

**Directory
of State-Local
Relations
Organizations:
The ACIR
Counterparts**



U.S. Advisory Commission on
Intergovernmental Relations
A-117D December 1990

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Directory State-Local Relations Organizations

This directory of the intergovernmental organizations-counterparts of the U.S. Advisory Commission on Intergovernmental Relations-that are *active in 26 states includes type of organization, legal basis, membership size and composition, budget, staff, functions, current activities and recent accomplishments, and a contact. Entries may vary in detail, based on the information provided by the organizations in response to a 1989 survey.*

The **ACIR** counterpart organizations, collectively called "state ACIRs," are classified into three types based on the composition of their membership: ACIRs, legislative committees, or local advisory panels. ACIRs generally follow the model of U.S. ACIR, with members drawn from the executive and legislative branches of state government, from local governments, and from the public. The 20 state ACIRs draw their membership from state government, counties, municipalities, towns, townships, special districts, school districts, statewide organizations, and private citizens. The four legislative committees are made up predominantly of legislators. Each of the two local advisory panels is located in the governor's office. These panels are made up largely of local officials who advise the governor on state-local relations.

The organizational function information is based on a 1990 survey and is not listed in order of importance. Functions include research, sponsorship of conferences/seminars, constituent work/providing information, representing local governments on other commissions, acting as ombudsman (for local governments that have grievances with state actions or proposed actions), issuing a newsletter, and making recommendations on legislation (either writing legislation or recommending a position). Respondents occasionally added a few functions, which are listed accordingly.

For five other states, current contacts familiar with intergovernmental affairs are listed. There also are listings for the U.S. Advisory Commission on Intergovernmental Relations and for the federal departmental directors of intergovernmental affairs.

State	Type of Organization	Legal Basis	Governing Body		Approximate Budget FY1990	Staff: Full/Part Time	Functions					
			Size	Composition			Research	Conferences/Seminars	Recommend Policy/Legislation	Constituent Work ¹³	News-letter	Other
Colorado	ACIR	Informal	30	SL,SE,L,A	—	—	X		X	X		
Connecticut	ACIR	Statute	25	SL,SE,R,L,A,,P	\$131,500 ¹	2/0	X	X	X	X		
Florida	ACIR	Statute	21	SL,SE,L,A,P	\$623,411 ¹	8/1	X	X	X	X		12
Illinois	Legislative	Statute	12	L	\$1,110,700 ¹	19/0	X	X	X	X	x	5
Indiana	LAP	Executive Order	45	SL,SE,L	\$75,000 ⁷	1/0			X	X		
Louisiana	ACIR	Statute	17		\$10,000 ²	3/0	X	X	X	X		
Maine	LAP	Executive Order	12	R,L,A ¹⁵	—	—	X		X	X		
Maryland	Legislative	Statute	16	SL ¹⁴	—	0/1 ¹⁵	X	X	X	X		6
Massachusetts	ACIR	Statute	40	SL,SE,L	—	—	X		X	X		7,8
Michigan	ACIR	Statute	21	SL ¹⁵	\$135,000 ⁷	2/1	X	X				13
Minnesota	ACIR	Executive Order	20	SL,SE,R,L,A	—	0/2	X		X	X		
Missouri	ACIR	Executive Order	30	SL,SE,L,A,P	\$84,500 ¹	2/0	X	X	X	X		8
New Jersey	ACIR	Statute	15	SL	\$235,000	6/0	X		X	X		
New York	Legislative	Statute	10	SL,L ¹⁵	\$425,700 ¹	9/1	X	X		X	x	12
North Carolina	ACIR	Statute	19		\$5,397 ¹	0/2	X		X	X		9
North Dakota	ACIR	Statute	11	SL,SE,A	\$4,100 ⁷	—	X		X	X		
Ohio	ACIR	Statute	14	SL,SE,L,P	\$212,000 ⁷	4/0	X	X	X	X	x	8
Oklahoma	ACIR	Statute	22	SL,SE,L,A,C	\$150,000 ¹	3/0	X	X		X		
Pennsylvania	ACIR	Incorporated	18	SL,SE,L	\$525,000 ³	11/0	X	X			X	10,12

Rhode Island	ACIR	Statute	17	SL,SE,L,A	4	0/1	X		X			
South Carolina	ACIR	Statute	21	SL,R,L,P	\$235,000 ⁷	4/0	X	X	X			11
South Dakota	Legislative	Statute	15	SL,L	\$5-6,000 ⁴	0/2	X		X			
Tennessee	ACIR	Statute	29	SL,SE,L,P	\$375,900 ⁷	8/0	X	X	X	X	x	12
Utah	ACIR	Statute	20	SL,SE,L,P	—	0/1	X	X	X	X		8
Virginia	ACIR	Statute	18	SL,SE,L,A,P	\$13,000 ¹	1/0	X					
Washington	ACIR	Executive Order	22	SL,SE,L	\$50,000 ¹	0/1	X			X		

Legend

A = Association (e.g., of officials or governments) LAP = Local Advisory Panel SE = State government, executive branch
 C = Member of U.S. Congress P = Private citizen SL = State government, legislative branch
 L = Local government R = Regional council of governments

Notes

- ¹State appropriation
- ²Municipal association grant
- ³99 percent contracts
- ⁴State funds administrative expenses; private sources provide in-kind services.
- ⁵State representation in Washington, DC
- ⁶Liaison, congressional delegation
- ⁷Input into the regulatory process
- ⁸Represent local governments on other commissions
- ⁹Liaison between state agencies, local governments, and COGs
- ¹⁰Provides technical assistance
- ¹¹Participates in leadership development/continuing education program for public officials
- ¹²Data base services
- ¹³This includes a variety of services, from filling simple information requests to providing complex ombudsman services.
- ¹⁴In addition, there are several nonvoting, ex officio members who represent the executive branch of state government as well as local governments.
- ¹⁵Maine—6 at-large members appointed by governor; Michigan—5 at-large members appointed by governor, 2 by supreme court; North Carolina—3 at-large members appointed by governor

Colorado
Advisory Committee
on Intergovernmental Relations

Legal Basis

Informal (1987), adopted voluntary structure, 1989

Size and Composition of Governing Body

24 *members*—8 state, 12 local, 4 undetermined

8 legislators appointed by legislative leadership (4 House, 4 Senate)

4 appointed by Governor

12 appointed by local government (3 school district, 3 special district, 3 county, 3 municipal)

Legislators serve while in office; all others serve indeterminate terms.

