

CONSTITUTION

THE FRIENDS OF THE UNIVERSITY OF NORTH TEXAS LIBRARIES

ARTICLE I. NAME

The name of the organization shall be: The Friends of the University of North Texas (UNT) Libraries.

ARTICLE II. MISSION

The mission of The Friends of the UNT Libraries is to assist the Dean of Libraries, in appropriate ways, to improve and expand resources to serve the needs of the University community.

ARTICLE III. MEMBERSHIP

1. Membership is open to anyone interested in the organization's mission and upon payment of membership dues.
2. Classes of membership and dues are established by the executive board.
3. Honorary life membership is conferred by the executive board.
4. All members have voting rights in the election of the organization's executive board and officers and in all other matters presented to them at the annual meeting.
5. The membership year is September 1 through August 31 and dues are payable annually.
6. Membership dues and other donations to the Friends of the UNT Libraries support the needs, events, and acquisitions of the UNT Libraries.

ARTICLE IV. MEMBERSHIP MEETINGS

An annual meeting is held at a time and place to be determined by the executive board for the purpose of electing executive board members and officers, receiving reports of officers and committees, and for other business that may arise. Other meetings may be called by the executive board.

ARTICLE V. OFFICERS AND EXECUTIVE BOARD MEMBERS

1. Officers will be: president; first vice president; second vice president; and secretary.
2. Officers, plus the immediate past president, and at least nine other elected members constitute the executive board.
3. Executive board members' terms are staggered so that approximately one-third rotate off annually.
4. Officers and executive board members are elected by the majority of members attending

the annual meeting from a slate of candidates presented by the nominations committee and any nominations from the floor.

5. Officers serve two-year terms and may be re-elected for subsequent terms.
6. Executive board members serve three-year terms and may be re-elected for subsequent terms.
7. Officers and executive board members are seated at the next regularly scheduled meeting following the election, with terms and voting rights beginning September 1.
8. Officers and executive board members have general supervision of the affairs of the organization, make recommendations to the organization, and perform work to fulfill the organization's mission.
9. The president presides at all meetings, appoints members to committees, and performs duties assigned by the executive board.
10. The first vice president assists the president, serves in the president's absence, and from information collected from the Assistant Dean for External Relations Office, reports on the organization's finances.
11. The second vice president works with the Assistant Dean for External Relations in planning events that will support the mission of the organization.
12. The secretary records all meetings, provides the Assistant Dean for External Relations a hard copy of meeting minutes to be archived, notifies executive board members of meetings, and performs other secretarial functions as requested by the executive board.
13. The immediate past president maintains organizational continuity.
14. The executive board meets twice during each fall and spring semester; this includes the annual meeting.

ARTICLE VI. COMMITTEES

1. There are three standing committees: Annual Meeting, Membership, and Nominations.
2. The president appoints ad-hoc and standing committee members.

ARTICLE VII. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Roberts Rules of Order, Newly Revised, shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with this constitution and any special rules of order the organization may adopt.

ARTICLE VIII. AMENDMENTS

This constitution can be amended at an annual meeting of the organization by a two-thirds vote of those present.

Approved by the Executive Board in meeting September 19, 2011.