeed another member whose term has not expired shall be appointed for the period of the unexpired term, and may be subsequently appointed for a four years term.³ Should any member cease to be an officer or employee of the unit or agency he is appointed to represent, his membership on the commission shall terminate immediately and a new member shall be appointed in the same manner as his predecessor to fill the unexpired term.

[Alternative 1.]

[(d) The members appointed from private life under subsection (a) shall be appointed without regard to political affiliation. Of each class of local government members appointed by the governor, not more than half shall be from any one political party. Of each class of state members appointed by the [president pro tem of the senate and the speaker of the house of representatives], two shall be from the majority party of their respective houses.]¹

[OR]

[Alternative 2.]

[(d) Members of the commission shall be appointed without regard to political affiliation.]¹

(e) Twelve members of the commission shall constitute a quorum.

SECTION 4. Functions and Duties.

(a) The commission shall carry out the following functions and duties:

- (1) serve as a forum for the discussion and resolution of intergovernmental problems;
 - (2) engage in such activities and make such studies and investigations as are necessary or desirable in the accomplishment of the purposes set forth in Section 1 of this act;
 - (3) consider, on its own initiative, ways and means of fostering better relations among local governments and between local governments and the state government;
 - (4) draft and disseminate legislative bills, constitutional amendments, and model local ordinances necessary to implement recommendations of the commission;
 - (5) encourage, and where appropriate, coordinate studies relating to intergovernmental relations conducted by universities, state, local, and Federal agencies, and research and consulting organizations;
- and

(6) review the recommendations of national commissions studying Federal, state, and local government relationships and problems and assess their possible application to [insert state]. SECTION 5. Meetings, Hearings, Committees.

(a) The commission shall hold meetings quarterly and at such other times as it deems necessary. The commission may hold public hearings from time-to-time on matters within its purview. [By its subpoena the commission may compel the attendance of witnesses and the production of books, papers, and records of any agency of the state or any of its political subdivisions.]

(b) Each officer, board, commission, council, department, or agency of state government, and each political subdivision of the state, shall make available all facts, records, information, and data requested by the commission and in all ways cooperate with the commission in carrying out the functions and duties imposed by this act.

(c) The commission may establish committees as it deems advisable and feasible, whose membership shall include at least one member of the commission, but only the commission itself may set policy or take other official action.

(d) The commission shall promulgate rules of procedure governing its operations, provided they are in accordance with the provisions of [insert state administrative procedures act].

(e) All meetings of the commission, or any committee thereof, at which public business is discussed or formal action is taken shall conform to [insert state open meetings act].

SECTION 6. Staff.

(a) The commission shall employ and set the compensation of an [executive director], who shall serve at its pleasure. The [executive director] may employ professional, technical, legal, clerical or other staff, as necessary and authorized, and may remove such staff.

(b) The staff of the commission shall be within the unclassified service of the [insert state civil service act], and their compensation shall be determined by the commission within the limitations of appropriations for commission staff purposes.

SECTION 7. Finances.

(a) A member of the commission is not entitled to a salary for duties performed as a member of the commission. Members who are not full-time salaried government officers shall receive [\$50] per diem. Each member is entitled to reimbursement for travel and other necessary expenses incurred in the performance of official duties.

(b) The commission is authorized to apply for, contract for, receive, and expend for its purposes any appropriations or grants from the state, its political subdivisions, the Federal government, or any other source, public or private.

(c) Political subdivisions of the state are authorized to appropriate funds to the commission to share in the cost of its operations.

(d) To assist financially with the exercise of the functions and duties provided in Section 4, state appropriations are hereby authorized in such amounts as may be necessary.

SECTION 8. Reports. The commission shall issue reports of its findings and recommendations from time-to-time, and shall issue annually a public report on its work. Copies of the annual report shall be submitted to the governor, presiding officer[s] of the [legislature], each county, city, regional unit and other political subdivisions of the state, and appropriate state departments and agencies. Reports of the commission shall be available to the public.

SECTION 9. Separability. [insert separability clause.]

SECTION 10. Effective Date. [insert effective date.]

ENDNOTES

1. Derived from: Advisory Commission on Intergovernmental Relations, *The Challenge of Local Governmental Reorganization, Volume III of Substate Regionalism and the Federal System* (Washington, D.C.: U.S. Government Printing Office, February, 1974).
2. Suggested short title: State Advisory Commission on Intergovernmental Relations.
3. States having two year terms for either house or senate members may wish to adjust the terms for members of the commission.



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