Budget

None

Staff

1-part time, supplied by the Department of Local Affairs

Functions

Ombudsman
Recommendations on legislation
Research

Recent Accomplishments/Current Activities

Summarized and quantified exemptions from the state sales tax statutes.

Summarizing and quantifying federal and state mandates on Colorado local governments in social services, education, corrections, and environment.

Contact

Geoff Withers
Advisory Committee on Intergovernmental Relations
Department of Local Affairs
1313 Sherman Street, Room 521
Denver, CO 80203

Connecticut
Advisory Commission
on Intergovernmental Relations

Legal Basis

Statute (1985)

Size and Composition of Governing Body

25 *members*—9 state, 11 local, 5 other

Secretary, Office of Policy and Management

6 legislators (Senate President Pro Tern, Senate Minority Leader, Speaker of the House, House Minority Leader, and 1 each appointed by the Senate President and House Speaker)

11 appointed by Governor (2 from municipalities over 60,000 population; 2 from municipalities between 20,000 and 60,000; 2 from municipalities less than 20,000; 1 from Association of Boards of Education, 1 from Superintendents of Schools Association, 1 from Regional Planning Association, 2 state executive employees)

5 private citizens (1 appointed each by the Governor, Speaker of the House, Senate President, House Minority Leader, and Senate Minority Leader)

1 appointed by the Connecticut Conference of Municipalities

1 appointed by the Council of Small Towns

Appointees serve 2 years; all others serve while in office.

Budget

FY 1990—\$131,500 (state appropriation)

Staff

2-executive director, research associate

Functions

Conferences/seminars
Constituent work
Recommendations on legislation
Research

Recent Accomplishments/Current Activities

Solid Waste: Convened two “working forums” in 1988. Developed a data base on local government solid waste management practices, creating the first comprehensive compilation of efforts in recycling, basic trash disposal, bulky waste, and composting.

Home Rule: Developed a major report, *Home Rule in Connecticut: Its History, Status and Recommendations for Change*. Followed with a 1989 supplement and a constitutional provision supplement, *Defining Statewide vs. Local Concerns: Can It Be Done and Is It Necessary?*

Connecticut
Advisory Commission
on Intergovernmental Relations

Revisions to State Statute Indexes: Surveyed municipal officials and legal counsel for specific problems. Joined with the Connecticut Law Revision Commissioner's Office to review statutes dealing with local government in an attempt to make them more accessible to citizens.

Major Study of Taxing Districts: Studied district creation and termination mechanisms and accountability to the public and other entities. Introduced a bill that overhauled the state statutes governing special districts.

Contact

David W. Russell
Executive Director
Advisory Commission on Intergovernmental Relations
80 Washington Street
Hartford, CT 06106
(203) 566-1393
FAX (203) 566-6295

Florida
Advisory Council
on Intergovernmental Relations

Legal Basis

Statute (1977)

Size and Composition of Governing Body

- 21 members*-8 state legislators, 4 local, 9 not specified by law
- 8 legislators (4 Senate, 4 House)
- 9 appointed by Governor (from elected and appointed state and local officials and other interested **citizens**—generally city and county officials, state department heads, private citizens)
- 4 ex officio, nonvoting (directors of Florida League of Cities, Association of County Commissioners, Association of School Administrators, and School Boards Association)
- Gubernatorial appointees serve 4 years; **legislators** serve 2 years.

Budget

FY 1990—\$623,411 (state appropriation)

Staff

11-9 full time, 2 part time (executive director, 7 legislative analysts, 1 administrative assistant, 1 part-time secretary, 1 intern)

Functions

Calculate county constitutional officer salaries
Compile estimated state-shared revenues
and local option revenues
Conferences/seminars
Constituent work
Data bases
Recommendations on legislation
Research

Recent Accomplishments/Current Activities

Major reform of state policy on special districts.
Constitutional amendment and legislation **affecting** initiative and referendum process.
Legislation altering policy toward criminal justice funding.
Maintain local government data bases.
Reports, including: *1988 Catalogue of State Mandates; 1989 Report on Mandates and Measures Affecting Local Government Fiscal Capacity; Elderly Homeowners and the Property Tax: An Examination of the Issues; A Profile of Florida Municipal and County Revenues; Urban Infill*

Florida
Advisory Council
on Intergovernmental Relations

Infrastructure Capacity: Orlando Case Study; Impact Fee Use in Florida: An Update; County Jail Expenditure in Florida A Fiscal Impact and Explanatory Analysis.

Contact

Mary Kay Falconer
Executive Director
Advisory Council on Intergovernmental Relations
c/o House Office Building
Tallahassee, FL 32399-1300
(904)488-9627
FAX (904) 4876.587

Illinois
Commission on Intergovernmental Cooperation

Legal Basis

Statute (1937, amended 1984)

Size and Composition of Governing Body

12 members- 12 state

12 legislators appointed by legislative leadership (6 Senate, 6 House)

Members serve 2 years.

Budget

FY 1990—\$1,110,700 (state appropriation)

Staff

19—Springfield Office (13) : director, associate director, editor, office manager, 5 research associates, federal aid coordinator, 2 research assistants, receptionist/ secretary

Washington Office (6): director, 4 research associates, 1 administrative assistant

Functions

Conferences/seminars

Constituent work

Liaison (General Assembly with congressional delegation, NCSL, CSG, and ACIR)

Newsletter/policy reports

Ombudsman

Recommendations on legislation

Research

Recent Accomplishments/Current Activities

Committee of 50 to Re-examine the Illinois Constitution.

Staffed a year-long project exploring the **need** for a constitutional convention.

Conducted preliminary hearings on governance of the state's institutions of higher education. **Currently planning** next phase of project.

Studied the costs of immediate income **withholding to employers** and employees and the appropriateness of **current withholding charges** allowed to employers.

Published ***The Financial Impact of Immediate Income Withholding Orders for Child Support: A Report to the Illinois General Assembly pursuant to HR 1513.***

Studied the state of health care in rural Illinois.

Analyzed the potential impact of the integration of European markets in 1992 on the Illinois economy.

Illinois
Commission on Intergovernmental Cooperation

Analyzes potential impact on state budget of proposed school aid funding formulas.

Exploring possible benefits and disadvantages of membership in a Midwest Higher Education Compact.

Studying the state's education for employment system with the goal of making recommendations for improvements and for statewide policy.

Contact

Kevin **Noone**, Executive Director
David Griffith, Assistant Director
Commission on Intergovernmental Cooperation
707 Stratton Building
Springfield, IL 62706
(217) 782-6924
FAX (217) 782-3513

Indiana
Governor's Local Government Advisory Council

Legal Basis

Executive Order (1989)

Size and Composition of Governing Body

45 members—45 local

45 appointed by governor (15 county officials, 9 mayors, 4 city council, **2 city/county** council, 6 township, 8 town, 1 common council)

Members serve one year.

Budget

FY **1990—about** \$75,000 (state appropriation)

Staff

1-executive assistant

Functions

Advice to Governor
Constituent work
Local government representation on other commissions
Ombudsman
Recommendations on legislation

Recent Accomplishments/Current Activities

Expanding network of communications between the Governor and local government **officials**.

Developing a plan to utilize state resources for local training and technical assistance.

Building a strategic plan to address state-local concerns on the environment, infrastructure, taxation-finance, public safety, and economic development.

contact

William Shrewsbury, Jr.
Executive Assistant for Local Government
Governor's Local Government Advisory Council
Office of the Governor
Statehouse, Room **206**
Indianapolis, IN 46204
(317) 232-1053
FAX (317) 232-3443

Louisiana
Advisory Commission
on Intergovernmental Relations

Legal Basis

Statute (1986)

Size and Composition of Governing Body

17 members-8 state, 9 local

Secretary, Economic Development

Secretary, Transportation and Development

Secretary, Revenue and Taxation

Superintendent of Education

4 legislators, appointed by legislative leadership (2 Senate, 2 House)

9 appointed by statewide organizations (3 municipal, Louisiana Municipal Association; 3 parish, Police Jury Association; 3 school board, School Boards Association)

Legislative members serve at the pleasure of majority leadership; others serve 1 **year** by **informal** agreement.

Budget

FY 1990—\$10,000 private sources (municipal association grant)

Staff

3— 1 attorney, 1 researcher, 1 administrative person provided by legislature, auditor, and participating associations

Functions

Forum for discussion

Recommendations on legislation

Research

Recent Accomplishments/Current Activities

Began meeting in 1989. Currently conducting a study of state mandates involving state district court financing.

Contact

Cathy Wells

Advisory Commission on Intergovernmental Relations

Senate Local and Municipal Affairs Committee

PO. Box 94183

Baton Rouge, LA 70804

(504) 342-6181 or 342-8896

FAX (504) 342-0617

Maine
Governor's Municipal Advisory Council

Legal Basis

Executive Order (1979, amended 1987)

Size and Composition of Governing Body

12 members—at least 6 local

1 Conference of Mayors

1 Association of Assessing Officers

1 Municipal Association

1 Town and City Clerks Association

1 Town and City Managers Association

1 Association of Regional Councils

6 "at large" members appointed by Governor

(Executive Director of Municipal Association participates in advisory capacity)

Members serve 2 years

Budget

None-necessary expenditures incurred by members paid by respective organization or agency.

staff

None-necessary staff services donated.

Functions

Provide information to the Governor

Recommendations on legislation

Research

Recent Accomplishments/Current Activities

Advising the Governor on measures to address property tax relief and the funding of education. Advising the Governor on issues related to Maine's landmark solid waste law.

Contact

Hon. Dana **Connors**

Commissioner of Transportation

Governor's Municipal Advisory Council

Statehouse Station #16

Augusta, ME 04333

(207) 289-2551

FAX (207) 289-2896

Maryland
Joint Committee on Federal Relations

Legal Basis

Statute (1937, amended 1983, 1987, 1988, 1990)

Size and Composition of Governing Body

16 16 state

16 legislators appointed by the legislative leadership (8 Senate, 8 House of Delegates)

Members serve 4 years. Several nonvoting ex officio members meet with the Committee to represent the executive branch of state government and local governments.

Budget

None

staff

1-Provided by legislative Department of Fiscal Services as needed.

Functions

- Conferences/seminars
- Constituent work
- Liaison with congressional delegation
- Recommendations on legislation
- Research
- Review of all interstate compacts each four-year term

Recent Accomplishments/Current Activities

Studied Maryland revenue sharing program, state mandates, interstate compacts, impacts of impending changes to child welfare and clean air acts, and local government audit reports.

Examining state code to determine the number of local government mandates.

Contact

John Donaldson
Staff Director
Department of Fiscal Services
Joint Committee on Federal Relations
90 State Circle
Annapolis, MD 21401-1991
(301) 841-3742
FAX (301) 841-3722

Massachusetts
Local Government Advisory Committee

Legal Basis

Statute (1981). superseded 1976 Executive Order

Size and Composition of Governing Body

40 **members-7** state, 33 local

6 legislators appointed by legislative leadership (3 Senate, 3 House)

34 appointed by Governor (1 state executive, 8 selectmen, 8 mayors, 8 city or town managers, 4 city or town **COUN-** cillors, 1 town finance commissioner, 4 Association of School Committees)

Members serve for one year.

Budget

None

Staff

None-necessary staff services supplied by the Executive Office of Communities and Development.

Functions

- Advocate local government interests
- Input into the regulatory process
- Local government representation on other commissions
- Recommendations on legislation
- Research

Recent Accomplishments/Current Activities

Participated in two Governor's task forces: (1) **analyzed** local financing needs and recommended restructuring state-local aid (submitted to the legislature); (2) examined special education and submitted suggested regulatory changes to the Department of Education. Various bills were introduced in the legislature.

Contact

Marilyn Contreas
Senior Program and Policy Analyst
Local Government Advisory Committee
Executive Office of Communities and Development
100 Cambridge Street, Room 1803
Boston, MA 02202
(617) 727-3253

Michigan
Commission on Intergovernmental Relations

Legal Basis

Statute (1988)

Size and Composition of Governing Body

21 state, 12 local, 3 other

7 appointed by Senate Majority Leader

7 appointed by House Speaker

5 appointed by Governor

2 appointed by Supreme Court

Members serve 4 years.

Budget

FY 1990—**\$135,000** (state appropriation) plus \$50,000
grant for data base

Staff

3-executive director, 1 administrative assistant, 1 clerk/
intern (part time)

Legislative Council controls budget and staff.

Functions

Assistance to legislature

Conferences/seminars

Data Base

Newsletter

Ombudsman

Recommendations on legislation

Research

Recent Accomplishments/Current Activities

Secured **funds** to complete and maintain a Michigan State
University data base on local government fiscal and
statistical matters, called the Center for Reindustrial-
ized States (CRIS).

Conducted a self-contained, cross reference of all taxing au-
thorities for all local units of government referenced by
statute, litigation, and minimum and maximum taxes.

Conducting comprehensive study of fiscal health of local
units of government and how other states are dealing
with local government bankruptcy.

Preparing a "handbook" on municipal solid waste for local
governments.

Studying the impact of tort claims on local policymaking.

Establishing a clearinghouse on local government **issues**—
Intergovernmental Clearinghouse Information **Sys-**
tem (ICIS).

Making a film on privatization.

Michigan
Commission on Intergovernmental Relations

Contact

C. Grady (Bud) Drago

Executive Director

Michigan Commission on Intergovernmental Relations

502 Hollister Building

P.O. Box 30036

Lansing, MI 48933

(5 17) 373-5991

FAX (517) 373-0171

Minnesota
Governor's Advisory Council
on State-Local Relations

Legal Basis

Executive Order (1985, amended 1985)

Size and Composition of Governing Body

20 members-10 state, 10 local

State-6 executive (commissioners of Revenue, Finance, Energy and Economic Development, Education, and Human Services; director of State Planning)

4 legislators appointed by legislative leadership (2 Senate, 2 House)

Local-2 appointed by League of Cities; 2 by Association of Counties; 2 by Association of Townships; 2 by School Boards Association; 1 by Association of Regional Councils; Metropolitan Council Chairman

Members serve at the discretion of the appointing authorities.

Budget

State planning agency provides funding for printing and mailing; member expenses paid by respective organization or agency.

staff

2-state planning agency provides administrative staff. Director of state planning serves as executive director; agency assistant director serves as administrator and staff coordinator. Agency staff assigned to projects as needed; staff assistance also provided by local government organizations and the legislature.

Functions

Constituent work
Ombudsman
Recommendations on legislation
Research

Recent Accomplishments/Current Activities

Reformed local land use policies and state mandate process.

Analyzed child development services (proposed ways to improve the coordination of these services).

Conducted research on transferring the trial court system from the counties to the state (passed by the legislature).

Studying state and local service-fiscal responsibilities, including a systematic identification of all public services provided jointly by the state and one or more types of local government.

Minnesota
Governor's Advisory Council
on State-Local Relations

Contact

Roger Williams
Executive Director
Governor's Advisory Council on State-Local Relations
Room 300 Centennial Office Building
658 Cedar Street
St. Paul, MN 55155
(612) 296-2633
FAX (612) 296-3698

Missouri
Commission on Intergovernmental Cooperation

Legal Basis

Executive Order (1985)

Size and Composition of Governing Body

30 *members-9* state (5 executive, 4 legislative), 11 local, 10 other

4 legislators appointed by legislative leadership (2 Senate, 2 House)

15 appointed by Governor (10 private citizens, 5 state officials)

11 appointed by statewide organizations (4 elected municipal, Municipal League; 2 elected county. Association of Counties; 2 local government administrators. City Management Association; 1 regional planning commission director, Association of Councils of Governments; director, Municipal League; director, Association of Counties)

Members serve open-ended terms.

Budget

FY 1990—\$84,500 (state appropriation)

Staff

2-director, administrative assistant

Functions

Conferences/seminars
Constituent work
Local government representation on other commissions
Ombudsman
Recommendations on legislation
Research

Recent Accomplishments/Current Activities

Established **MoPerm—Missouri Public Entity Risk Management Pool for Liability Insurance**

Conducted symposium on Impact of Reduction of Federal Funds

Staff Ad Hoc Committee on Solid Waste Management held a conference on solid waste that led to legislation establishing solid waste districts and a solid waste management fund.

Formed new committee on substance abuse to design treatment programs for cities and counties.

Coordinating state and local agencies in preparation for earthquakes and subsequent mitigation.

Missouri
Commission on Intergovernmental Cooperation

Contact

Lois Pohl
Director
Missouri Commission on Intergovernmental
Cooperation
Room 430 Truman Building
PO. Box 809
Jefferson City, MO 65102
(314) 751-4834
FAX (314) 751-7819

New Jersey
County and Municipal Government
Study Commission

Legal Basis

Statute (1966, amended 1986)

Size and Composition of Governing Body

15 **members**—6 state, 6 local, 3 others

6 legislators appointed by legislative leadership (3 Senate; 3 Assembly)

9 appointed by Governor (3 county, nominated by **Association of Counties**; 3 city, nominated by League of Municipalities; 3 private citizens)

Senators serve for 4 years, members of the Assembly for 2 years; **others have** indefinite terms.

Budget

FY 1990—\$235,000 (state appropriation)

staff

6—**executive** director, 3 **research** associates, 1 research assistant, 1 office manager

Functions

Information
Recommendations on legislation
Research

Recent Accomplishments/Current Activities

Revised city, town, borough, village and township laws, absorbing all elected special districts other than fire districts; laws were reenacted.

Recommended enactment of the Optional County Charter Law.

Continuing work on proposal to transfer 4,000 court employees from county government to the state.

Contact

David C. Mattek
Executive Director
County and Municipal Government
Study Commission
142 West State Street
Trenton, NJ 08625
(609) 292-6226

New York
Legislative Commission on State-Local Relations

Legal Basis

Statute (1981, reauthorized 1990)

Size and Composition of Governing Body

10 **members**—10 state

10 legislators appointed by legislative leadership (3 senators by the Majority Leader, 3 members of the Assembly by the Speaker; 2 senators and 2 members of the Assembly by the Minority Leader of each chamber)

Members serve 2 years.

Budget

FY 89-90—\$433,200 (state appropriation)

FY 90-91—\$425,700 (state appropriation)

staff

10—director, deputy director, 6 research analysts, administrative assistant, secretary (part time)

Functions

Computer modeling and data base development
Conferences/seminars
Constituent work
Ombudsman
Newsletter
Research

Recent Accomplishments/Current Activities

Produced, in conjunction with **Cornell University**, comprehensive listing of services being performed by counties, cities, towns, villages, and school districts.

Continued refinement of the Local Government and Aid Database.

Studied police consolidation.

Issued a major study on industrial development agencies.

Released issue briefs, including

Grants? Block Grant Approaches in Education Aid, and another focusing on mandate reimbursement.

Continuing issue brief series with reports on reserve funds and auditing by local **governments**.

Contact

Margaret Sherman
Director
Legislative Commission on State-Local Relations
Agency Building 4, 14th Floor
Empire State Plaza
Albany, NY 12248
(518) 455-5035
FAX (518) 455-5396

North Carolina
Local Government Advocacy Council

Legal Basis

Statute (1979), replaced 1978 Executive Order

Size and Composition of Governing Body

19 members-4 state, 12 local, 3 other

4 legislators appointed by legislative leadership (2 Senate, 2 House)

6 county (executive committee and executive director of Association of County Commissioners)

6 municipal (executive committee and executive director of League of Municipalities)

3 at large appointed by Governor

Members serve 2 years.

Budget

FY 1990—\$5,397 (state appropriation)

staff

2 part time-staff director, secretary; staff supplied by state Department of Administration.

Functions

Advocate for local government

Constituent work

Liaison between state agencies and local governments, including arbitration of disputes between state agencies and COGs

Ombudsman

Recommendations on legislation

Research

Recent Accomplishments/Current Activities

Developed state policy on regionalism (regional councils/COGs).

Requested and received administrative and legislative action to deal with short-term and long-term problems of solid waste management.

Surveyed local governments on cooperative/coordinated activities dealing with drug abuse prevention.

Contact

Sara Stuckey

Chief of Local and Regional Affairs

Local Government Advocacy Council

Office of Intergovernmental Relations

Department of Administration

116 West Jones Street

Raleigh, NC 27603-8003

(9 19) 733-0499

FAX (9 19) 733-9571

North Dakota
Advisory Commission
on Intergovernmental Relations

Legal Basis

Statute (1989)

Size and Composition of Governing Body

11 members-5 state, 6 local

Governor

4 legislators appointed by legislative leadership (2 Senate, 2 House)

6 nominated by statewide organizations (2 by Association of Counties; 2 by League of Cities; 1 by Township Officers Association; 1 by Barks and Recreation Association)

Members serve 2 years. All terms expire on June 30 of odd-numbered years.

Budget

FY 1990—\$4,100 (state appropriation)

Staff

None-Legislative Council provides staff services.

Functions

Constituent work

Ombudsman

Recommendations on legislation

Research

Recent Accomplishments/Current Activities

Held two organizational/informational meetings; surveyed representatives of political subdivisions to ascertain issues they would like the Commission to study. Because of budget cuts, the Commission will meet only once more before July 1991.

Contact

John Walstad

Counsel

Advisory Commission on Intergovernmental Relations

Office of the Legislative Council

State Capitol

Bismarck, ND 58505

(70 1) 224-2916

Ohio
State and Local Government Commission

Legal Basis

Statute (1978)

Size and Composition of Governing Body

state, 6 local, 2 other

Lieutenant Governor, chairman

4 legislators appointed by legislative leadership (2 Senate, 2 House)

6 appointed by the Governor (2 nominated by County Commissioners Association; 2 by Municipal League; 2 by Township Association)

2 public representatives appointed by Lieutenant Governor

Legislators serve for 2 years; others, 4 years.

Budget

FY 1990—\$212,000 (state appropriation), 95 percent state funding, 5 percent private sources

Staff

4-executive director, researcher, public information officer, office manager

Functions

Conferences/seminars

Constituent work

Forum for discussion

Local government representation on other commissions

Newsletter

Ombudsman

Recommendations on legislation

Research

Recent Accomplishments/Current Activities

Sponsored conference on **Local Government Leadership**.

Published **An Overview of the Mandate Problem and Recommendations for Ohio**. Introduced mandate legislation to require the state to provide funds for mandates issued to local governments.

Sponsored orientation seminar for newly elected officials.

Issued a report on **Tar Base Sharing: An Evaluation of Its Use and Potential in the State of Ohio**. First phase of a larger project.

Published a **Directory of State Services to Local Government**.

Functions as a liaison between state government and local elected officials in time of natural disasters.

Ohio
State and Local Government Commission

Developing a Technological Information Network for local jurisdictions on solid waste management information and resources.

Contact

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State and Local Government Commission

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Oklahoma
Advisory Committee
on Intergovernmental Relations

Legal Basis

Statute (1987)

Size and Composition of Governing Body

22 *members*— 1 federal, 11 state, 10 local

Governor

Director, Department of Transportation

14-appointed by legislative leadership (4 elected municipal, 2 elected county, 4 House, 4 Senate)

6-appointed by statewide organizations (1 each by County Officers Association, Association of County Commissioners, Municipal League, Tax Commission, School Boards Association, Oklahoma Congressional delegation)

Appointees serve at pleasure of appointing authority; others serve while in office.

Budget

FY 1990—\$150,000 (state appropriation)

staff

3-(2 vacant)

Functions

Conferences/seminars

Constituent work

Research

Recent Accomplishments/Current Activities

Assembling first publication, *Selected Cultural and Economic Data of Oklahoma Counties*, which contains audited expenditures and revenues for 1984-1988 as well as other statistical and cultural information on all 77 counties.

Contact

Peggy Wilhoit

Project Manager

Advisory Committee on Intergovernmental Relations

307 State Capitol

Oklahoma City, OK 73105

(405) 523-3525 or 523-3533

Pennsylvania
Intergovernmental Council

Legal Basis

Incorporated (1978) private, nonprofit; formalized original 1975 agreement

Size and Composition of Governing Body

18 *members*— 10 state, 8 local

4 legislators appointed by legislative leadership (2 Senate, 2 House)

5 appointed by Governor (executive branch)

8 appointed by the general-purpose local government associations (2 each from counties, cities, townships, boroughs)

1 appointed by Local Government Commission

Members serve at the pleasure of the appointing authority. Voting membership automatically ceases on termination of office or membership with the appointing body.

Budget

FY 1990—\$525,000 (contracts 99 percent)

FY 1991—\$552,000

Staff

11-director, deputy director, 2 staff associates, 1 information specialist, IRP coordinator, IRP assistant, EDP manager, programmer, administrative assistant, secretary (currently, the deputy director, IRP assistant, and programmer positions are vacant)

Functions

Computer data base and information services

Conferences/seminars

Federal aid application review process

Forum for discussion

Newsletter

Research

Training and technical assistance

Recent Accomplishments/Current Activities

Developed computerized intergovernmental data base to support contract research services. The data are from a variety of federal and state sources.

Under the Community Services Block Grant program, provides training and technical information services related to low-income housing with emphasis on physically disabled and mentally ill populations (and the role of nonprofit organizations)

Pennsylvania
Intergovernmental Council

Administers the Intergovernmental Review Process (IRP) under contract to the state; involves state review and coordination of state and local views on federal assistance applications.

Assisting Pennsylvania Department of Transportation with promoting various **local** government programs through workshops, publications, and survey work.

Contact

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Pennsylvania Intergovernmental Council
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Rhode Island
State-Local Relations Commission

Legal Basis

Statute (1987, amended 1988)

Size and Composition of Governing Body

17 members-9 state, 8 local

3 state officials, including the chief of the Office of Municipal Affairs in the Department of Administration and **2 others**, appointed by the Governor

7 appointed by the legislative leadership (3 House, 2 Senate, 1 appointed by Speaker of the House to represent local school committees, and 1 appointed by Majority Leader of the Senate to represent local school superintendents)

5 municipal officials appointed by the League of Cities and Towns

Executive Director, League of Cities and Towns

Executive Director, Public Expenditure Council

Members serve while in office or **while** members of appointing group.

Budget

The state funds administrative expenses; private sources provide in-kind services.

Staff

1 part time

Functions

Recommendations on legislation
Research

Recent Accomplishments/Current Activities

Studied state mandates, including their costs and fiscal notes.

Currently looking at state aid to local communities and its relation to local property **taxes**.

Contacts

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South Carolina
Advisory Commission
on Intergovernmental Relations

Legal Basis

Statute (1984) replaced 1979 Executive Order

Size and Composition of Governing Body

state, 9 local, 4 private citizens

8 legislators (4 Senate, 4 House)

Local members (3 municipal, 3 county, 1 regional council,
1 school board, 1 special purpose district)

4 private citizens

Members serve 2 years; all appointments made by Governor.

Budget

FY 1990—\$235,000 (state appropriation)

staff

4-executive director, legislative analyst, fiscal analyst, ad-
ministrative assistant

Functions

Clearinghouse for information

Conferences/seminars

Develop and advocate policy recommendations.

Leadership development programs and continuing
education for public officials

Liaison among governments

Recommendations on legislation

Research

Recent Accomplishments/Current Activities

Developed state legislation permitting a local option sales
tax for cities and counties (**passed** by legislature).

Issued a comprehensive study of state mandates to local
government.

Prepared an analysis of how local government debt is
treated, including recommendations for improvements.

Issued a study on planning and a call for the establishment
of a statewide comprehensive planning process.

Conducted a state tax policy study with U.S. ACIR.

Studying various options for annexation reform. Recent
court decisions have brought into question two of the
state's three methods of annexation.

Contact

Dan B. Mackey

Executive Director

Advisory Commission on Intergovernmental Relations

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Columbia, SC 29211

(803) 737-170s

FAX (803) 737-1707

South Dakota
Local Government Study Commission

Legal Basis

Statute (1968)

Size and Composition of Governing Body

15 members- 11 state, 4 local

11 legislators appointed by legislative leadership (7
House Standing Committee on Local Government, 4
Senate Standing Committee on Local Government)

4 appointed by executive board of Legislative Research
Council (local elected officials, including 1 municipal
and 1 county)

Legislators appointed for 2 years; others 4 years.

Budget

FY 1990—\$5-6,000 (state appropriation)

Staff

2 part time-1 professional, 1 secretary

Functions

Recommendations on legislation
Research

Recent Accomplishments/Current Activities

Studied the issue of surety bonds required of individuals
and businesses. Drafted legislation to repeal many an-
tiquated bond requirements. Most passed the 1989
Legislative Assembly.

Addressed the issue of child day care regulation.

Studying hunting preserve issues, construction expendi-
ture limits that require the use of an architect or engi-
neer, and the issuance of tax deeds.

Contact

Mark Zickrick

Fiscal Analyst

Legislative Research Council

Local Government Study Commission

500 East Capitol

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Tennessee
Advisory Commission
on Intergovernmental Relations

Legal Basis

Statute (1978, amended 1981)

Size and Composition of Governing **Body**

29 14 state, 10 local, **5** private citizens

10 legislators appointed by legislative leadership (5 Senate, **5** House)

16 appointed by Governor (4 city, nominated by Municipal League; 5 county, nominated by County **Services** Association; **5** private citizens; 2 executive branch)

Commissioner, Finance and Administration

Comptroller of the Treasury

President, State Development Districts Association

Members serve 2 years.

Budget

FY **1990—\$375,900** (88 percent state appropriation; 12 percent local governments)

FY **1991—\$366,600** (75 percent state appropriation, 25 percent local governments)

Staff

8-executive director, research analyst, 3 research associates, publications assistant, office manager, secretary

Functions

- Computer modeling and data base development
- Conferences/seminars
- Constituent work
- Newsletter in planning stages
- Recommendations on legislation
- Research

Recent Accomplishments/Current Activities

Initiated and sponsored **laws** (1) extending the sales tax to mail-order items, (2) changing the **property tax assessment** procedure to perpetual current value **indexing**, and (3) changing the formula for tax-equivalent payments from municipal electric companies.

Prepared a study of public school fiscal capacity and financing in Tennessee.

Developed Tennessee Industrial Location Impact PC model to assist local officials in estimating the impact of new economic development in their areas.

Developed comprehensive local government fiscal data base.

Produced comprehensive study on hospital financial data for state and **local** policymakers.

Tennessee
Advisory Commission
on Intergovernmental **Relations**

Appointed to Governor's Cabinet Council on Indigent Health Care.

Prepared at least 30 documents on intergovernmental issues, available to all city and county governments.

Published: ***Fiscal Effort, Fiscal Capacity, and Fiscal Disparity among Local Governments in Tennessee; Population Growth in Tennessee; Preparing for Economic Change in Lawrence County; Preparing for Economic Change in Giles County; Preparing for Economic Change in Lewis County; Preparing for Economic Change in Dickson County.***

Contact

Harry A. Green

Executive Director

Advisory Commission on Intergovernmental Relations

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(615) 741-3012

Utah
Advisory Council
on Intergovernmental Relations

Legal Basis

Statute (1987)

Size and Composition of Governing Body

20 11 state, 8 **local**, 1 private citizen
6 legislators appointed by legislative leadership (2 Senate, 4 House)
9 appointed by Governor (4 municipal, 4 county, 1 private citizen)

Chairman, State Tax Commission

Director, **Department** of Social Services

State Planning Coordinator

State Superintendent of Public Instruction

Director, Department of Health

Legislators serve 2 years; others, 4 years.

Budget

None

Staff

3—Governor's office provides executive director.

Functions

Conferences/seminars
Constituent work
Draft legislation
Local government representation on other commissions
Newsletter (planning stage)
Ombudsman
Recommendations on legislation
Research

Recent Accomplishments/Current Activities

Avoided a tax cut in June 1988 by providing correct impact information.

Working on state and local earthquake legislation.

Planning to coordinate a plan for solid waste management with federal government.

Contact

Mike Christensen
Executive Director
Advisory Council on Intergovernmental Relations
Office of Planning and Budget
State Capitol Building, Room 116
Salt Lake City, UT 84114
(801) **538-1560**

Virginia
Local Government Advisory Council

Legal Basis

Statute (1977), restructured and reorganized, 1989

Size and Composition of Governing Body

18 members—8 state, **9 local**, 1 private citizen

6 legislators appointed by legislative leadership (3 Senate, 3 House)

12 appointed by Governor (4 county, 4 municipal, 1 Association of Planning District Commissions, 2 state executive, 1 private citizen)

Members serve 4 years.

Budget

FY 1990—**\$13,000** (state appropriation)

Staff

1 full time-provided by the Commission on Local Government.

Functions

Forum for discussion between state and local officials
Research

Recent Accomplishments/Current Activities

Restructured and reorganized as of January 1, 1990. In the past, the Council served primarily as a forum for **discussion** between state and local government officials. Along with this function, the Council plans to promote understanding of state-local interrelationships and policies; facilitate sorting **out** state-local responsibilities in shared programs and administrative undertaking; and encourage academic institutions to undertake studies of **state-local** situations and relations.

Contact

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Local Government Advisory Council
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Washington
Advisory Commission
on Intergovernmental Relations

Legal Basis

Executive Order (1982, amended 1984)

Size and Composition of Governing Body

22 members-10 state, 12 local

Governor

Director, Office of Financial Management

Director, Community Development

Director, Revenue

Secretary, Social and Health Services

Director, Office of Indian Affairs

16 appointed by Governor (6 elected city, 6 elected county, 4 legislators)

Members serve at the pleasure of the Governor.

Budget

FY 1990—\$50,000 (state appropriation)

staff

1 part time-Department of Community Development provides administrative support to the Commission and coordinates staff support for the Commission with the Office of Financial Management and other relevant state agencies.

Functions

Constituent work

Forum for ongoing discussion of common problems between the Governor and other state and local officials

Ombudsman

Research

Recent Accomplishments/Current Activities

Major player in developing state policy regarding hazardous waste disposal sites.

Played key role in identifying state's infrastructure problems. Subsequently, the legislature established a \$45 million state public works trust fund to provide low-interest loans to local governments.

Contact

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**Additional
State-Local Relations Contacts**

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Advisory Commission on Intergovernmental Relations

Contact

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TEXAS

Advisory Commission on Intergovernmental Relations

Contact

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VERMONT

Advisory Commission on Intergovernmental Relations

Contact

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Agency of Development and Community Affairs
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(Governor's Office)

WISCONSIN

Bureau of Intergovernmental Relations

Contact

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WYOMING

Local Government Coordinating Committee

Contact

Dan Perdue
State Capitol
Governor's Office
Cheyenne, WY 82002
(307) 777-7434
FAX (307) 777-6869

U.S. Advisory Commission
on Intergovernmental Relations

Legal Basis

Statute (1959)

Size and Composition of Governing Body

- 26 members-9 federal, 7 state, 7 local, 3 private citizens
- 6 appointed by the President (3 executive branch and 3 private citizens)
- 3 appointed by the President of the Senate (3 senators)
- 3 appointed by the Speaker of the House (3 representatives)
- 4 appointed by the President from a panel of governors submitted by the National Governors' Association
- 3 appointed by the President from a panel of state legislators submitted by the National **Conference** of State Legislatures
- 4 appointed by the President from a **panel** of mayors submitted jointly by the National League of Cities and the United States Conference of Mayors
- 3 appointed by the President from a **panel** of elected county officers submitted by the National Association of Counties
- Members serve 2 years, while in office or until replaced; members may be reappointed.

Budget

FY 1990—\$1,300,000 (federal appropriation)

Staff

- 19 permanent-executive director, director of government finance research, director of government policy research, senior fellow, 5 analysts, information officer, accountant, budget and management officer, personnel officer, administrative assistant, marketing assistant, 2 administrative secretaries, publications assistant, mail room supervisor
- 3 contract-Criminal Justice Project Director, research associate, intern

Functions

Conferences/seminars
Constituent work
Forum for discussion
Monitoring the federal system
Policy recommendations
Research

U.S. Advisory Commission
on Intergovernmental Relations

Recent Accomplishments

- Significant Features of Fiscal Federalism 1990, Vols. I & II
South Carolina Tax Study
1988 State Fiscal Capacity and Effort
State Constitutional Law: Cases and Materials with 1990-91 Supplement
State and Local Initiatives on Productivity, Technology, and Innovation: Enhancing a National Resource for International Competitiveness
Representative Expenditures: Addressing the **Neglected** Dimension of **Fiscal** Capacity
Mandates: Cases in State-Local Relations
State Regulation and Taxation of Telecommunications
Intergovernmental Regulation of **Telecommunications**
The Volume Cap on **Tax-Exempt** Private-Activity Bonds: State and Local Experience in 1989
1990 Changing Public Attitudes on Governments and Taxes

Current Activities

- American Federalism: Concept and History
Federal Preemption and Mandate Reimbursement
State School Aid Programs
Interjurisdictional Tax and Policy Competition
Local Governments in International Affairs
State Governments in International Affairs
Federal Infrastructure Strategy
Setting Agendas for Intergovernmental Decentralization: The International Experience
Congress, the States, and Federalism
Boundary Review Commissions
How Local Public Economies Work
Intergovernmental Coordination and Assignment of Functions in Poland
Shifting Functions
Water Management in the Federal System
Local Revenue Diversification: Tourist Taxation
The States and Local Autonomy
Medicaid
Chicago Area Local Fiscal Capacity
Federalism in Transition (Decade of Change)
Property Tax Study
State Laws Affecting Local Government

U.S. Advisory Commission
on Intergovernmental Relations

Environmental Decisionmaking

Criminal Justice: The Role of General Purpose Governments

Regulatory Federalism Update

Local Self-Reliance: Alternative Approaches to Providing Local Public Services

Educational Outcomes

Immigration

National Guard

Contacts

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Property Tax

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U.S. Advisory Commission
on Intergovernmental Relations

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Significant Features of Fiscal Federalism
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Criminal Justice Project Director

*These are not complete job descriptions. They are general indicators of interests and responsibilities.

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Pamela L. Reynolds, Personnel Officer
Thomas D. Hahn, Accountant
Ronald L. Ross, Mail Room Supervisor

U.S. ACIR

Organization Chart

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**Federal Departmental
Directors of Intergovernmental Affairs**

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LABOR

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**Federal Departmental
Directors of Intergovernmental Affairs**

Members of the
U.S. Advisory Commission
on Intergovernmental Relations
December 1990

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TREASURY

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Private Citizens

Daniel J. Elazar, Philadelphia, Pennsylvania
Robert B. Hawkins, Jr., *Chairman*,
San Francisco, California
Mary Ellen Joyce, Arlington, Virginia

Members of the U.S. Senate

Dave Durenberger, Minnesota
Carl Levin, Michigan
Charles S. Robb, Virginia

Members of the U.S. House of Representatives

Richard K. Arme, Texas
Sander Levin, Michigan
Ted Weiss, New York

Officers of the Executive Branch, U.S. Government

Debra Rae Anderson,
Deputy Assistant to the President,
Director of Intergovernmental Affairs
Samuel K. Skinner, Secretary of Transportation
Richard L. Thornburgh, Attorney General

Governors

John Ashcroft, Missouri
Booth Gardner, Washington
George A. Sinner, North Dakota
Stan Stephens, Montana

Mayors

Victor H. Ashe, Knoxville, Tennessee
Donald M. Fraser, Minneapolis, Minnesota
Robert M. Isaac, Colorado Springs, Colorado
Joseph A. Leafe, Norfolk, Virginia

Members of State Legislatures

David E. Nething, North Dakota Senate
Samuel B. Nunez, Jr., President,
Louisiana Senate
Ted Strickland, Colorado Senate

Elected County Officials

Harvey Ruv, Dade County, Florida,
County Commission
Sandra Smoley, Sacramento County, California,
Board of Supervisors
James J. Snyder, Cattaraugus County, New York,
County Legislature

